

CITY OF NORWICH
COMMUNITY DEVELOPMENT BLOCK GRANT • APPLICATION FOR FUNDING
PUBLIC SERVICES
PROGRAM YEAR 2022 (PY 48) • SEPTEMBER 1, 2022 – AUGUST 31, 2023

DUE: THURSDAY FEBRUARY 10, 2022 AT 4 PM AT 23 UNION STREET, NORWICH, 2ND FLOOR

Office of Community Development
 23 Union Street, 2nd floor • Tel (860) 823-3770 • Fax (860) 823-3715

E-mail addresses:

kcrees@cityofnorwich.org (Community Development Director)
tcurtis@cityofnorwich.org (Program Assistant)

PART I: GENERAL INFORMATION

AGENCY: Madonna Place, Inc.

LEGAL NAME
 (if different from Agency) _____

ADDRESS: 240 Main Street
Norwich, CT 06360

E-MAIL: csilva@madonnaplace.org

EXECUTIVE DIRECTOR: Claire Silva

CONTACT NAME AND TITLE: Claire Silva, Executive Director

TELEPHONE: 860-886-6600 ext. 112

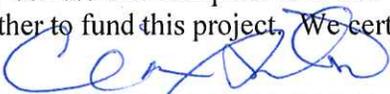
AGENCY FISCAL YEAR: July 1, 2022 June 30, 2023
Begin End

PROGRAM OR PROJECT NAME: Madonna Place COPE Community Outreach Plus Education

CDBG REQUEST & AWARD AMOUNTS:

	REQUEST	AWARD
UPCOMING FISCAL YEAR (This Request) (September 1, 2022 – August 31, 2023)	\$ <u>15,000</u>	\$ _____
CURRENT FISCAL YEAR (Prior Year Award) (September 1, 2021 – August 31, 2022)	\$ <u>12,500</u>	\$ <u>7,000</u>

The information contained herein and attached as exhibits hereto is, to the best of our knowledge and belief, true, correct and complete and that the City of Norwich can rely upon these statements in determining whether to fund this project. We certify that the Agency Board of Directors has approved this application.



EXECUTIVE DIRECTOR/DEPT. HEAD



PRESIDENT, BOARD OF DIRECTORS

Claire Silva
 Printed Name

Michael Anderson
 Printed Name

DATE 2/9/2022

DATE 2/9/2022

PART II: PROGRAM INFORMATION

A1: Brief history of Madonna Place, mission, and structure and membership

The mission of Madonna Place is to provide services which strengthen families, promote health, and prevent child abuse and neglect. We do this by providing three strength-based programs that empower parents to recognize important developmental milestones, create positive family connections, and encourage the importance of family wellness.

In 1987, a group of concerned citizens from our community came together to open Madonna Place. The vision was to create a center for disadvantaged women and children; a non-judgmental place where women could meet other mothers and learn from a nurse coordinator and each other. The philosophy was to “nurture the nurturer” by providing emotional support and resources to mothers so they would be better equipped to handle the important job of caring for their children. Members of the original Board of Directors were from the Norwich Public Schools, Backus Hospital, United Community and Family Services, the University of Connecticut, Lawrence and Memorial Hospital and local churches. Madonna Place has continued to partner and maintain close relationships with these organizations over the years for our Great Beginnings program.

In 1995, we invited fathers to participate in Madonna Place programming and in 1997 we received a grant from the Children’s Trust Fund which allowed us to hire our first dedicated fatherhood parent educator and case manager. In 2018 Madonna Places was awarded an expansion to our existing Fatherhood Initiative Grant through DCF to serve more fathers in the Eastern part of the state and Middletown. This expansion allowed for a 24-7 Dad program to be held weekly in Norwich, Willimantic, Middletown and New London, adding 3 Fatherhood Specialists to our staff. In 2000, Madonna Place was selected as one of the three State of Connecticut Fatherhood Initiative research and demonstration project sites, and is the only certified Fatherhood Program in the Eastern Region of the State.

Our Great Beginnings program addresses critical needs in our community by giving mothers (and fathers) knowledge, skills, and resources to raise healthy children and prevent child abuse and neglect. Great Beginnings uses evidence-based parent education curriculum to provide parents with information, support, skills and encouragement to help reduce the risk of poor birth outcomes and provide infant care that supports optimal child development during the crucial early years of life. The program also has two community health workers that provide outreach to underrepresented populations to prevent health disparities and increase access to services.

Our Family Support Center provides parent educational programs, school connection programs, and basic and emergency needs items (such as diapers, baby formula, food, school supplies, toiletries, books, financial assistance, and educational toys). Parent education programs include Circle of Security, PEP and ESL.

Madonna Place has a volunteer Board of Directors that meets monthly to oversee the agency’s financial status in relation to the budget and provide fundraising efforts that support operational needs. Our administrative structure includes an Executive Director, Finance Manager, and Program Managers for each program. Our clients are 95% very low, and low-income and many have multiple risk factors. 70% of individuals served are residents of Norwich, CT. All services are free (except the PEP program which offers fee waivers through court). There is no membership structure for clients to receive care.

A2: Hours of operation: The Agency is open Monday through Friday, 8:30 a.m. to 5:00 p.m. year-round.

A3: Total number of persons employed: 20 staff members

A4: Name of the person responsible for compliance with Section 504 of Rehabilitation Act of 1973 - Nondiscrimination under Federal Programs: Claire Silva, Executive Director

A5: Does Madonna Place receive more than \$500,000 of Federal Funding through any means? No

B1: Define the problem or need to be addressed

Norwich families need free, walk-in case-management services for mental health, behavioral health, and addiction services. Most other non-profits require an individual to be a registered client to receive services and focus on the individual versus the entire family unit. Madonna Place is creating a new program called COPE (Community Outreach Plus Education) to provide assessment, case management and referrals for mental health, substance abuse disorders, educational programs, basic needs, and other supports.

The COVID-19 pandemic has increased isolation, incidents of depression, anxiety, substance abuse, domestic violence, hunger, poverty and child abuse and neglect rise regionally. The Norwich Bulletin has highlighted multiple stories in just the past few weeks relating to the increased rates of crime and violence in Norwich and behavioral and mental health issues in Norwich Public Schools since September. Mental and behavioral health, and substance abuse rates are at an all-time high in CT, including opioid abuse and overdose. 95% of our clients are low-income families. Most of our clients are underserved and affected by 2 or more risk factors including things like poverty, food shortage, mental health issues, substance abuse issues, housing insecurity, transportation issues, lack of parenting skills, inadequate health care, and more. As demonstrated by the high crime rate in Norwich, the likelihood of community violence and aggression is high. According to city-data.com, “The 2019 Norwich crime rate rose by 8% compared to 2018. In the last 5 years Norwich has seen rise of violent crime and decreasing property crime. According to our research of Connecticut and other state lists, there were 116 registered sex offenders living in Norwich, Connecticut as of February 08, 2022. The ratio of all residents to sex offenders in Norwich is 342 to 1.” Read more” <https://www.city-data.com/crime/crime-Norwich-Connecticut.html>. In 2020, a 28-year-old man kidnapped and sexually assaulted an 18-year-old woman who was walking on Main Street in Norwich on her way home after work. <https://www.norwichbulletin.com/story/news/local/2022/01/20/plea-deal-norwich-ct-man-charged-kidnapping-sexual-assault/6590094001/> Several Madonna Place staff have been asked for money while walking from the office to their cars and do not feel safe working evening hours.

Madonna Place would like to use Norwich CDBG funds to build the COPE program which will help address some of the safety concerns for Madonna Place clients and staff. Centrally located in Eastern CT, right on Main Street, Norwich, Madonna Place is directly off the bus line, and is at the epicenter of activity for high-risk families. We are ideally situated to approach displaced families to assist them with setting up mental health resources and supports, addiction support services, case workers, legal/court-related matters, health services, homelessness/housing, and related supports. Individuals with nowhere else to turn come to us daily, but we have no on-site services equipped to help. For those that we can provide services to within our main programs, we enroll them and help provide resources and skills to meet their needs. However, this population of individuals in Norwich in emergency crisis, some homeless, and some just suffering from multiple risk factors, cannot be served in traditional human service programs. They instead need immediate case management and crisis intervention to help get them into acute care to help prevent escalation of violence. Unfortunately, walk-in programs don't readily exist in Norwich. The Police and the Emergency Room psychiatric services are not sufficient to help individuals in a preventative manner or provide long-

term support. Madonna Place's COPE program will intercede and make a significant improvement to the health, well-being, safety, and vibrancy of our whole community in Norwich.

B2: Are the services you provide offered by other agencies serving Norwich?

Other agencies like UCFS, SMHA, Norwich Human Services, etc. provide some of the services Madonna Place provides and services are often provided in collaboration (substance abuse, mental health support, food, housing, behavioral health, etc.). But no other agency offers family-oriented drop-in, comprehensive full-service outreach, assessment, early-intervention, and crisis intervention before issues escalate. Our COPE program is focused on prevention and early intervention, which makes it different from programs provided by other agencies. A portion of the COPE program is funded by a Fatherhood grant from DMHAS which supports an outreach case manager who will provide services to fathers who may have mental health and/or substance abuse disorders. The Fatherhood DMHAS staff member will support the COPE program, as will our Great Beginnings Home Visiting staff, and our Family Support Center staff members. Madonna Place's Family Support Center program can also provide food, diapers, and other emergency supplies to families (by pick-up or delivery) to clients in the COPE program, if needed. Most substance abuse, mental health and behavioral health programs do not have these wrap-around fatherhood, home visiting, and basic needs supports available in the same manner that Madonna Place does in Norwich.

B3: How will the program address the needs of the community and help solve the need?

From 7/1/2021 to 2/8/2022, Madonna Place served 973 unduplicated clients (552 children, and 421 parents/guardians). By using evidence-based curriculum, and employing culturally responsive staff members, Madonna Place has over 30 years of experience working with high-risk, vulnerable populations and has great success at helping families become self-sufficient and prevent child abuse and neglect. Funding from Norwich CDBG will provide initial seed money to get the COPE program running, while Madonna Place secures additional funding streams to sustain the program.

B4: Does the program have a waiting list?

We do not have a waiting list for the COPE program since it is a new program, and our goal will be to serve each drop-in client immediately as they come to us for help. Most of Madonna Place's programs can serve clients immediately. The only program that currently has a waiting list is our Fatherhood Initiative program.

C1a: Explain how this program aligns with the 5-year Consolidated Plan (see www.norwichct.org)

The 5-year consolidated plan in Norwich was formulated to help because "Norwich suffered many years of decline" and "struggled to redefine itself amidst numerous social and economic problems." The most recent consolidated 5-year plan addresses antipoverty, housing and homelessness, social services, mental health, children's services, and special needs. Madonna Place's programs are fully aligned with Norwich's 5-year consolidated plan in area #2: "Creating Suitable Living Environments." Madonna Place mostly serves very low and low-income families. We provide programs to support outreach, parenting education, self-sufficiency, health, mental health, safety, crisis prevention and intervention, homelessness prevention, addiction prevention, violence prevention, and antipoverty efforts. These areas are mentioned in the 5-year consolidated plan. We also help remove the barriers of transportation for families, support their health and well-being needs (including referrals for support for domestic violence, mental illness, and child abuse/neglect prevention), provide parenting training, cooking/nutrition training, and assistance improving employment outcomes for our clients. Our COPE program will provide critical supports that will meet needs of families in our area, and the program fits soundly with the goals of the 5-year consolidated plan in Norwich.

C1b: Describe how this program collaborates with other programs and organizations

Madonna Place collaborates with numerous other community agencies to avoid duplication of services, make referrals, and to maximize services to clients to meet their needs. We work with Norwich Human Services/Norwich Youth and Family Services, UCFS, St. Vincent de Paul Place, Catholic Charities, SMHA, United Way, Norwich Rotary, Safe Futures School Readiness council and Adult Education Advisory Committee (Adult Education utilizes our agency for programming), , the Eastern Health Collaborative, Child and Family Agency, Norwich Public Schools, DCF, DSS, Office of Early Childhood, Judicial Courts, UCFS, TVCCA, Backus Hospital, Thames River Family Program, and Reliance Health. These are some of the many collaborative partnerships we maintain to ensure we best meet the myriad of needs of our clients.

C1c: Elaborate on how this program links with local or regional plans

Madonna Place and its employees link with local and regional plans by working with a regional lens in terms of the services and expertise our agency provides. We participate in councils on human services, fatherhood, home visiting, DCF and health organizations such as United Way of SECT, New London County Health and Human Services Committee, Eastern CT Health Collaborative, Norwich School Readiness Council, Chambers of Commerce, and other regional groups. We believe that by sharing expertise, data, information, referrals, and resources we can best serve the needs of Norwich residents in the highest quality fashion possible, without duplication.

C1d: Discuss any real or possible partnerships created as a result of this funding

Funding from CDBG will help Madonna Place create stronger collaborative relationships with area businesses and nonprofits to serve families more efficiently and effectively. Our long-term goal is to get state and federal funds to solidify a strong collaborative effort that helps make Main Street a safer area for clients to receive services, and for employees to work. Ideally, we are hoping to build a direct-care collaborative effort with Reliance Health, UCFS, Catholic Charities, and any other agency that is willing to have a staff member provide drop-in hours at our facility.

C1e: Comment on if this request for CDBG funding is for a new program or service

Madonna Place's COPE program is a new program. We hope to fully fund this program through a combination of multiple different sources, including Norwich CDGB, DMHAS, Pfizer, Workers Compensation Safety Grant, CHEFA, Petit Foundation, and The Edward and Mary Lord Foundation. Through a combination of all these sources we will be able to start and maintain this new program fully over the course of the next year. Additional state and federal funding will support the program long-term.

C2a: Location of services

The COPE program will be located at Madonna Place, 240 Main Street, Norwich, CT 06360. Clients will be referred to Madonna Place's internal programs, and also external community partner programs. Partners programs like UCFS, Reliance Health, St. Vincent DePaul, Catholic Charities, and others will be offered on-site workspace to allow them to connect with drop-in clients directly to best meet their individual needs.

C2b: Frequency of services (i.e. 3 times a week for 10 weeks)

Madonna Place is open Monday through Friday, 9:00a.m. to 5:00 p.m. Clients can participate in COPE as frequently as they like each week in our program.

C2c: Hours of operation (for the proposed program only)

Since COPE will be a new program, the hours will be part-time (and in the afternoon) to start. As we hire more staff and build our community partners and funding, the hours will expand to mornings and evenings.

C2d: The anticipated number of persons (or families) from Norwich to be served

We anticipate serving approximately 300 Norwich residents for year 1 in the COPE program (out of an estimated 1,200 total individuals served annually by the agency).

C2e: If applicable, what are the hours of operation for your program

When the COPE program starts, initial hours will be 12 pm to 4 pm Monday to Friday. As funding increases, the hours will start at 9 am in the morning, and eventually evening hours will also be available.

C3: Please specify the percentage of requested grant funds that will be used for administration and salaries as well as the total number of employees hired and/or retained as a result.

CDBG funds will be used to support three new direct care positions. Administrative support will be covered under other funding sources.

Position/Title	Salary Range	CDBG Portion of Salary	Full-Time or Part-Time?	Hired as a result of Funding? (Y/N)
COPE Coordinator	\$18 to \$20 per hour	12.5%	Full-time	To be determined
Bilingual COPE CHW	\$20 to \$21 per hour	12.5%	Full-time	To be determined
FHI Outreach CM	\$18 to \$20 per hour	12.5%	Full-time	To be determined

C4: Madonna Place's "theory of change" on specific outcomes

OUTCOME: Increased parental knowledge and skills

Long term outcome: Parents graduate from Madonna Place's FHI, FSC and GB programs	2020-2021	2022 anticipated
Total number of participants in year 1	Non applicable	128
Total number of participants achieving outcome	Non applicable	96
Percent who achieved outcome		75%
Interim outcome: Parents participate in Madonna Place's FHI, FSC and GB programs	2020-2021	2022 anticipated
Total number of participants in year 1	Non applicable	171
Total number of participants achieving outcome	Non applicable	128
Percent who achieved outcome	Non applicable	75%
Short term outcome: Parents enroll in Madonna Place's FHI, FSC and GB programs	2020-2021	2022 anticipated
Total number of participants in year 1	Non applicable	225
Total number of participants achieving outcome	Non applicable	169
Percent who achieved outcome	Non applicable	75%
Output: Parents reached through COPE outreach efforts	2020-2021	2022 anticipated
Total number of participants in year 1	Non applicable	300
Total number of participants achieving outcome	Non applicable	300
Percent who achieved outcome	Non applicable	100%

E1: Amount and source of leveraged funds

Madonna Place is committed to creating a safer environment for our clients and our staff. The landlords are excited to have Madonna Place expand into the Main Street location (formerly Manny’s Barbershop) to provide outreach to the community. Additional funding streams will be secured to make the program sustainable.

Funder	Amount	Status
CDBG	\$ 15,000.00	Application submitted
CHEFA	\$ 75,000.00	Letter of Intent approved, grant application will be submitted
DMHAS	\$ 93,000.00	Awarded
Lord Foundation	\$ 36,555.00	Letter of Intent approved, grant application will be submitted
Pfizer	\$ 5,000.00	Application submitted

E2: If CDBG funds are reduced

If we do not receive the amount of funds requested from CDBG for this program, we will move forward with the funds we receive from other sources but will need to reduce the number of individuals served overall and the scope of the program. The less funding, the fewer members of this high-risk population we will be able to serve overall.

E3: Items that would be reduced/eliminated

We will accept any portion of funding we are able to be awarded toward this program. If less than \$15,000, we would reduce the number of clients served proportional to the amount of funding not awarded from the \$15,000 total requested.

F1: Other agencies providing similar services

As mentioned above, Madonna Place collaborates with numerous other community agencies to avoid duplication of services, make referrals and to maximize services to clients to meet their needs. Some of these programs provide the kinds of services we propose to provide to our clients through the COPE program, but not in a holistic, wrap-around manner. This is what makes our approach to this issue unique. Our partnership with others doing this kind of work will prevent duplication. We work with Safe Futures, the City (Census and Economic Development), SMHA, Norwich Rotary, Catholic Charities, St. Vincent DePaul, School Readiness council and Adult Education Advisory Committee (Adult Education utilizes our agency for programming), Norwich Human Services/Norwich Youth and Family Services, the Eastern Health Collaborative, Child and Family Agency, Norwich Public Schools, DCF, DSS, DMHAS, Office of Early Childhood, Judicial Courts, UCFS, TVCCA, Backus Hospital, Thames River Family Program, and Reliance Health. It is unique for our Agency to provide a framework program to unite the work of all the social service providers under one umbrella for the betterment of high-risk clients and the community.

F2: Is your request for continuation of a previously funded CDBG program?

Madonna Place was previously funded for COVID relief in FY22. This current application is for a new program - not a continuation of our request for COVID relief.

G. SECTION 3 REQUIREMENTS

ADDRESSING THE NATIONAL OBJECTIVE

Does your program:

- Address the needs of low- and/or moderate-income residents (see income chart below)? AND/OR
- Serve seniors; severely disabled adults; homeless; battered spouses; abused/neglected children and youth; illiterate adults; migrant farm workers, persons living with HIV/AIDS and persons who use food banks or meals programs.

An estimated 95% of clients reached through the COPE program will be very low or low-income residents

An estimate 60% of clients reached through the COPE program will be severely disabled adults, homeless, battered spouses, illiterate adults, migrant farm workers, and/or persons living with HIV/AIDS, and persons who use food banks or meals programs.

Section 3 Contractor Affidavit is signed and enclosed

PART III: BUDGET INFORMATION**A. AGENCY FINANCIAL DATA**

Support & Revenue	Current	Anticipated
	2021-2022	2022-2023
Program Fees	\$ 4,200.00	\$ 4,200.00
Other grants including foundations	\$ 147,250.00	\$ 155,700.00
Donations	\$ 121,563.00	\$ 147,253.00
CDBG	\$ 7,000.00	\$ 15,000.00
General Fund		
State & federal grants	\$ 970,259.00	\$ 1,073,820.00
Other revenue	\$ 266,841.00	\$ 101,063.00
TOTAL REVENUE	\$ 1,517,113.00	\$ 1,497,036.00
Expenses	Current	Anticipated
	2021-2022	2022-2023
Salaries	\$ 852,110.00	\$ 899,510.00
Employee Benefits	\$ 128,822.00	\$ 134,182.00
Payroll taxes	\$ 73,721.00	\$ 78,077.00
Professional fees & Services	\$ 13,200.00	\$ 13,200.00
Operating/Phones/Postage	\$ 285,584.00	\$ 248,513.00
Insurance	\$ 13,900.00	\$ 15,290.00
Equipment rental, maintenance & acquisition	\$ 42,604.00	\$ 51,165.00
Printing & publication	\$ 9,955.00	\$ 13,020.00
Travel/conferences/conventions	\$ 35,643.00	\$ 39,079.00
Legal fees	\$ 5,000.00	\$ 5,000.00
Vehicle lease/repair	\$ -	
Other expenses	\$ -	
TOTAL EXPENSES	\$ 1,460,539.00	\$ 1,497,036.00
BALANCE (TOTAL REVENUE LESS EXPENSES)	\$ 56,574.00	\$ -

B. PROGRAM SPECIFIC FINANCIAL DATA

SUPPORT & REVENUE	CDBG-Funded Portion	Non-CDBG Funded Portion	% of CDBG Funds used for program
Program Fees			0%
Other grants including foundations		\$ 23,355.00	0%
Donations		\$ 24,967.55	0%
CDBG	\$ 15,000.00		100%
General Fund		\$ -	0%
State & federal grants		\$ 161,073.00	0%
Other revenue		\$ 15,159.45	0%
TOTAL REVENUE		\$ 224,555.00	0%
Expenses			
Salaries	\$ 15,000.00	\$ 134,926.50	10%
Employee Benefits		\$ 20,127.30	0%
Payroll taxes		\$ 11,711.55	0%
Professional fees & Services		\$ 1,980.00	0%
Operating/Phones/Postage		\$ 37,276.95	0%
Insurance		\$ 2,293.50	0%
Equipment rental, maintenance & acquisition		\$ 7,674.75	0%
Printing & publication		\$ 1,953.00	0%
Travel/conferences/conventions		\$ 5,861.85	0%
Legal fees		\$ 750.00	0%
Vehicle lease/repair		\$ -	0%
Other expenses		\$ -	0%
TOTAL EXPENSES		\$ 224,555.00	0%
BALANCE (TOTAL REVENUE LESS EXPENSES)		\$ -	

PART IV: SUPPLEMENTAL INFORMATION:

EXHIBIT 1 Financial Statement and Audit (pages 13 to 25)

Madonna Place uses QuickBooks online for our accounting software. Barbara Moscato, our Finance Manager has over 20 years of experience leading and directing small business and non-profit financial accounting. She prepares monthly financial reports for the Board of Directors which are reviewed at each Board meeting. Records are kept online and are encrypted, and password protected. Each year Madonna Place pays for an outside auditing firm to review our policies and accounting practices throughout the prior year. Our 7/1/2020 to 6/30/2021 audit is enclosed.

EXHIBIT 2 Insurance/Bond/Worker's Compensation (page 26)

- Madonna Place has liability insurance coverage through SAVA insurance for \$1 million
- Madonna Place pays all payroll taxes and worker's compensation as required by Federal and State Law.
- Madonna Place does not have fidelity bond coverage for principal staff, but has Board of Directors insurance
- Our current insurance certificate is enclosed.

EXHIBIT 3 Non-profit Determination (pages 27 and 28)

Madonna Place's tax-exemption determination letters from the Federal Internal Revenue Service is enclosed.

EXHIBIT 4 List of Board of Directors (page 29)

A current list of the board of directors is enclosed.

EXHIBIT 5 Organizational Chart (page 30)

An organizational chart is enclosed.

EXHIBIT 6 Resumes of Chief Program Administrator and Chief Fiscal Officer (pages 31 and 32)

Resumes for Claire Silva, Executive Director and Barbara Moscato, Finance Manager are enclosed

EXHIBIT 7 Conflict of Interest Disclosure (pages 33 and 34)

The signed Conflict of Interest Disclosure form is enclosed

Section 3 Contractor Affidavit (2021 Final Rule)

Section 3 Business Concerns are:

- At least 51 percent of the business is owned and controlled by low or very low-income persons; or
- At least 51 percent of the business is owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing; or
- Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 workers

This is to certify that Madonna Place, Inc. (print Business name)

 Is a Section 3 Business Concern (Please read, review and implement necessary items in document entitled "Section 3 Requirements")

 Is **NOT** a Section 3 Business Concern but the contract for work will require my business or sub-contractor to hire, train, or educate a new employee. (Please read, review and implement necessary items in document entitled "Section 3 Requirements")

 X Is **NOT** a Section 3 Business Concern and the contract for work will **NOT** require my business or sub-contractor to hire, train or educate a new employee. (No further action is necessary unless an employee is hired during the contract period)



Authorized Signer



Date

Claire Silva
Print Name

MADONNA PLACE, INC.
FINANCIAL STATEMENTS
JUNE 30, 2021

MADONNA PLACE, INC.

FINANCIAL STATEMENTS

JUNE 30, 2021

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DOHERTY, BEALS & BANKS, P.C.

Board of Directors
Madonna Place, Inc.
Norwich, CT 06360



INDEPENDENT AUDITOR'S REPORT

Report on the Financial Statements

We have audited the accompanying financial statements of Madonna Place, Inc., (a nonprofit organization) which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Madonna Place, Inc. as of June 30, 2021, and the changes in its net assets and cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

- 1 -

Stacey L. Gualtieri, CPA
Audrey A. Leone, CPA

Report on Summarized Comparative Information

We have previously audited Madonna Place, Inc.'s 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated August 19, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Doherty, Beals, & Banks

DOHERTY, BEALS & BANKS, P.C.
New London, Connecticut

August 11, 2021

MADONNA PLACE, INC.
STATEMENT OF FINANCIAL POSITION
AS OF JUNE 30, 2021
WITH COMPARATIVE TOTALS FOR 2020

ASSETS	2021	2020
CURRENT ASSETS		
Cash	\$ 90,344	\$ 188,233
Investments	348,744	109,186
Contribution receivable	135,635	135,695
Grants receivable	17,338	17,353
Prepaid expenses	30,390	26,642
TOTAL CURRENT ASSETS	622,451	477,109
PROPERTY AND EQUIPMENT		
Leasehold improvements	2,098	2,098
Furniture and equipment	6,520	26,763
Less: accumulated depreciation	(8,618)	(28,861)
NET PROPERTY AND EQUIPMENT	-	-
TOTAL ASSETS	\$ 622,451	\$ 477,109
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable	\$ 36,674	\$ 30,048
Grants payable	35,826	14,059
Accrued wages and compensated absences	45,666	-11,404
Deferred revenue	3,784	22,226
TOTAL CURRENT LIABILITIES	121,950	107,737
LONG TERM DEBT		
Payroll Protection Program Loan	135,519	52,000
TOTAL LIABILITIES	257,469	159,737
NET ASSETS		
Without donor restrictions	117,585	98,317
With donor restrictions	247,397	219,055
TOTAL NET ASSETS	364,982	317,372
TOTAL LIABILITIES AND NET ASSETS	\$ 622,451	\$ 477,109

See notes to financial statements.

MADONNA PLACE, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE TOTALS FOR 2020

SUPPORT AND REVENUE	Without Donor Restrictions	With Donor Restrictions	Totals	
			2021	2020
Government grants	\$ 712,315	\$ -	\$ 712,315	\$ 626,152
Foundation grants	175,050	86,000	261,050	272,377
United Way funding	2,566	135,635	138,201	139,712
Contributions	51,104	19,135	70,239	33,525
Fund-raising events	11,080	9,500	20,580	14,059
Miscellaneous fee income	4,521	-	4,521	10,545
Investment income	506	-	506	479
Unrealized gain (loss) on investments	1,534	-	1,534	(1,692)
Net assets released from restriction: Purpose restrictions met	<u>221,928</u>	<u>(221,928)</u>	<u>-</u>	<u>-</u>
TOTAL SUPPORT AND REVENUE	1,180,604	28,342	1,208,946	1,095,167
 FUNCTIONAL EXPENSES				
Family Support Center	183,970	-	183,970	184,763
Fatherhood Initiative	355,461	-	355,461	353,520
Great Beginnings	410,591	-	410,591	359,871
Management and general	140,314	-	140,314	125,792
Fund-raising	<u>71,000</u>	<u>-</u>	<u>71,000</u>	<u>48,435</u>
TOTAL FUNCTIONAL EXPENSES	<u>1,161,336</u>	<u>-</u>	<u>1,161,336</u>	<u>1,072,381</u>
CHANGE IN NET ASSETS	19,268	28,342	47,610	22,768
NET ASSETS - BEGINNING	<u>98,317</u>	<u>219,055</u>	<u>317,372</u>	<u>294,586</u>
NET ASSETS - ENDING	<u>\$ 117,585</u>	<u>\$ 247,397</u>	<u>\$ 364,982</u>	<u>\$ 317,372</u>

See notes to financial statements.

MADONNA PLACE, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE TOTALS FOR 2020

FUNCTIONAL EXPENSES	Family Support Center	Fatherhood Initiative	Great Beginnings	Management and General	Fund-raising	Totals	
						2021	2020
Salaries	\$ 96,159	\$ 220,182	\$ 244,575	\$ 93,158	\$ 44,309	\$ 698,361	\$ 651,986
Employee benefits	18,156	28,869	29,928	18,664	2,677	98,273	89,474
Payroll taxes	9,390	22,314	25,072	8,341	4,194	69,310	80,714
Total Salaries and Benefits	123,665	271,365	299,575	120,163	51,180	865,946	822,174
Occupancy	20,281	37,156	42,758	10,664	5,311	116,170	105,541
Direct program expenses	19,962	6,201	4,830	-	-	30,993	38,128
Maintenance and repairs	442	1,142	1,442	269	164	3,459	4,203
Information technology	3,914	12,945	20,784	3,499	1,481	42,622	22,540
Insurance	1,612	4,203	5,016	980	607	12,419	11,654
Meetings and conferences	1,043	193	5,029	26	71	6,963	3,361
Membership dues	382	998	3,999	235	144	5,758	4,856
Miscellaneous	2,507	2,941	2,580	301	2,810	11,138	2,550
Office supplies	3,651	4,349	6,055	936	581	15,570	5,430
Postage	205	512	659	120	74	1,571	941
Printing	692	1,805	2,186	423	261	5,365	4,631
Professional fees	1,105	2,881	3,451	672	5,416	13,525	11,726
Security	3,836	7,951	9,595	2,010	1,301	24,693	12,278
Special events	-	-	-	-	1,590	1,590	845
Travel	674	819	2,035	17	10	3,555	21,724
TOTAL FUNCTIONAL EXPENSES	\$ 182,970	\$ 355,461	\$ 410,591	\$ 140,314	\$ 71,000	\$ 1,061,336	\$ 1,072,381

The organization maintains multiple allocation schedules based on a number of formulas including square footage, percentage of revenue, and estimates of time and effort. In most cases, expenses are allocated directly.

See notes to financial statements.

- 5 -
DOHERTY, BEALS & BANKS, P.C.

MADONNA PLACE, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE TOTALS FOR 2020

	<u>2021</u>	<u>2020</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 47,610	\$ 22,786
Adjustments to reconcile changes in net assets to net cash provided (used) by operating activities:		
Unrealized (gain) loss on investments	(1,534)	1,692
(Increase) decrease in:		
Contributions receivable	60	(1,566)
Grants receivable	15	(12,553)
Prepaid expenses	(3,748)	(3,962)
Increase (decrease) in:		
Accounts payable	6,626	(2,352)
Grants payable	21,767	(61,938)
Accrued wages and compensated absences	4,262	(43,611)
Deferred revenue	(18,442)	(7,007)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>56,616</u>	<u>(108,511)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of investments	(238,025)	(479)
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from the payroll protection program	<u>83,520</u>	<u>52,000</u>
CHANGE IN CASH	(97,889)	(56,990)
CASH - BEGINNING	<u>188,233</u>	<u>245,223</u>
CASH - ENDING	<u>\$ 90,344</u>	<u>\$ 188,233</u>

See notes to financial statements.

MADONNA PLACE, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Purpose

Madonna Place, Inc. is a non-profit agency dedicated to providing services that strengthen families, promote health, and help prevent child abuse and neglect.

Method of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. Accordingly, revenues are recognized when earned and expenditures are recorded when incurred.

Financial Statement Presentation

The Organization follows the reporting requirements of GAAP, which requires that resources be classified for reporting purpose based on the existence or absence of donor-imposed restrictions. This is accomplished by classification of fund balances into two net assets: without donor restrictions and with donor restrictions. Descriptions of the two net asset categories and the types of transactions affecting each category are as follows:

- Without Donor Restrictions - Net assets that are not subject to donor-imposed restrictions. Items that affect this net asset category principally consist of fees for service and related expenses associated with the core activities of the Organization.
- With Donor Restrictions - Net assets subject to donor-imposed restrictions that will be met either by actions of the Organization or the passage of time. Items that affect this net asset category are for contributions for which donor-imposed restrictions have not been met in the year of receipt. Also included in the category are net assets subject to donor-imposed restrictions to be maintained permanently by the Organization.

Income Tax Status

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, and therefore, has no provision for federal or state income taxes. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation.

The Organization recognizes that the tax benefit from uncertain tax positions when it is more-likely-than-not the position will be sustained upon examination by taxing authorities. As of June 30, 2020, the Organization had no uncertain tax positions that qualify for either recognition or disclosure in the financial statements. In the normal course of business, the Organization's tax filings are subject to examination by federal and state taxing authorities. The Organization's tax returns for the last three years remain open for examination.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities as of the date of the financial statements, and support, revenue and expenses during the reporting period. Actual results could differ from those estimates.

MADONNA PLACE, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Prior Year Comparative Totals

The financial information shown for 2020 in the accompanying financial statements is included to provide a basis for comparison with 2021 and presents summarized totals only. Such total amounts do not include sufficient detail to constitute a presentation in conformity with U.S. generally accepted accounting principles. Accordingly, such amounts should be read in conjunction with the Organization's financial statements for the year ended June 30, 2020, from which the comparative total amounts were derived.

Investments

The Organization carries investments in marketable securities with readily determinable fair values and all investments in debt securities at their fair values in the Statement of Financial Position. Fair value is generally determined based on quoted market prices (all Level 1 measurements). Unrealized gains and losses are included in the change in net assets in the accompanying Statement of Activities.

Fair Values of Financial Instruments

The fair values of financial instruments have been determined through quoted market prices or present value techniques to approximate the amounts recorded in the statement of financial position.

Property and Equipment

Property and equipment are carried at cost or, if donated, at the approximate fair value at the date of donation.

Depreciation of the Organization's assets is calculated using the straight-line method over the estimated useful lives of the assets ranging from five to thirty years.

Contributions

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions.

Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Subsequent Events

Management has evaluated subsequent events through August 11, 2021, the date which the financial statements were available for issue.

MADONNA PLACE, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

2. INVESTMENTS

The investment policy establishes an achievable return objective through professional management and sufficient portfolio diversification to minimize volatility and to help assure a reasonable consistency of return. The current long-term return objective is to achieve a total rate of return that is above the median performance of similarly managed funds on a risk-adjusted basis. As such, these funds can assume a time horizon that extends well beyond a normal market cycle. To satisfy its long-term rate-of-return objectives, the Organization relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Organization targets a diversified asset allocation by setting a minimum aggregate exposure of 30% in fixed income and a maximum aggregate exposure of 70% in equity-based securities to achieve its long-term return objectives within prudent risk parameters.

Generally accepted accounting principles establishes a fair value hierarchy which prioritizes the inputs to valuation techniques used to measure the fair value. The three levels of the fair value hierarchy are described as follows:

Level 1 – Quoted prices (unadjusted) in active markets for identical assets or liabilities where the organization has the ability to access at the measurement date;

Level 2 – Significant other observable inputs other than quoted prices included in level 1, which are observable for the asset or liability, either directly or indirectly (i.e. quoted prices in inactive markets, broker or dealer quotations, or alternative pricing sources with reasonable levels of price transparency);

Level 3 – Unobservable inputs are used to the extent that observable inputs are unavailable due to little, if any, market activity for the asset or liability. Unobservable inputs are developed based on the best information available, which might include the organization's own data that reflects assumptions that market participants would use in pricing the asset or liability.

The following table sets forth by level, within the fair value hierarchy, the investments' fair values as of June 30, 2020:

	Fair Value	Level 1
Securities	\$ 4,761	\$ 4,761
FDIC Insured Deposits	343,983	343,983
Total Investments	\$ 348,744	\$ 348,744

3. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are for the following purpose in periods.

Program expenses	\$ 111,762
Future period - United Way funding	135,635
	\$ 247,397

MADONNA PLACE, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

4. AVAILABILITY OF FINANCIAL ASSETS

The following reflects Madonna Place, Inc.'s financial assets as of the balance sheet date, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the balance sheet date:

Cash and cash equivalents	\$ 90,344
Investment	348,744
Contribution and grant receivables	<u>152,973</u>
	<u>\$ 592,061</u>

As part of the Organization's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

5. OPERATING LEASES

The Organization leases a building located at 240 Main Street, Norwich, Connecticut, for the purpose of providing its programs and services. The lease is for a term of five years commencing April 1, 2020 and ending March 31, 2025. The lease was modified to include additional space within the building at the same address for a term of one year commencing January 1, 2021 and ending December 31, 2021.

The rental expense for the building and parking for 2021 follows:

Claire Silva (csilva@madonnaplace.org) is signed in

2022	\$ 80,980
2023	76,698
2024	77,765
2025	58,324

6. PAYCHECK PROTECTION PROGRAM

On April 27, 2020, the Organization received loan proceeds from People's United Bank, N.A. in the amount of \$52,000.00, pursuant to the Paycheck Protection Program under Division A, Title I of the CARES Act. The loan was in the form of a note dated April 23, 2020 issued by the bank. The Organization applied for and has been notified that \$52,000.000 in eligible expenditures for payroll and other expenses described in the CARES Act has been forgiven. Loan forgiveness is reflected in government grants in the accompanying statement of activities.

On February 4, 2021, the Organization received loan proceeds from Eastern Connecticut Savings Bank in the amount of \$135,519.00, pursuant to the Second Draw Paycheck Protection Program under section 311 of the Economic Aid to Hard-Hit Small Business, Nonprofits, and Venues Act (the "Economic Aid Act").

The loan, which was in the form of a note dated January 29, 2021 issued by the bank, matures on January 29, 2026 and bears interest at a rate of 1.00% per annum, payable monthly commencing on May 23, 2022. The note may be prepaid by the Organization at any time prior to maturity. Funds from the loan and accrued interest are forgivable as long as the funds are used for eligible purposes, including payroll costs, and non-payroll costs consisting of rent payments on leases, utility payments, covered operations expenditures, covered property damage costs, covered supplier costs and covered worker protection expenditures. The Organization intends to

MADONNA PLACE, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

6. PAYCHECK PROTECTION PROGRAM (Continued)

use the entire loan amount for qualifying expenses. Under the terms of the PPP, certain amounts of the loan may be forgiven if they are used for qualifying expenses as described in the Economic Aid Act.

The Organization has chosen to record the activity as a loan until (1) the loan is, in part or wholly, forgiven and the Organization is legally released from the obligation, or (2) the Organization pays off the loan to the creditor.

Claire Silva (csilva@madonnaplace.org) is signed in



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/08/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sava Insurance Group Inc. 750 Broad Street Waterford CT 06385	CONTACT NAME: Heather Bentley	PHONE (A/C, Hs, Fax): (860) 437-7282	FAX (A/C, No): (855) 749-7282	
	E-MAIL ADDRESS: hbentley@savainsurance.com			
INSURED MADONNA PLACE INC 240 Main St Norwich CT 06360	INSURER(S) AFFORDING COVERAGE		NAIC #	
	INSURER A: BERKSHIRE HATHAWAY SPECIALTY INSURANCE			
	INSURER B: WORKERS COMPENSATION TRUST			
	INSURER C: USLI			
	INSURER D:			
	INSURER E:			

COVERAGES CERTIFICATE NUMBER: CL2171218348 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

RRR LTR	TYPE OF INSURANCE	ADDL (MSD)	SUBR (WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			47SPK14961086	07/01/2021	07/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Employee Benefits \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED <input checked="" type="checkbox"/> AUTOS ONLY HIRED <input checked="" type="checkbox"/> AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			47RWS14961106	07/01/2021	07/01/2022	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			47SUM14961206	07/01/2021	07/01/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$ <input type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTHER
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETARY PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	01315-06	07/01/2021	07/01/2022	EL EACH ACCIDENT \$ 2,500,000 EL DISEASE - EA EMPLOYEE \$ 2,500,000 EL DISEASE - POLICY LIMIT \$ 2,500,000
C	DIRECTORS & OFFICERS EMPLOYMENT PRACTICES LIABIL			NDO1586875D	07/01/2021	07/01/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Non profit agency

CERTIFICATE HOLDER Office of Community Development 23 Union Street Norwich CT 06360	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248360116
Oct. 11, 2011 LTR 4168C ED
06-1205879 000000 00

00013237
BODC: TE

MADONNA PLACE INC
240 MAIN STREET
NORWICH CT 06360-5839



036228

Employer Identification Number: 06-1205879
Person to Contact: MS. HARPER
Toll Free Telephone Number: 1-877-829-5500

Dear TAXPAYER:

This is in response to your Sep. 29, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in FEBRUARY 1989.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248360116
Oct. 11, 2011 LTR 4168C E0
06-1205879 000000 00
00013238

MADONNA PLACE INC
240 MAIN STREET
NORWICH CT 06360-5839

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



S. A. Martin, Operations Manager
Accounts Management Operations

MADONNA PLACE, INC.
Board of Directors
as of 2/9/2022

Pres Michael L. Anderson

Attorney

Anderson Trial Lawyers

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(H) 83 Cedars Road, North Stonington, CT 06359

(W) 860-888-8845 (H) 860-334-9889 (C) 860-334-9669

mia@andersontriallawyers.com

VP Lisa Griffin

President/CEO

Eastern Connecticut Savings Bank

(W) 257 Main Street, Norwich, CT 06360

(H) 461 Route 148, Killingworth, CT 06419

(W) 860-425-0126 (C) 860-343-7849

lgriffin@bankeasternct.com

Treas Christina Caplet

AVP, Regional Sales & Service Manager

Chelsea Groton Bank

(W) One Franklin Square, Norwich, CT 06360

(H) 43 Bashon Hill Rd, Bozrah, CT 06334

(W) 860-823-4914 (H) 860-204-9315

(C) 860-235-6230

ccaplet@chelseagroton.com

Sec Paul Mancarella

Vice President & Branch Manager

People's United Bank

(W) 12 Roosevelt Ave, Mystic, CT 06355

(H) 65 William St, Stonington, CT 06379

(W) 860-572-8981 Option 6 (C) 860-490-1687

paul.mancarella@peoples.com

Sue Colaluca

Retired Investments/Banking

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(H) 860-303-9524

suzcola@gmail.com

Kathryn Tracey

Vice President & Branch Administrator

Eastern Connecticut Savings Bank

(W) 257 Main Street, Norwich, CT 06360

(H) 317 Ridown Road, Griswold, CT 06351

(W) 860-425-0125 (C) 860-608-9144

ktracey@bankeasternct.com

Dale Patricia Merrill

Senior Vice President of HR and Administration

Mashantucket Pequot Tribal Nation & Foxwood

(H) 8 McCann Place, Providence, RI

(H) 860-961-1011

dmerrill@foxwoods.com

dmerrill@mptn.org

Kimberlee L. Beagle

Professional Volunteer

(H) 22 Philip Lane, Ledyard, CT 06339

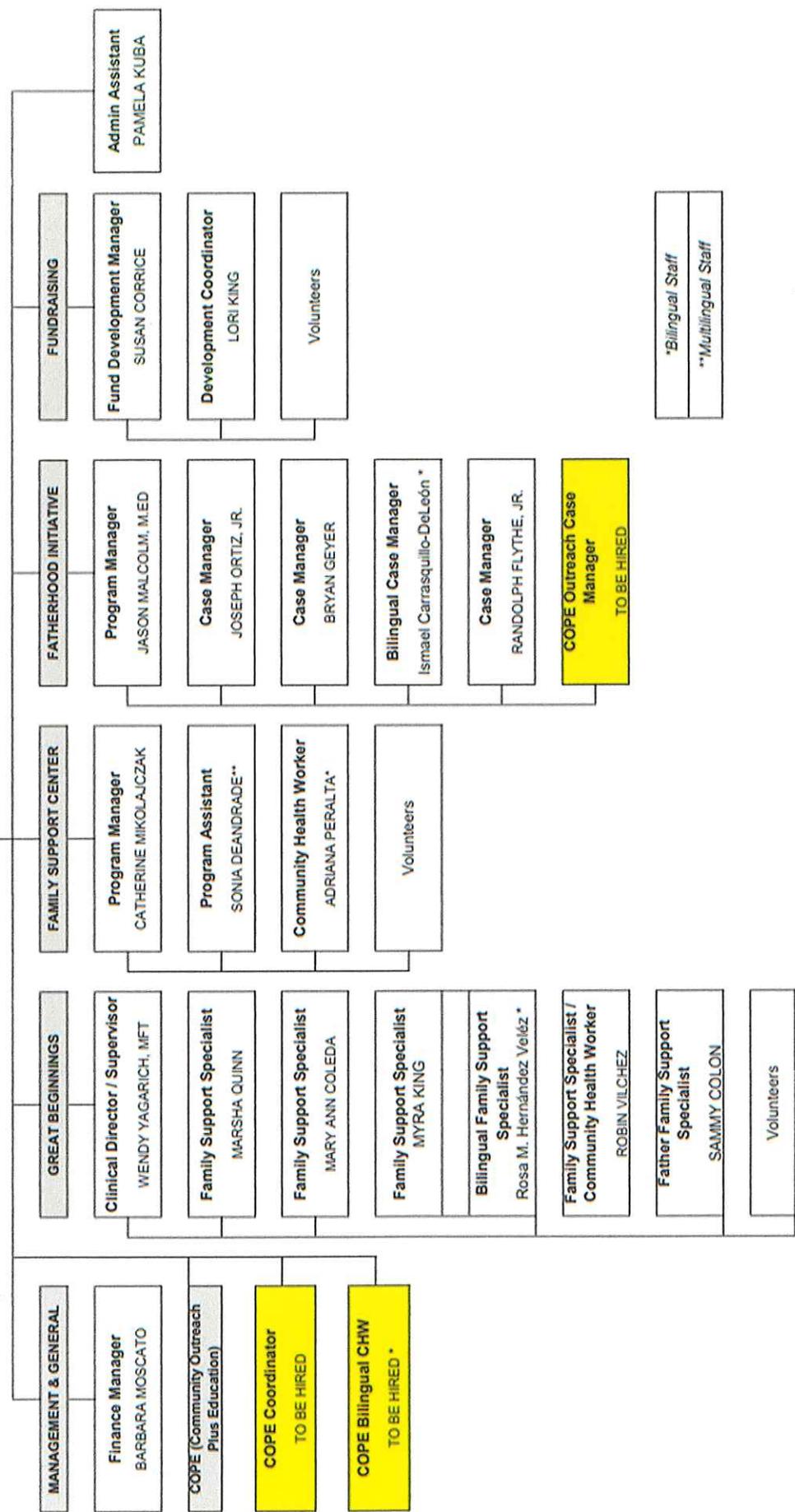
(H) 860-608-3336

kbeagle@comcast.net

MADONNA PLACE, INC.

Board of Directors

**Executive Director
Claire Silva****



*Bilingual Staff
**Multilingual Staff

CLAIRE SILVA

470 Cossaduck Hill Road, North Stonington, CT 06359

(401) 374-4197 • ClaireSilva777@gmail.com

<https://www.linkedin.com/in/claairesilva777>

PROFESSIONAL SUMMARY

Innovative and proactive leader with over 13 years of executive level experience in social service programming and staff development, grant writing and fund raising, and financial administration

- 13+ years of federal, state, and local grant writing experience and grant management experience
 - Fluent in Spanish, Portuguese, and Cape Verdean Creole
-

WORK HISTORY

2021-present: *Executive Director*, Madonna Place, Inc., Norwich, CT

- Lead agency operations, provide oversight of finances, fundraising and grant writing/development
- Supervise 20 staff, 3 programs, and build collaborative relationships throughout Eastern CT
- Direct agency diversity, equity and inclusion efforts to allow access to all clients and staff development

10/2020 to 6/2021: *Supervisor Community Outreach*, UCFS, Norwich, CT

4/2019 to 10/2020: *Lead Budget Analyst*

- Supervised 11 staff, 4 programs, and management of over \$10 million per year in federal/state grants

2007-2018: *Executive Director*, Bethsaida Community, Inc., Norwich, CT

- Managed staff, operations, and secured \$5.9 million dollars in federal, state, and local grants

2013-2018: *Administrator (contractor)*, James Merrill House, Stonington, CT

2009-2015: *Office Manager and Co-Owner*, Big Al and Sons LLC Landscaping and Lawn Care (part-time)

2005-2007: *Executive Director*, YWCA of Greater RI, Central Falls, RI

2001-2005: *Task Force Director*, Coventry Substance Abuse Prevention TF Coventry, RI

2000-2005: *Grants Manager*, Pawtucket Housing Authority, Pawtucket, RI (part-time, Contractor)

1999-2000: *Development Specialist/Project Dir.*, Mayor's Council on Drug & Alcohol Abuse, Providence, RI

2005-2016: *Grant Reviewer* (contractor)

Reviewed and scored over \$31 million in federal grant applications for SAMHSA, BJA, OJP, and OJJDP

HONORS & ACHIEVEMENTS

Member of the Prism of Praise Community Gospel Choir (1995 to present)

Board of Directors of Southeastern CT Women's Network (2015-2018)

Recipient of the Pro Bono Partnership Outstanding Nonprofit Project Award (2011)

Rose City Warriors – Norwich Women's Ice Hockey (2008-2010)

Published a non-fiction book "A Child's Heart Speaks" (2005)

Founder/President of Alton Community Action (Environmental group in Richmond RI) (2004)

Board Member of Wood River Health Services in Hopkinton, RI (2003-2005)

EDUCATION

Micro MBA certificate from Providence College, RI 2017

Bachelor of Arts, double major Humanities and Psychology from Providence College, RI

BARBARA E. MOSCATO

258 Reidy Hill Road, Amston, CT 06231

Phone 860-685-0842 barbaraemoscato@gmail.com

Summary

I am a business professional with progressive experience in all areas of general, cost and tax accounting, for profit and non-profit organizations. Extensive and proven capabilities in accounts receivable, accounts payable, job costing, financial statement preparation and analysis, payroll, payroll tax and benefits administration, budget preparation and forecasting and grant applications assistance. My computer skills include Quickbooks, Microsoft Office programs, and Infor Cloud Suite ERP software.

Highlights and Accomplishments

Financial statement analysis	Cost accounting/Inventory
Accounts payable and receivable	Property taxes
Budget forecasting expertise	Certified e-filer for quarterly payroll tax
Grant writing assistance	Quickbooks Payroll

I have the ability to go into unfamiliar operations and organize/streamline internal accounting functions and set up systems.

Experience

Accounting Manager

August 2019-current

Dickinson Brands Inc., East Hampton, CT

Management and supervision of accounting team while overseeing billing, receivables, payables, cash receipts and disbursements. Working closely with the Controller to develop and implement internal processes and procedural changes while playing an instrumental role in the growth of the Accounting Department.

Finance Manager

2014 – 2019

Bethsaida Community Inc. Norwich, CT

Manage the daily activities of the accounting department including payables, receivables, payroll, pension, quarterly and annual payroll tax filings. Assist Executive Director in all financial aspects of grant applications. Collect and provide information for audit inquiries and give assistance to auditors. Assist in the development and implementation of policies and procedures relating to finances. Oversee the posting and maintenance of general ledger accounts for all projects and programs.

Accountant/Business Consultant

2000 to 2019

Independent accounting professional providing various profit and non-profit companies and municipalities with in house and outsource accounting and bookkeeping services.

Wealth of accounting knowledge can be utilized to provide many different levels of service based on past work experiences.

Familiarity with accounting and other software packages aides in quick, efficient and responsive service.

Accounting Manager/Manager of Collections

1996 to 2000

FINOVA Technology Finance - Farmington, CT

Supervision and training of accounting department and all of its various functions. Implemented policies and procedures in accounts payable, accounts receivable/collections and payroll. Upgraded accounting system general ledger software package and trained personnel in its use. Trained company employees in the use of paperless lease application system. Reviewed and approved all property and sales tax returns for multi-state locations. Collections work on delinquent accounts on a part time basis until company merger was complete.

Education

B.B.A. Accounting - Western Connecticut State University

Certified QuickBooks Pro Adviser and teacher

Graduate of the Dale Carnegie Leadership course

PART V: CONFLICT OF INTEREST QUESTIONNAIRE

**COMMUNITY DEVELOPMENT BLOCK GRANT
CITY OF NORWICH, CONNECTICUT**

**APPLICANT CONFLICT OF INTEREST QUESTIONNAIRE
2022-2023 PROGRAM YEAR**

Federal, State, and City law prohibits employees and public officials of the City of Norwich from participating on behalf of the City in any transaction in which they have a financial interest. This questionnaire must be completed and submitted by each applicant for Community Development Block Grant (CDBG) funding. The purpose of this questionnaire is to determine if the applicant, or any of the applicant's staff, or any of the applicant's Board of Directors would be in conflict of interest.

1. Is there any member(s) of the applicant's staff or any member(s) of the applicant's Board of Directors or governing body who is or has/have been within one year of the date of this questionnaire (a) a City employee or consultant, or (b) a City Council member, or (c) a member of the Community Development Advisory Committee (CDAC) member? Yes No

If yes, please list the name(s) and information requested below:

Name of person	Job Title of person	Indicate City employee, consultant, City Council member, CDAC member or other official (named)
Not applicable		

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is/are currently or has/have been within one year of the date of this questionnaire a City employee, consultant, City Council person or Community Development Advisory Committee member? Yes No

If yes, please list the name(s) and information requested below:

Name of person	Job Title of person	Indicate City employee, consultant, City Council member, CDAC member or other official (named)
Not applicable		

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of a City employee, consultant, City Council person, Community Development Advisory Committee member? Yes No

If yes, please identify below the City employee, consultant, or Council member with whom each individual has family or business ties.

Name of member	Name of City employee, Consultant, City Council member, CDAC member or other official (named)	Indicate type of tie (Family or Business)	If family, indicate relationship
Not applicable			

4. Have you read and understood the HUD regulation regarding conflict of interest, 24 CFR 570.611 (attached)?

Name of Applicant: Madonna Place, Inc.

Signature of Applicant's Representative 

Title Executive Director Date 2/9/2022