

NORWICH POLICE DEPARTMENT  
PISTOL PERMIT APPLICANTS – 2025 UPDATE

**APPLYING FOR YOUR PISTOL PERMIT**

\*Per the DESPP, you must review and sign the Privacy Rights at your local police department or other issuing authority, prior to receiving a service code.

1. Please contact the Norwich Police Department at 860-886-5177 for further instructions.

**PRE – ENROLLMENT (Service Code Required)**

2. You must Pre-enroll to have your fingerprints taken using the following link:

<https://ct.flexcheck.us.idemia.io/cchrspreenroll>

**FINGERPRINTS**

3. After you have successfully pre-enrolled print your confirmation page with barcode and Contact Biometric Identification Services to schedule an appointment at:

<https://www.bioidentserv.com/locations>

**ALL REQUIRED DOCUMENTS**

4. **Do you have all of the documents below?**

- Pre-Enrollment Email
- Fingerprint card (*if not using a Live Scan location*)
- Application completed and notarized
- Signed Privacy Notice
- Birth Certificate **OR** U.S Passport **OR** Non-U.S. Birth Certificate with Naturalization Papers.
- Driver's License
- First class mail proving you are a Norwich resident
- Pistol Certification from the approved instructor list\*
- Affidavit (Certificate of Completion) as of 7/1/2024\*

Norwich Police Department, Records Division

**Public Hours of Operation:**

Monday, Wednesday & Friday 8:30a.m. – 4:30p.m.

Tuesday 12:30p.m. – 4:30p.m.

Thursday 8:30a.m. – 12:30p.m.