

Motor vehicle tax bills cover motor vehicles actively registered as of October 1. If you transfer the plate to a replacement vehicle, you may be entitled to a tax credit.

If you moved out of Norwich after October 1 to another town, the tax bill will still be due in Norwich for that entire Grand List year. Motor vehicle taxes are not prorated from one Connecticut town to another Connecticut town.

If you transferred your plates to a new (replacement) vehicle, you are not entitled to an adjustment for the time period that the old vehicle was no longer owned. In essence, the adjustment follows the license plate. The original bill for the old vehicle should be paid. A supplemental list will generate a bill for the new vehicle with an assessment credit (exemption) for the period that the old vehicle was no longer owned.

It is strongly recommended that people seeking an adjustment pay their full tax bill on time. If the bill is adjusted later, upon presentation of documentation, a refund on the difference later will be made due to the vehicle being sold, totaled, donated, etc. & the plates not having been transferred to a new vehicle (registration must be cancelled).

Call-in inquiries about required documentation for adjustment or submission of 1 of the 2 required documents does not stop additional late fees (if applicable) from accruing. All tax bills paid late, regardless of circumstances, are charged 18% interest per year & this interest cannot be waived.

From the category that best describes your situation entitled "Vehicles That Have Been" Forward the appropriate 2 forms of proof to:

Assessor's Office
100 Broadway
Norwich, CT 06360

Please note: a CT Department of Motor Vehicles cancellation of plates does NOT show that you have disposed of a vehicle. Therefore, a second form of proof is required to support an adjustment.

CT Department of Motor Vehicles does not inform towns when plates are returned or when vehicles are sold, registered out of state or otherwise disposed of. It is the taxpayer's responsibility to provide the required documentation within the time limit as provided under applicable CT law.

Copies of CT Department of Motor Vehicle cancellation of plate receipt may be requested from CT Department of Motor Vehicles {Copy Records Division} at (860)-263-5154

DEADLINE FOR PRESENTATION OF PROOF FOR ADJUSTMENT

The proof for adjustments (prorates) of motor vehicle regular list must be presented within 27 months of the assessment date. Example: the owner of a vehicle with a bill with an assessment date of October 1, 2017 has until December 31, 2019 to present all proofs of disposal.

Taxpayer failure to provide all forms of proof for adjustment within the 27 months of the assessment date forfeits the right to an adjustment of the bill by CT law (12-71c.)

ASSESSMENT DATE	DEADLINE FOR PRESENTATION OF PROOF
OCT. 1, 2018	DEC. 31, 2020
OCT. 1, 2017	DEC. 31, 2019
OCT. 1, 2016	DEC. 31, 2018

VEHICLE ASSESSMENT APPEALS

Motor vehicle assessments billed in July may be appealed at the September meeting of the Board of Assessment Appeals.

Motor vehicle assessments billed on the "supplemental" list may be appealed at the March meeting of the Board of Assessment Appeals. Application must be made by February 20.

Please call 860-823-3723 for information on how to file an appeal.

TAX COLLECTOR PAYMENT INFORMATION

Norwich Tax Collector
Phone: 860-823-3760
Fax: 860-823-3812

FAQ, tax bill information and payments can be made online at:

www.NorwichCT.org/201

REQUIRED PROOFS FOR ADJUSTMENTS OF MOTOR VEHICLE TAX BILLS



ASSESSOR'S OFFICE
100 BROADWAY
NORWICH, CT 06360

PHONE: (860)-823-3723
FAX: (860)-823-3719

FOR VEHICLES THAT HAVE BEEN:

Sold, lease terminated, totaled, donated, taxed in wrong town, registered in another state or repossessed & the same plate was NOT used for a new vehicle

SEE INSIDE FOR INSTRUCTIONS

The CT Department of Motor Vehicles has a self-service portal for your convenience:

www.ct.gov/dmv

This site is useful for cancelling license plates + checking compliance issues.

All proof for adjustments ("prorates") of motor vehicle regular list must be presented within 27 months of the assessment date. Example: the owner of a vehicle with a bill with an assessment Date of October 1, 2017 has until December 31, 2019 to present proof of disposal.

MOTOR VEHICLE ADJUSTMENTS

If an error exists in your ownership time period of a motor vehicle, you may provide proof of your claim to the Assessor's Office according to the situations listed in "For Vehicles That Have Been":

Any documentation provided:

1. Must be the original
2. Must be clearly dated
3. Must be signed (when necessary)
4. Must be legible
5. Must show vehicle identification number, make, model and year

PLEASE NOTE THAT VEHICLES WHICH YOU STILL OWN & ARE NO LONGER REGISTERED, ARE TAXABLE AS NON-REGISTERED MOTOR VEHICLES & MUST BE DECLARED AS PERSONAL PROPERTY ANNUALLY.

FOR VEHICLES THAT HAVE BEEN:

SOLD, or LEASE VEHICLE TERMINATED:

1. A copy of CT Department of Motor Vehicles cancellation of plate receipt.

AND Any one of the next 5

2. A copy of the bill of sale with the year, make & Vehicle Identification # of the vehicle as well as the buyer's signature. **No handwritten bills of sale will be accepted.**
3. A copy of the new owner's registration or the new owner's title with the year, make & Vehicle Identification # of the vehicle.
4. A copy of your title showing transfer.
5. Leased vehicle turn-in odometer statement showing year, make & model & Vehicle Identification # of the vehicle.
6. A letter from your insurance agent or company stating the date the insurance was cancelled, the reason for cancellation and the year, make, model & Vehicle Identification # of the vehicle.

TOTALED:

1. A copy of CT Department of Motor Vehicles cancellation of plate receipt.

AND Any one of the next 2

2. A letter from your insurance agent or company stating that the vehicle was totaled, the date of the accident and the year, make, model & Vehicle Identification # of the vehicle.
3. Dated receipt from the junk dealer to whom the vehicle was sold and the year, make, model & Vehicle Identification # of the vehicle.

REGISTERED OUT OF STATE:

1. A copy of the CT Department of Motor Vehicles cancellation of plate receipt.

AND

2. A copy of the original out of state registration OR title showing year, make, model & Vehicle Identification # of the vehicle.

STOLEN:

1. A copy of CT Department of Motor Vehicles cancellation of plate receipt.

AND Any one of the next 2

2. A statement from your insurance agent or company stating that the vehicle was stolen and not recovered, date of theft and the year, make, model and Vehicle Identification # of the vehicle.
3. A copy of a report from the Police Department which MUST include date of theft, and state that the vehicle was stolen and never recovered.

REPOSSESSED:

1. A copy of CT Department of Motor Vehicles cancellation of plate receipt.

AND Any one of the next 2

2. Letter from the finance company stating the date the vehicle was taken and that it was not redeemed by you and the year, make, model and Vehicle Identification # of the vehicle.
3. Copy of bill of sale or auction papers that shows the year, make, model & Vehicle Identification # of the vehicle and date of sale.

DONATED:

1. A copy of CT Department of Motor Vehicles cancellation of plate receipt.

AND

2. Letter from charitable organization stating the vehicle was donated, the date donation took place and the year, make, model and Vehicle Identification # of the vehicle.

TAXED IN WRONG TOWN:

1. Proof of residency prior to October 1 in the form of either: Residential Deed OR Voter Identification card.

AND

2. Proof of payment to correct tax town for same vehicle.
3. Written correction form from the Department of Motor Vehicles.

ACTIVE DUTY MILITARY

State residents currently in active-duty military service may be eligible for a partial exemption. In addition, one car owned by a Connecticut resident serviceperson may be fully exempt from property taxes. These forms MUST be filed annually with the Assessor's Office and are available online at the City's website.

Non-residents stationed in Connecticut may also qualify for a full exemption on their vehicles. An out of state resident based in CT must file the Soldiers & Sailors Relief Act form annually with the Assessor's Office.

Forms are available in the Assessor's Office and are also available on the City's website.

<https://www.norwichct.org/175/Assessor>

Call the Assessor's Office at (860)-823-3723 for further information & application deadlines.

SUPPLEMENTAL MOTOR VEHICLES

Supplemental motor vehicles are vehicles that were newly registered subsequent to October 1st and prior to August 1st. Motor vehicle taxes are prorated from the month registered through September at the following percentages of assessed value:

October	100.0%
November	91.7%
December	83.3%
January	75.0%
February	66.7%
March	58.3%
April	50.0%
May	41.7%
June	33.3%
July	25.0%

The same forms of proof are required for any adjustments to supplemental motor vehicle list bills.