



# City of Norwich

## Inland Wetlands and Watercourses Application

Staff Only: _____	Upland: _____	DI: _____
CAM: _____	HD: _____	OD: _____
SFHA: _____		
Date Filed: _____		
Date Rec'd by IWWCC: _____		
File #: _____		

### **INLAND WETLANDS / WATERCOURSES: FEE SCHEDULE**

**Revised October 1, 2009**

*Permitted & Non-Regulated Use*

- Permitted As of Right \$0
- Non-Regulated Use (Determined by Commission) \$0
- Upland Review Area Activities \$90
- Administrative Permit for Activities within the Upland Review Area \$90

*Regulated Use*

- Residential Uses (+\$50 per lot for each lot in excess of three (3) lots for subdivision/re-subdivision) \$330
- Commercial/Industrial/Multi-Family as defined in the City of Norwich Zoning Regulations \$330

*Other Uses*

- Public Hearings (In Addition to other Applicable Fees) \$350
- Official Inland Wetland Map Amendment Petition \$330
- Modification of a Previous Approval or Extension of a Previously Issued Permit \$130
- Appeal of a Duly Authorized Agent Decision \$230

**A \$60 FEE IS INCLUDED IN THE APPLICATION FEE AS REQUIRED BY THE STATE OF CONNECTICUT**

### **Application to conduct a Regulated Activity as defined in Section 2.1 of the City of Norwich Inland Wetlands and Watercourses Regulations as enabled under Sections 22a-36 through 22a-45 of the Connecticut General Statutes.**

All applicants must complete this form in accordance with Sections 7 and 8 of the City of Norwich Inland Wetlands and Watercourses Regulations. The Commission will notify the applicant if any additional information is required and will schedule a public hearing if necessary. The application fee shall be paid by check, money order, or credit card in an amount consistent with Section 19 of the regulations. Checks and Money Orders must be made payable to "City of Norwich."

As enabled under Section 12 and enumerated under Section 7 of the Regulations, where certain regulated activities are planned only outside of wetlands and watercourses (i.e. within the Upland Review Area), the applicant has the option of requesting administrative approval by staff (Designated Agent of the Inland Wetlands, Watercourses, and Conservation Commission) of the Department of Planning and Neighborhood Services. Administrative approval may be granted if license is being sought for any of the following activities: *construction of residential accessory buildings, decks, porches, above-ground and in-ground swimming pools; additions to existing residential structures provided that such additions do not exceed a footprint area of 625 square feet; minor grading, filling or excavation provided that such activity involves less than 0.25 acre and is associated with a residential property; fences; signs; removal or replacement of existing in-ground or above-ground fuel storage tanks; general maintenance of existing drainage improvements conducted by the City of Norwich Department of Public Works; the repair/maintenance of utility mains, services, or miscellaneous structures by Norwich Public Utilities or other bona-fide utility company; installation or repair of footing drains or other subsurface drains and septic system repair or replacement, provided that such installation, repair or replacement is approved by the Uncas Health District.* If staff believes that the proposed activities for which a permit is being sought are likely to adversely affect wetlands or watercourses, staff may require such applicant to apply to the Commission under Sections 7 through 11.

Please fill out this application completely. If the application is not properly completed with documentation submitted as requested, it will create unnecessary delays. In addition to this application, the following items **MUST** be provided, if deemed applicable:

1. Plans depicting the proposed erosion and sedimentation controls and other management practices which may be considered as a condition of issuing a permit for the proposed regulated activity. (See Section 7 of the Regulations)
2. Site Plans depicting the proposed activity, w/ existing and proposed conditions in relation to wetlands and watercourses and identifying any further activities associated with, or reasonably related to the proposed regulated activity, which are made inevitable by the proposed regulated activity and which are likely to have an impact on wetlands or watercourses. (See Section 7 of the Regulations)
3. Three (3) folded, full-size sets of the complete plans.
4. A completed State of Connecticut DEEP Form; the Commission shall revise or correct the information provided by the applicant and submit the form to the Commissioner of Energy and Environmental Protection in accordance with Section 22a-39-14 of the Regulations of Connecticut State Agencies.
5. Fee – See Schedule.

**PROPERTY LOCATION:** \_\_\_\_\_

**Parcel Information:**      **Map:** \_\_\_\_\_ **Block:** \_\_\_\_\_ **Lot:** \_\_\_\_\_

**Zoning District:** \_\_\_\_\_ **Lot Size:** \_\_\_\_\_ **Deed Vol:** \_\_\_\_\_ **Deed Page:** \_\_\_\_\_

**Subdivision or RE-Subdivision:** \_\_\_\_\_ **Number of Lots:** \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_

**If Applicant is an LLC or Corporation – Principal or CEO:** \_\_\_\_\_

**Applicant Email:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Applicant's Interest in Subject Property:**      **Owner:**                      **Lessee:**

**Lessor:**                      **Other (Please Explain):** \_\_\_\_\_

**Owner Name:** \_\_\_\_\_

**If Owner is an LLC or Corporation – Principal or CEO:** \_\_\_\_\_

**Owner Email:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**\*\*\* Attach written consent by the owner allowing the applicant to pursue this permit if the applicant is not the owner of the subject property. \*\*\***

1. Is a regulated activity proposed upon a wetland or watercourse, any portion of which is located within 500 feet of an abutting Municipality? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If yes, please provide the name of Municipality: \_\_\_\_\_

\*\*\* If yes, the Norwich Inland Wetlands and Watercourses Commission must notify the Clerk in any affected Municipalities in accordance with C.G.S. Section 8-7d(f). \*\*\*

2. Certify whether or not the following conditions exist:

A. Any portion of the property on which the Regulated Activity is proposed is located within 500 feet of the boundary of an adjoining Municipality? Yes: \_\_\_\_\_ No: \_\_\_\_\_

B. Traffic attributable to the completed project on the site will use streets within the adjoining Municipality to enter or exit the site; Yes: \_\_\_\_\_ No: \_\_\_\_\_

C. Sewer or water drainage from the project site will impact streets or other Municipal or private property within the adjoining Municipality; Yes: \_\_\_\_\_ No: \_\_\_\_\_

D. Water runoff from the improved site will impact streets or other Municipal or private property within the adjoining Municipality; Yes: \_\_\_\_\_ No: \_\_\_\_\_

E. Explain any "Yes" answers in A-D above:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Certify whether or not any regulated activities will be conducted upon a wetland or watercourse, any portion of which is within the watershed of a water company as defined in Section 16-1 of the Connecticut General Statutes. If so, provide documentation of the notification to such water company pursuant to Section 8.3 of the Regulations.

Yes: \_\_\_\_\_ No: \_\_\_\_\_

4. Describe the on-site and nearby features including, but not limited to: topography, vegetation, soil characteristics, wetlands and/or watercourse, ledge outcrops, impervious surfaces, etc.:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. Describe the regulated activity or activities for which license is being sought through this permit application. Include proposed construction, filling, excavation, grading, piping, area of disturbance, etc. Indicate what measures will be taken to prevent damage to wetlands and watercourses:**

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**6. Describe the impacts the proposed activities will have on wetland or watercourses. Such impacts may be caused by activities undertaken within wetlands or watercourses or external to wetlands or watercourses:**

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**7. Is any work planned within a wetland or watercourse as defined under Section 2 of the Regulations? Yes: \_\_\_\_\_ No: \_\_\_\_\_ (Check One) If Yes, continue to Item 8. If No, proceed to Item 12 below.**

**8. Provide the area of wetland disturbance in acres or square feet: \_\_\_\_\_**

**9. Provide the approximate total area of wetlands on the property: \_\_\_\_\_**

**10. Provide the length of any streambank alterations in feet: \_\_\_\_\_**

**11. Provide the area (acres or square feet) of streambed to be disturbed by the proposed activities:**

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**12. Provide further detail of items listed in Question 6. Include area, type, and volume of any materials to be deposited or excavated both within wetlands and/or watercourses, and within the 100-foot Upland Review Area. Provide timing of steps to be taken in implementing the planned activities, both chronologically and with respect to seasonal conditions:**

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**13. Submit a detailed plan of the proposed activities in accordance with Section 7 of the Regulations. (You may consult with the City’s Designated Wetland Agent to determine the needed level of detail.)**

**14. Describe the effects on drainage, upstream hydrology, downstream hydrology, areas adjacent to the affected wetlands, and areas prone to accelerated erosion and sedimentation:**

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**15. Will any adverse effects upon wetlands or watercourses, such as erosion and sedimentation, occur during the disturbance period that will not be adequately managed through the erosion and sediment control plan submitted as required under Section 7 of the Regulations?**

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**16. Will any adverse impacts remain after all work has been completed? If so, describe what long-term impacts would be anticipated, and why their abatement has not been included as part of the plan submitted:**

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**Name of Certified Soil Scientist (If Applicable):** \_\_\_\_\_

The undersigned applicant hereby consents to necessary and proper inspections of the above mentioned property by agents of the **Norwich Inland Wetlands, Watercourses, and Conservation Commission** at reasonable times, both before and after the permit is issued by the **Commission** or its **Designated Agent**.

The undersigned affirms that the information supplied in the application is accurate to the best of his or her knowledge.

The applicant and owner hereby certify that they are familiar with the information provided herein and are aware of the penalties for obtaining a permit through deception or through inaccurate or misleading information.

**Applicant's Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_

**Owner's Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Owner's Signature:** \_\_\_\_\_

**\*\*\* NOTE: It is the applicant's responsibility to obtain any other local, state, or federal permits needed for the project that is the subject of this permit application. \*\*\***