

**ORDINANCE 1709**  
**ADOPTED 12/15/2014**  
**PUBLISHED 12/18/2014**

**AN ORDINANCE INCREASING THE THRESHOLD FOR SEALED BIDS FOR CITY CONTRACTS AND PURCHASES**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORWICH, THAT SECTIONS 7-39 AND 7-43 OF ARTICLE II OF CHAPTER 7 OF THE CODE OF ORDINANCES OF THE CITY OF NORWICH BE AMENDED AS FOLLOWS:**

**Sec. 7-39. - Competitive bids on purchases, contracts, sale—When required.**

(a) All single purchases, contracts, or sales in which the amount of expenditure or sale is estimated to exceed ~~\$12,000.00~~ the greater of \$25,000 or such higher amount allowed by section 7-148v of the general statutes either shall be made from or let by sealed bids or, when considered advantageous, be made from State of Connecticut-negotiated or other consortium-negotiated contracts from which the City of Norwich is allowed to purchase.

**Sec. 7-43. - Same—Authorization of open market transactions; emergency purchase procedure.**

All purchases of supplies, materials, equipment or contractual services, and all sales of supplies, materials and equipment determined, after consultation with the head of the department or agency concerned, to be surplus, obsolete or unused, of less than ~~\$12,000.00 in amount shall~~ the threshold for bids specified in 7-39(a) may be made in the open market, without bid advertisement and without observing the procedure prescribe by sections 7-39 to 7-42 and 7-46 and 7-47 for the award of contracts. In case of an emergency which requires immediate purchase of supplies, materials, equipment or contractual services, the city manager may authorize the purchasing agent to secure, without competitive bids at the lowest obtainable price, any supplies, materials, equipment or contractual services regardless of the amount of the expenditure; provided, however, a full explanation of the circumstances of such emergency shall be entered in the purchasing records and shall be open to public inspection.

Purpose: To increase the amount by which the City may enter into contracts and purchases without the formal sealed bid process.

City Manager Alan H. Bergren