



ESTABLISHED 1659

CITY OF NORWICH
CONNECTICUT

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To: Mayor Nystrom and members of the City Council
From: John Salomone, City Manager
Subject: City Manager's Report
Date: March 5, 2018

I attended the Southeastern Council of Governments meeting on February 21st. U.S. Congressman Joseph Courtney was guest speaker. I also attended the Southeast Area Transit District Board of Directors Meeting immediately following where Legislative Outreach Opportunities were discussed. SEAT along with other Transit Districts have been advised to expect a 15% reduction in State funding, which could require nearly 20% reduction in SEAT Service. It was recommended that members of the SEAT Board try to meet with members who represent Districts that are served by SEAT.

Josh and I meet with Abby Dolliver, Superintendent of Schools and staff member to discuss their preliminary budget. We also meet with City Departments and Otis Library the week of February 26th.

I had my monthly staff meeting with department heads. Dina Sears-Graves, Vice President of Community Impact at United Way attended. She thanked the City's employee for their donations and volunteering. She also stated that she had worked with City employees Lee-Ann Gomes, Deanna Rhodes and Kathy Crees on the Working Cities Challenge Grant. Unfortunately, the City did not receive the challenge grant but the United Way was so impressed with the City's application; they will be awarding the City a 3-year \$100,000 per year grant to aid in the training of the City's workforce. This grant will aid the City to assist low-income and diverse households in Norwich to become financially stable by training them for the manufacturing pipeline job opportunities that will become available at Electric Boat. City Treasurer, Mike Gualtieri and Deputy Comptroller, Tony Madeira handed out a revised *Revenue Collections* and *Petty Cash Policy* and will be meeting with departments that handle cash. Kathy Crees, Community Development Supervisor stated that CDBG grant applications would be reviewed by the CDA at their meeting on February 28th and the recommendations will be presented to the Council in April.

CPR/AED/First Aid Training for employees was held on February 23rd. Twelve employees participated and received certification. The City's portable AED is located on the first floor between the Registrar's and Assessor's Offices.

The Purchase and Sales Agreement for 68 & 80 Broadway (former Human Service Building) has been executed and the \$20,000 deposit check has been received from Otis Home LLC.

The Development Agreement for 19 North Cliff Street has been signed by the developer and is being reviewed by Corporation Counsel.

I had the pleasure of judging the Norwich Sunrise Rotary Four-Way Test Speech Contest that was held at NFA in the Sidney Frank Center on March 1st. There was a very impressive group of high school students vying to be selected for the semi-finals.

The second City Council Goal Setting session was held on Saturday, March 3, 2018 at Foundry 66. Jim O'Shea will prepare the final report and it will be presented to the Council in April.

The 5th Annual St. Patrick's Day Parade was held on Sunday March 4th. Thank you to the committee and volunteers that make this event a success for downtown.

I would also like to congratulate Janice Thompson, from Human Services and Vicki Daniels from Recreation who have retired from the City. They both have over 30 years of service with the City and I wish them well.