



ESTABLISHED 1659

CITY OF NORWICH
CONNECTICUT

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To: Mayor Hinchey and members of the City Council
From: John Salomone, City Manager
Subject: City Manager's Report
Date: September 18, 2017

The Mayor and I have met twice several times in the past 2 weeks. We met with Robert "Red" McKeon of Occum per his request regarding a resolution for a park in Occum.

I attended the Regional Emergency Management Team CEO meeting at South Eastern Ct Council of Governments for their annual budget presentation on September 6th.

I attended the CCM Legislative meeting in Wallingford on September 7th. The agenda included the State Budget Update and discussion concerning CCM and municipal approach to advocacy in 2018. I also met with Corporation Council and staff regarding the motor vehicle tax bills that are to be sent in October.

A flu clinic was held on September, 12th at City Hall with 24 employees participating. To date 71 employees have been vaccinated at clinics held at City Hall, Police and Fire Department. The Fire Department has 2 more clinics scheduled in September. Thank you to Sue Dubb, Public Health Nurse from Uncas Health for providing this service to our employees.

Staff and I meet with five finalists to manage our Debt Program Municipal Advisory Services. Final interviews will be held on September 20th.

Over the weekend I had the pleasure of attending the 134th Annual CT State Firefighter Association Convention & Parade. I attended the Firefighter Convention Meeting at Kelly Middle School on Saturday, September 16th where the Mayor addressed the Officers, State and Federal Legislators and invited guests. On Sunday, I enjoyed the parade from the reviewing stand. It was inspiring to see the firefighters and the fire trucks from across the state that participated. Thank you Chairman, Gregory Schlough and his team for bringing this event to Taftville.

I have appointed Kathryn Crees, as Community Development Supervisor. Kathy previously worked in the Community Development Office for 13 years, leaving in 2006. She will rejoin the City on Tuesday September 19th.

The RFP for the sale of 80 Broadway and the adjoining parking lot has been posted to the City's website, the CT Department of Administrative Services and Facebook. The property will be available for viewing

from 4:30 to 5:30 pm September 25th-28th and on October 2nd and 3rd. My assistant has contacted the various departments and agencies to have handouts and business cards for potential buyers available during the site walk thru.

I have the Key Financial Indicators Treasurers Report from Josh Pothier for your review. This report has been done for the 2 months ending August 31st and eight months ending February 28/29th each year to coincide with the major tax collection and storm season.