



ESTABLISHED 1659

CITY OF NORWICH
CONNECTICUT

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To: Mayor Hinchey and members of the City Council
From: John Salomone, City Manager
Subject: City Manager's Report
Date: September 5, 2017

The Mayor and I continue to have regular meetings.

I attended the Southeastern Connecticut Council of Governments Special Meeting on August 23rd.

I had my monthly staff meeting with department heads. Tony Madeira gave an update on the conversion dates for the City's new website. Training sessions will be held November 2nd and 3rd with a reveal date scheduled for the end of November. City departments must appoint a representative from their department to review and update their current web pages by October 6th. Brigid Marks announced that the department is in the process of establishing eligibility lists for potential job openings due to retirement or promotions. She also stated she was working with Connecticut Inter-local Risk Management Agency (CIRMA) to provide training classes to the volunteer fire departments. Pat McCormack from Uncas Health announced that flu season is upon us and that Sue Dubb, Public Health Nurse, will be holding flu clinics. Flu Clinics for employees will be held at Fire Department Headquarters on September 7th, 12th, 18th, and 21st and at City Hall on September 12th.

I signed the agreement with the Women's Institute for the redevelopment of the Reid & Hughes building on Thursday, August 24th.

Community Development Supervisor interviews were held on Tuesday, August 29th and an announcement will be forthcoming. Staff members and I met with Evan Blum, owner of the former Atlantic Packing Company to discuss his plans for the property.

My assistant, Jacquie Barbarossa posted an announcement for the upcoming sale of 80 Broadway on the City's website and Facebook in advance of the RFP release which will be ready in the next few weeks. Once it is available on line, both sites will be updated with a link directly to the RFP.

The traveling mural created by young adults from *Our Piece of the Pie* has arrived at City Hall and is on display on the second floor for the months of September and October. I invite you all to take a look at their artistic talents.

I have the Treasurers Report from Michael Gualtieri, for quarter ended June 30, 2017 for your review.