

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 1, 2017, and that the same has not been amended or rescinded:

**RESOLVED**, that the proposed preliminary budget for Fiscal Year 2017-18, as amended by the attached Exhibits 1 through 5, be tentatively adopted, with a public hearing scheduled for Monday, May 8, 2017 at 7:30 PM in the Council Chambers of City Hall.

### Exhibit 1

#### Reversal of Items included in Governor Malloy's Proposed 2017-19 Biennial Budget

<b>General Fund Revenues (Page 53)</b>		2016-17 Budget	2017-18 Proposed	2017-18 Revised	Change	Notes
	Hospital Real Property Taxes	0	3,846,382	0	(3,846,382)	Reversal of proposal to tax private hospital real estate
70247	Payments in Lieu of Taxes	1,399,365	842,499	1,601,165	758,666	Reinstatement of Colleges & Hospitals PILOT
70284	Education Cost Sharing	32,314,676	29,707,957	32,316,543	2,608,586	Reversal of proposed change to ECS distribution formula
					<u>(479,130)</u>	

<b>Board of Education (Page 113)</b>		2016-17 Budget	2017-18 Proposed	2017-18 Revised	Change	Notes
80700	Board of Education	75,430,000	67,197,352	77,759,574	10,562,222	Reversal of proposed change to Special Education funding
	Teachers Retirement Board Contribution	0	3,331,735	0	(3,331,735)	
					<u>7,230,487</u>	

### Exhibit 2

#### City Manager's Recommended Amendments to Revenue Estimates

<b>General Fund Revenues</b>		2016-17 Budget	2017-18 Proposed	2017-18 Revised	Difference between Proposed and Revised
70202	Prior Year Levies	1,800,000	1,709,000	1,934,000	225,000
70209	Prior Refuse Charges	2,000	10,000	15,000	5,000
70213	Misc. Permits & Fees	504,000	512,000	569,000	57,000
70218	Traffic Violations	6,000	6,000	6,700	700
70223	Interest on Investments	140,000	240,000	300,000	60,000
70224	Interest Cemetery Trust	58,823	62,111	64,000	1,889
70226	Police Outside Services	135,000	134,000	154,000	20,000
70227	Senior Citizens Center	6,000	10,000	11,000	1,000
70234	Recording Fees	338,000	338,000	353,000	15,000
70235	Land Record Cap Improv. Fees	14,000	13,000	15,000	2,000
70238	Conveyance Tax	342,000	392,000	435,000	43,000
70239	Sewer Assessments	280,000	280,000	350,000	70,000
70246	City Property	90,000	98,000	115,000	17,000
70249	State-Building Maintenance	315,000	309,000	299,000	(10,000)
70259	Youth Service Bureau	80,909	0	60,000	60,000
70266	Telecommunications Tax	125,000	126,000	134,000	8,000
70291	School Tuition	85,000	89,000	98,000	9,000
76040	Direct Hauler Fees	768,000	768,000	793,000	25,000
76041	Backyard Rollout Fees	8,000	8,000	9,000	1,000
77064	Blight Citations	7,000	12,000	17,000	5,000

615,589

### Exhibit 3

Expenditure cuts to get to 3% reduction

General Fund	Page	Org	Obj	Description	Amount
Finance	58	01012	80059	Reduce Finance Training	(900)
Assessor	63	01013	80015	Professional Services	(180,000)
City Clerk	68	01016	80059	Training	(200)
Mayor/Council	70	01017	81000	Reduce Council Contingency	(7,500)
Police	73	01021	80150	Downtown Community Policing	(5,000)
Norwich Fire	77	01022	80017	NFD Replacement Cost	(5,000)
Norwich Fire	77	01022	80144	NFD Physical Fitness	(5,000)
PW - Refuse	104	01040	89999	Remove Health Insurance for two positions eliminated	(35,004)
Planning & Neighborhood Services	110	01064	80037	Reduce Planning & NS Mileage	(2,000)
Planning & Neighborhood Services	110	01064	83200	Reduce Planning & NS Contracted Services	(20,000)
Norwich Public Schools	113	01070	80700	Reduce NPS to 2.0% Increase	(820,974)
Probate Court	117	01090	80093	Reduce Probate District	(2,261)
Capital Improvements	117	01090	89100	Reduce Capital to Charter Minimum	(1,761,016)
Non-Departmental Contingency	117	01090	80086	Reduce Contingency line item	(100,000)
Contribution to TVCCA	117	01090	87110	No increase for TVCCA	(2,150)
Several Departments	Various	Various	89999	Reduce Health Insurance Fund contribution	(144,000)
Several Departments	Various	Various	89999	Reduce Workers Comp Fund contribution	(48,699)
Net Increase/(Decrease) in Expenditures					<u>(3,139,704)</u>

City Consolidation District	Page	Org	Obj	Description	Amount
Reduce 4 Lieutenants and Add 4 Firefighters	127	02020	80012	Employees	(17,248)
Reduce 4 Lieutenants and Add 4 Firefighters	127	02020	89999	Fringe Benefits	(250)
Reduce Health Insurance Fund contribution	127	02020	89999	Fringe Benefits	(26,883)
Reduce Workers Comp Fund contribution	127	02020	89999	Fringe Benefits	(17,560)
Net Increase/(Decrease) in Expenditures					<u>(61,941)</u>

Town Consolidation District	Page	Org	Obj	Description	Amount
Reduce Workers Comp Fund contribution	128	52300	89150	Workers' Compensation	(5,783)
Net Increase/(Decrease) in Expenditures					<u>(5,783)</u>

Capital Budget	Page	Org	Obj	Description	Amount
EGP Siding of fire house	119	10218	88223	EGP Siding of fire house	(45,000)
Strip, reseal, and repaint interior of Taftville fire station	119	10218	88226	Strip, reseal, and repaint interior of Taftville fire station	(13,000)
Remove Buckingham Building interior renovations	119	10218	88247	Buckingham Building interior renovations	(20,000)
Yantic fire station fire marshal office code corrections	119	10218	88227	Yantic fire station fire marshal office code corrections	(140,000)
Recreation Fontaine Field Improvements - ADA access and track	119	10218	88232	Recreation Fontaine Field Improvements - ADA access and track	(40,000)
Vehicle Wash Station	119	10218	88247	Vehicle Wash Station	(250,000)
Reduce funding for 23 Union St window replacement	119	10218	88247	Window replacement 23 Union St	(24,091)
Eliminate funding to Replace Marine 1 and 2	119	10218	88322	Replace Marine 1 & 2	(200,000)
Eliminate funding for Fire Apparatus	119	10218	883XX	Fire Apparatus	(1,020,000)
Reduce Laurel Hill pager replacements	120	10218	88424	Pagers (5)	(2,525)
Reduce Taftville turnout gear replacements	120	10218	88424	Turnout gear - full sets (2)	(6,400)
Net Increase/(Decrease) in Expenditures					<u>(1,761,016)</u>

**Exhibit 4**

*Expenditure cuts to get to 4% reduction. Cuts listed in this exhibit are in addition to those listed in Exhibit 3*

General Fund	Page	Org	Obj	Description	Amount
Finance	58	01012	80012	Cut additional LAN Technician	(30,003)
Finance	58	01012	89999	Cut additional LAN Technician	(2,286)
Human Resources	65	01014	80015	Eliminate diversity Summer internship program	(17,200)
Human Resources	65	01014	80015	Cut psych evals and random drug testing	(13,440)
Mayor/Council	70	01017	87112	Reduce NCDL contribution	(35,000)
Police	73	01021	80012	One Police Officer	(54,336)
Police	73	01021	89999	One Police Officer	(17,483)
Volunteer Fire Departments	80-88	Various	Various	5% Decrease in VFD Budgets	(31,800)
Human Services	92	01033	80012	Eliminate shared Clerk b/w NHS and Recreation	(17,003)
Human Services	92	01033	89999	Eliminate shared Clerk b/w NHS and Recreation	(9,643)
Recreation	94	01032	80012	Eliminate shared Clerk b/w NHS and Recreation	(17,003)
Recreation	94	01032	89999	Eliminate shared Clerk b/w NHS and Recreation	(9,643)
PW - Streets	105	01042	80012	Foreman	(70,518)
PW - Streets	105	01042	89999	Foreman	(22,068)
PW - Streets	105	01042	80012	Laborer	(44,455)
PW - Streets	105	01042	89999	Laborer	(20,082)
Norwich Public Schools	113	01070	80700	Reduce NPS to 1% Increase	(754,300)
Contribution to UCFS	117	01090	87109	No increase for UCFS	(1,900)
Net Increase/(Decrease) in Expenditures					<u>(1,168,162)</u>

**Exhibit 5**

*Expenditure cuts to get to 5% reduction. Cuts listed in this exhibit are in addition to those listed in Exhibits 3 & 4*

General Fund	Page	Org	Obj	Description	Amount
City Manager	56	01011	80104	Connecticut Conference of Municipalities	(25,580)
Finance	58	01012	80012	Eliminate shared Clerk b/w Tax and City Clerk	(21,765)
Finance	58	01012	89999	Eliminate shared Clerk b/w Tax and City Clerk	(1,842)
Assessor	63	01013	80012	Administrative Clerk	(43,529)
Assessor	63	01013	89999	Administrative Clerk	(20,012)
Assessor	63	01013	80013	Increase Assessor Seasonal Employees	12,000
Assessor	63	01013	89999	Increase Assessor Seasonal Employees	918
City Clerk	68	01016	80012	Eliminate shared Clerk b/w Tax and City Clerk	(21,765)
City Clerk	68	01016	89999	Eliminate shared Clerk b/w Tax and City Clerk	(1,842)
Police	73	01021	80012	One Police Officer	(54,336)
Police	73	01021	89999	One Police Officer	(17,483)
Human Services	92	01033	80012	Eliminate Employment Case Manager	(23,438)
Human Services	92	01033	89999	Eliminate Employment Case Manager	(1,786)
Recreation	94	01032	80013	Eliminate Seasonal Recreation Maintenance	(25,600)
Senior Center	96	01036	80012	Escort Driver	(34,005)
Senior Center	96	01036	89999	Escort Driver	(2,958)
Recreation	94	01032	80013	Eliminate Swimming at Spaulding Pond	(38,400)
PW - Admin	102	01038	80012	Civil Engineer	(80,699)
PW - Admin	102	01038	89999	Civil Engineer	(6,516)
PW - Refuse	104	01040	80012	Recycling Coordinator	(49,249)
PW - Refuse	104	01040	89999	Recycling Coordinator	(4,120)
Norwich Public Schools	113	01070	80700	Reduce NPS to flat budget	(754,300)
Contribution to Otis Library	117	01090	80077	No increase for Otis Library	(53,150)
Net Increase/(Decrease) in Expenditures					<u>(1,269,457)</u>

Dated at Norwich, Connecticut this 2<sup>nd</sup> day of May 2017.

ATTEST:   
 Betsy M. Barrett  
 City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 1, 2017, and that the same has not been amended or rescinded:

**WHEREAS**, the R.E. Van Norstrand Neighborhood Assistance Act, Chapter 228a of the Connecticut General Statutes (C.G.S. 12-630aa-12-638) offers certain benefits to municipalities desiring to obtain the same and is administered by the State Department of Revenue Services (Commission of Revenue Services); and

**WHEREAS**, the Neighborhood Assistance Act provides a tax credit for business firms which sponsor local programs; and

**WHEREAS**, such programs must be proposed and conducted by private non-profit agencies or municipalities and be approved by the local legislative body;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH:** A public hearing will be held on June 19, 2017 to review applications and receive comments relative to the Neighborhood Assistance Act.

Dated at Norwich, Connecticut this 2<sup>nd</sup> day of May 2017.

ATTEST:



Betsy M. Barrett  
City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 1, 2017, and that the same has not been amended or rescinded:

**WHEREAS**, the City Manager John L. Salomone has appointed with Councils approval as a **regular member** to the Youth Service Advisory Board for a term to expire on 2/01/18 or until a successor is appointed;

Patrick McMahon (U)

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Norwich hereby acknowledges the appointments of the above named to the Youth Service Advisory Board.

Dated at Norwich, Connecticut this 2<sup>nd</sup> day of May 2017.

ATTEST:



Betsy M. Barrett  
City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 1, 2017, and that the same has not been amended or rescinded:

**WHEREAS**, the City Manager John L. Salomone has appointed with Councils approval as a **regular member** to the Harbor Management Commission for a term to expire on 12/7/17 or until a successor is appointed;

Mark Sicuso (D)

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Norwich hereby acknowledges the appointments of the above named to the Harbor Management Commission.

Dated at Norwich, Connecticut this 2<sup>nd</sup> day of May 2017.

ATTEST:



Betsy M. Barrett  
City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 1, 2017, and that the same has not been amended or rescinded:

**BE IT RESOLVED** that the below named be re-appointed as **regular members** of the Norwich Ice Arena Authority with a term to expire on April 01, 2019 or until a successor is appointed:

Joann Beguhl (U)  
Mark M. Bettencourt, (D)  
Gary Makowicki (R)

**BE IT RESOLVED** that the below named be appointed as a **regular member** of the Norwich Ice Arena Authority with a term to expire on April 01, 2019 or until a successor is appointed:

Mark Sicuso (D)

Dated at Norwich, Connecticut this 2<sup>nd</sup> day of May 2017.

ATTEST:   
Betsy M. Barrett  
City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 1, 2017, and that the same has not been amended or rescinded:

**BE IT RESOLVED** that the below named be appointed as a **alternate member** of the Ethics Commission with a term to expire on October 18, 2017 or until a successor is appointed:

Linda Bertelson (R)

Dated at Norwich, Connecticut this 2<sup>nd</sup> day of May 2017.

ATTEST:



Betsy M. Barrett  
City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 1, 2017, and that the same has not been amended or rescinded:

**WHEREAS**, the City of Norwich acquired the property located at 48 Hinckley Street by a tax collector's deed recorded on June 6, 2016 at volume 2964, page 33 of the Norwich Land Records; and

**WHEREAS**, said property at 48 Hinckley Street was listed on a resolution presented to the Council of the City of Norwich and adopted by it on September 6, 2016 to authorize City Manager John Salomone to enter into a Listing Agreement with Allyn and Associates Realtors for this property and certain other properties; and

**WHEREAS**, Allyn and Associates Realtors has received an offer on behalf of the City of Norwich to purchase said property from David B. Belanger at a price of \$20,000 as a cash sale without mortgage contingencies; and

**WHEREAS**, the Council finds that selling said property at a price of \$20,000 would be in the best interest of the City of Norwich;

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH** that, City Manager John Salomone be and hereby is authorized and directed on behalf of the City of Norwich to enter into a Real Estate Listing Agreement satisfactory to him with Allyn and Associates Realtors offering to the sell the property at 48 Hinckley Street at a price of \$20,000;

**AND BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH** that, upon receipt of a Purchase and Sales Agreement listing a purchase price of \$20,000 and containing such terms and conditions as are satisfactory to him, City Manager John Salomone, he be and hereby is authorized and directed to enter into said Purchase and Sales Agreement between the buyer David B. Belanger and the City of Norwich and upon timely tender of such sum subject to standard adjustments to execute, and deliver a deed of conveyance for the property known as 48 Hinckley Street, Norwich and to execute, receive and deliver such other documents as are necessary to complete the transfer of title in keeping with the terms of the Purchase and Sales Agreement.

Dated at Norwich, Connecticut this 2<sup>nd</sup> day of May 2017.

ATTEST:



Betsy M. Barrett  
City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 1, 2017, and that the same has not been amended or rescinded:

**WHEREAS**, Section 12-165 of the Connecticut General Statutes, as amended by Section 35 of Public Act 13-276 provides for the administrative procedure for transferring real estate taxes deemed uncollectible to the "suspense" tax book; and,

**WHEREAS**, taxes transferred to the suspense tax book are no longer listed as an asset of the city in its annual financial report; and,

**WHEREAS**, listed below are the names and addresses of the persons against whom certain real estate taxes on the Grand Lists up to and including 2015 were levied and which the Tax Collector believes such taxes are uncollectible because of lack of payment for several years; and,

**WHEREAS**, in accordance with the Tax Collector's recommendation the aggregate sum of \$107,135.28 in real estate tax on the Grand Lists up to and including 2015, to be transferred to the suspense tax book; and,

**WHEREAS**, nothing herein contained shall be construed as an abatement of any tax transferred to the suspense tax account, but any such taxes, as it shall have been increased by interest, penalty fees and charges may be collected; and

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH** that the aggregate sum of \$107,135.28 representing uncollectible real estate taxes on the Grand Lists up to and including 2015, be and the same hereby are transferred to the suspense account.

PROPERTY OWNER NAME	PROPERTY ADDRESS	UNIQUE ID	2015 GL TAX AMT
56 ALICE ST LLC	56 ALICE ST	100-002-0562	1,054.80
BILL HENRY ESTATE OF	117 RIVER AVE	004-954-0001	39.26
EGGOMAN/PONT CENTER FIN/HALE MILL	45 SUNNYSIDE ST	008-930-0001	437.76
EGGOMAN/PONT CENTER FIN/HALE MILL	244 YANTIC RD	008-929-0001	775.44
EISS ALAN + DONNA	53 PRENTICE #23	036-001-0023	792.12
FOOT OF FIFTH	5TH CANAL END OF STREET	008-136-0001	524.96
HASELMAN PETER	BEEBE RD	120-002-0001	250.14
JAMES MARK ALLEN	SEVENTH ST	009-466-0001	397.38
KILKELLY DELIA ESTATE OF	35 LAMBERT DR REAR	005-748-0001	25.01
NAUTILAS DEVELOPMENT	LAUREL HILL	712-562-0001	58.37
SCHNIP BLDG CO	97 FOREST ST	010-034-0001	338.52
STRATTON BURTON	751 NORTH MAIN ST	010-879-0001	347.60
THAMES/LAUREL HILL	7 HILLSIDE AVE	011-208-0001	1,339.36
THERMOS NORWICH DEV/AUCTION MASTERS	68 THERMOS AVE	011-222-0001	17,485.00
THERMOS NORWICH DEV/AUCTION MASTERS	116 THERMOS AVE	011-223-0001	1,574.82
THERMOS NORWICH DEV/AUCTION MASTERS	HOLLAND AVE	011-218-0001	2,060.52
THERMOS NORWICH DEV/AUCTION MASTERS	20 CROWN ST	011-219-0001	1,138.20
THERMOS NORWICH DEV/AUCTION MASTERS	85 HILLSIDE AVE	011-225-0001	6,132.50
TRIANON GROUP LLC/HINSCH	OAKRIDGE ST	002-381-0001	853.66
YMCA OF SOUTHEASTERN ST	337-341 MAIN ST	713-153-0001	71,509.86
			<b>107,135.28</b>

Dated at Norwich, Connecticut this 2<sup>nd</sup> day of May 2017.

ATTEST:

*Betsy M. Barrett*

Betsy M. Barrett  
City Clerk

THIS IS TO CERTIFY that the following is a true and attested copy of a resolution adopted by the Council of the City of Norwich at a meeting held on May 1, 2017, and that the same has not been amended or rescinded:

**WHEREAS**, pursuant to Section 12-62 of the Connecticut General Statutes, the City of Norwich must perform a reappraisal and revaluation, referred to as a full inspection, of all taxable and non-taxable real estate for the grand list dated October 1, 2018; and,

**WHEREAS**, the City of Norwich issued RFP 17-16 on March 16, 2017 to solicit proposals for such reappraisal and revaluation; and,

**WHEREAS**, the Assessor and Comptroller selected Vision Government Solutions, Inc. through the RFP process as the vendor to perform such reappraisal and revaluation for a total estimated cost of \$450,000; and,

**WHEREAS**, the Assessor and Comptroller believe it is in the best interest of the City to appropriate and encumber funds during fiscal year 2016-17 permitting the City to enter into a contract with Vision Government Solutions, Inc. and begin the reappraisal and revaluation as soon as practicable; and

**WHEREAS**, the City of Norwich realized current year savings of \$279,379 through refunding of bonds and changes in insurance carriers; and,

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH** that a total of \$450,000 be and hereby is transferred from the 2016-17 Debt Service, Insurance, and Contingency line item budgets to the 2016-17 Assessor departments in order to enter into a contract with Vision Government Solutions, Inc. as follows:

<u>Line Item</u>	<u>Amount of Transfer</u>
Debt Service 01090-89D00	79,379
Insurance 01090-80073	200,000
Contingency 01090-80086	170,621
<b>Subtotal - Budget Decreases</b>	<b>450,000</b>
Assessor 01013-80015	450,000
<b>Subtotal - Budget Increases</b>	<b>\$450,000</b>
<b>Net Budget Change</b>	<b>-</b>

Dated at Norwich, Connecticut this 2<sup>nd</sup> day of May 2017.

ATTEST:



Betsy M. Barrett  
City Clerk