



ESTABLISHED 1659

CITY OF NORWICH

CONNECTICUT

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To: Mayor Hinchey and members of the City Council
From: John Salomone, City Manager
Subject: City Manager's Report
Date: April 17, 2017

The Mayor and I have met several times during the past 4 weeks in addition to our weekly scheduled meeting.

I have been working on the budget which has been a challenge due to the fact that we don't have all the information we need from the State. I will and have continued to adjust the budget as needed until we know where we stand with the State.

I had my monthly staff meeting with department heads. Chief Patrick Daley announced that his department went through "De-escalation Training". Three of his officers were trained over the past few months who in turn came back to train the rest of the department. It is a valuable tool for the department to keep officers and the community safe. Donna Ralston, Assessor stated the RFP has gone out for the next reevaluation which will start July, 1st 2017 to be effective October 1, 2018.

I attended the SECOG and SEAT meeting with the DOT on March 22, 2017.

On March 23rd, I attended the monthly NCDC Board meeting. I also held budget meeting with Otis Library and Yantic Volunteer Fire Department and had a conference call with staff regarding CDBG spending.

I attended the East Great Plains Fire Department Banquet on Saturday, March 25th and had my monthly meeting with the Fire Chiefs.

I invited The Day, Norwich Bulletin and WICH for a press conference on April 3, prior to the presentation of the actual budget to the public.

I meet with the Mayor and staff regarding potential Brownfields application.

On April 6, I attended the swearing in of the City's new Deputy Chief, Chris Ferace. Congratulations to Chris for a promotion that is well deserved.

I attended the Chamber's Business Lunch with Senator Joe Courtney that was held on Friday April 7th.

On Saturday morning, April 8th, I attended an Awards Ceremony at Fire Headquarters. Thirty three awards were given to our firefighters in the following categories: Life Saving Citation, Meritorious Citation and Unit Citation of Valor. Thank you for your continued dedication and service.

Congratulations to Roseanne Muscarella, Assistant City Clerk for completing her Master Municipal Clerk Certification. This rigorous program includes not only town Clerk education classes it includes continuing education classes, community professional classes, social contributions and volunteerism. There are 169 City and Town Clerks in Connecticut with one or more assistants and only 17 Clerks and 5 Assistants have obtained this status.