



ESTABLISHED 1659

CITY OF NORWICH CONNECTICUT

JOHN SALOMONE
CITY MANAGER
(860) 823-3750

100 Broadway
Norwich, CT 06360
Fax (860) 885-2131

To: Mayor Singh and members of the City Council
From: John Salomone, City Manager
Subject: City Manager's Report
Date: January 20, 2026

Meetings and Professional Engagements

- During the reporting period, I represented the City of Norwich at the following meetings and events:
- Southeastern Connecticut Council of Governments (SECOG)
- Norwich Waterfront Design Committee
- City Coordination Meeting
- Connecticut Department of Transportation (CTDOT)
- Connecticut Conference of Municipalities (CCM) Legislative Committee and Board of Directors
- Department of Energy and Environmental Protection (DEEP)

Assessor's Office

The Assessor's Office will mail reminder letters on February 2 to residents currently enrolled in the Elderly/Total Disabled Homeowners Program who are required to reapply this year. The application period runs from February 1 through May 15.

Public Works

Through Tuesday, January 20, 2026, Norwich Public Works (NPW) has responded to five winter weather events over the past five weeks. The season began with a long-duration snowstorm that started on December 13 and continued overnight into the following morning. The most recent storm began early Sunday morning, briefly subsided in the afternoon, and then resumed overnight, ending Monday morning.

The total cost associated with responding to these five storms is estimated at approximately \$150,000. While significant, these expenses are anticipated and accounted for within the winter operations budget. The primary cost driver continues to be road treatment materials, particularly salt. To date, nearly 900 tons of salt have been used this winter, compared to an annual average of approximately 2,500 tons. Based on current usage, the department anticipates remaining within budget, provided there is not an extraordinary number of additional storm events in the coming weeks.

The overtime budget has experienced the greatest impact due to the timing of these storms, which have largely occurred during overnight hours, weekends, and holidays when staff coverage requires overtime.

In addition to storm response, NPW has conducted snow removal operations in the Downtown and Greeneville areas as needed to improve safety for both motorists and pedestrians. These cleanup efforts were completed during regular working hours and did not result in additional overtime costs.

Human Services and Senior Programming

Over the past three weeks, Adult and Family Services has issued more than \$15,000 in relocation benefits. With assistance from the Finance Department, staff began billing landlords immediately upon receipt of invoices, allowing the City to recover funds more promptly. Previously, landlords were notified of repayment amounts only at the time of property sale.

The department is also partnering with Three Rivers Community College to host a Human Services student intern for a field placement beginning January 21. The intern will complete 120 hours and earn academic credit toward an Associate Degree in Human Services.

The Senior Center's AARP tax assistance program is currently full and is no longer accepting phone calls or appointments. Approximately 300 appointments were filled this year. Due to a reduction in available volunteer tax preparers, capacity was limited to about half of prior years' participation.

Youth, Family, and Recreation Department

The Youth, Family, and Recreation Department hosted a highly successful stress-relief event for Norwich Free Academy students in preparation for midterm exams. Activities included crafts, yoga, and a therapy dog visit.

The first session of winter programming began on January 12, 2026, with just over 200 participants registered.