



ESTABLISHED 1659

## CITY OF NORWICH CONNECTICUT

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**To:** Mayor Nystrom and members of the City Council  
**From:** John Salomone, City Manager  
**Subject:** City Manager's Report  
**Date:** November 17, 2025

### ***Meetings and Professional Engagements***

During this reporting period, I represented the City of Norwich at the following meetings and events:

- CCM Legislative Committee Meeting
- Southeastern Connecticut Council of Governments (SECOG)
- Norwich Waterfront Design Committee
- City Coordination Meeting
- Norwich Community Development Corporation (NCDC)
- Connecticut Investment Fund (CIF) Meeting
- Norwich Downtown Mobility

### ***Public Works***

The Public Works Department has completed the 2025 paving season, successfully repaving 3.57 miles of roadway. Crews also crack-sealed more than 3 miles of roads in the Nordon Village area and completed sidewalk repairs around Chelsea Parade. In addition, the annual leaf pickup program began today and will continue throughout the season.

### ***Human Services and Senior Programming***

Human Services reports that its annual partnership with St. Vincent DePaul Place for the Adopt-a-Family Program will provide gifts to 300 Norwich children who may not have otherwise received them this year. The Senior Center is preparing for the Rose City Seniors Holiday Luncheon on December 16th, with tickets available for \$18 per person through November 26th. The event is expected to be a festive highlight of the season.

## ***Youth, Family, and Recreation Department***

The Youth, Family & Recreation Department has completed its first round of substance use prevention programming for 150 students at Norwich Public Schools. The curriculum focuses on coping strategies, healthy relationships, and communication skills. The department is currently providing counseling, mentorship, and leadership programs to 35 youth, and recent recreational programming has served approximately 118 participants. The morning care program continues to provide essential support to 25 families each day.

## ***Community Development***

The Community Development Department has drafted the 2024 Consolidated Annual Performance Evaluation Report (CAPER), which is now available for public comment and scheduled for submission to HUD by November 29th. Staff expect to finalize and submit the report ahead of the deadline once the comment period concludes. The department also received an update from Phillip McKeough, CPD Director of the HUD Hartford Field Office, who confirmed that HUD is resuming full operations and working through its backlog. He indicated that the 2025 contracts are expected to begin rolling out by the end of next week.

## ***Upcoming Events and Acknowledgments***

- Special thanks to James Finegan of Norwich for donating this year's holiday tree, which will arrive on Thursday, and to Steve Bousquet of American Landscaping for contributing 3,000 holiday lights for decorating it.
- The 34th Annual Light Up City Hall event will take place on Friday, December 5th, from 5–6 p.m. at City Hall Plaza, followed by First Friday Events and the Tommy Toy Fun Run.
- The Norwich Light Parade, organized by the Norwich Events Organization, will be held on Saturday, December 6th, with the parade stepping off at 6 p.m. and pre-parade activities beginning at 4 p.m.
- Cat's Meow Ornaments featuring City Hall, Slater Museum, Buckingham Memorial, and Leffingwell House Museum are available at the City Clerk's Office for \$10 each.
- Public Works will decorate the gazebo at Howard Brown Park with lights and holiday displays sponsored through donations to the Light Up City Hall Committee and from Norwich Public Utilities.
- Thank you to Erica Manchester, art teacher at Norwich Public Schools, for supplying artwork from students at Uncas School to brighten the City Hall bulletin boards.