



ESTABLISHED 1659

CITY OF NORWICH CONNECTICUT

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To: Mayor Nystrom and members of the City Council
From: John Salomone, City Manager
Subject: City Manager's Report
Date: August 18, 2025

Meetings and Professional Engagements

Over the reporting period, I participated in the following meetings and activities on behalf of the City:

- City Coordination Meeting
- Weekly Norwich Community Development Corporation (NCDC) meeting
- Stakeholder discussions regarding the Community Investment Fund (CIF)
- Norwich Waterfront Stakeholder Coordination meetings

Additionally, I met with the Fire Chiefs to discuss the press release announcing the establishment of a **Unified Command Structure** for all fire service operations in Norwich—encompassing both career and volunteer personnel. The policy standardizes training, communication, and emergency response protocols across the city, ensuring:

- A single chain of command
- Consistent operational guidelines
- Improved coordination during emergencies

A new **Standard of Coverage (SOC)** will be in place, defining expectations for response times, staffing levels, and infrastructure planning. This change strengthens Norwich's emergency readiness while honoring the traditions and contributions of all departments. With support from the City Council, union leadership, and fire personnel, we are uniting all firefighters under a shared mission: to protect life and property with professionalism, integrity, and unity.

City-Owned Property Review

City departments are currently reviewing all 400 parcels of real estate owned by the City. Many properties will be recommended for disposition through various methods, including:

- Sales to abutting property owners
- Sale by realtor
- Sale through requests for proposals

Disposing of surplus properties will generate immediate revenue and expand the taxable grand list in future years.

Assessors' Office

The Board of Assessment Appeals will meet on September 9th to hear motor vehicle appeals. Applications are available at the Assessor's Office. Personal property declarations will be mailed before October 1st to all businesses operating in the City.

Human Services and Senior Programming

- Adult and Family Services is partnering once again with NPU and Liberty Bank to host an educational event at Otis Library. The program will provide residents with information on financial and utility assistance resources available in Norwich.
- The Rose City Senior Center's Glee Club, the Golden Nuggets, will resume rehearsals on Tuesday, September 16th. Contact the Senior Center at 860-889-5960 for details.

Youth Family & Recreation

Fall program books are now available and will be distributed at seven back-to-school events to increase community awareness of their programs.

Community Events and Public Engagement

The Norwich Police Department conducted its annual National Night Out event at Brown Park on August 5th. The event was very well attended and featured the official unveiling of the NPD Ice Cream Truck.

Southeast Connecticut Council of Governments (SECOG) is seeking public input through its Safety Action Plan Survey. The survey focuses on roadway safety improvements for pedestrians, bicyclists, and motorists in Norwich. The link is available on SECOG's website as well as the City and Public Works Facebook pages.