

AN ORDINANCE AMENDING CHAPTER 8 OF THE NORWICH CODE OF ORDINANCES BY ADDING SECTION 8-23 CONCERNING FEES FOR FIRE MARSHAL PLAN REVIEW, PERMITS, AND INSPECTIONS

WHEREAS, the City has experienced an increase in staffing and other operating costs in the Fire Marshal's Office, and;

WHEREAS, the City of Norwich has not assessed fees for the services provided by the Fire Marshal's Office in connection with inspections, plan review and other activities which are regulated by the City of Norwich Code of Ordinances, the State Fire Safety Code, the State Fire Prevention Code, and the Connecticut General Statutes, and;

WHEREAS, the Norwich Fire Department has surveyed, reviewed, and considered the fee structures of other similarly sized Connecticut municipalities, and;

WHEREAS, the Council of the City of Norwich finds it to be in the best interest of the City of Norwich to establish a fee structure for the review, inspection, and permitting activities required by the City of Norwich Code of Ordinances, the State Fire Safety Code, the State Fire Prevention Code, and the Connecticut General Statutes with those other similarly-sized Connecticut municipalities.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORWICH, that, effective for applications received and violations identified on or after July 1, 2025, Section 8-23 hereby be added in Chapter 8 of the City of Norwich Code of Ordinances as follows:

Sec. 8-23. – Fire Marshal Plan Review, Inspection, and Permit Fees.

Please note that this section makes parenthetical references to the occupancy classification codes in the State Fire Safety Code, as may be updated and amended from time to time.

a) Plan review fees

(1) Building plan review fees:

a. 1,999 square feet or less: \$50

b. 2,000-4,999 square feet: \$125

c. 5,000-9,999 square feet: \$300

d. 10,000-49,999 square feet: \$500

e. 50,000 square feet or larger: \$1,000; subject to discretion of Fire Marshal to require third-party review in item (6) herein

(2) Site plan review: \$50

- (3) Fire alarm plan review fees:
 - a. 4,999 square feet or less: \$50
 - b. 5,000-9,999 square feet: \$100
 - c. 10,000-49,999 square feet: \$200
 - d. 50,000 square feet or more: \$450; subject to discretion of Fire Marshal to require third-party review in item (6) herein
- (4) Fire sprinkler system plan review fees:
 - a. 4,999 square feet or less: \$50
 - b. 5,000-9,999 square feet: \$100
 - c. 10,000 and 49,999 square feet: \$200
 - d. 50,000 square feet or more: \$450; subject to discretion of Fire Marshal to require third-party review in item (6) herein
- (5) Commercial kitchen hood and duct plan review fees, including final acceptance testing:
 - a. Hood and duct: \$100
 - b. Suppression: \$100
- (6) Fire Marshal may require third-party review for projects larger than 50,000 square feet. The costs of such third-party review shall be paid by the developer.

b) Fire code permit and inspection fees:

- (1) Liquor permit:
 - a. New: \$100
 - b. Renewal: \$50
 - c. Temporary: \$35
- (2) Blasting permit: \$60 or such higher amount prescribed by CGS Sec 29-349(e)
- (3) Consumer Fireworks vendor review and inspection: \$100
- (4) Apartment inspection (R-2)
 - a. Initial inspection and one re-inspection: No charge
 - b. Each subsequent re-inspection: \$100
- (5) Hospital and Convalescent facilities (I-2):
 - a. New: \$750
 - b. Renewal: \$500
- (6) Ambulatory healthcare facilities:
 - a. New: \$500
 - b. Renewal: \$300
- (7) Assembly facilities (A-1, A-4, A-5):
 - a. New: \$250
 - b. Renewal: \$150
- (8) Hotels, motels, inns, bed & breakfasts (R-1):
 - a. New: \$500

- b. Renewal: \$300
- (9) Congregate living (Certain R-2 & R-3):
 - a. New: \$500
 - b. Renewal: \$300
- (10) Residential board and care (Certain R & I-1 assisted living and supervision):
 - a. Small: located in residential single occupancy – certificate required: \$75
 - b. Large: located in multi-occupancy building(s)- \$150
- (11) Day care: \$75
- (12) Certificate of occupancy: \$50 per unit
- (13) Fairs, carnivals, and special events: \$100
- (14) Tents/membrane structures over 400 square feet: \$100
- (15) Underground and above-ground fuel storage tank inspections:
 - a. 275 to 999 gallons: \$50 per tank
 - b. 1,000 gallons or larger: \$100 per tank
- (16) For any life safety code inspections which must occur outside of the City's normal business hours, there shall be an additional fee of \$125 per hour with a minimum charge of three hours.
- (17) Missed appointments: \$50 fee for each time an owner or their agent fails to keep an appointment or cancels and an appointment failing to give at least 24 hours' notice.
- c) This ordinance shall take effect on July 1, 2025.

Purpose: To establish fees for fire marshal plan review, permits, and inspections.

City Manager John L. Salomone