

Assessors' Quarterly Report to the City Council
Beginning April 1, 2022 -- June 30, 2022

"TO DISCOVER LIST & VALUE ALL TAXABLE AND TAX EXEMPT PROPERTY IN THE CITY"

Fourth Quarter

The Assessor's office remains fully open to the public. We continue to accommodate our citizens and taxpayers online and through email whenever possible.

- Board of Assessment Appeals – The Board met on April 18th & 19th to hear the appeals that were filed in March. The Board held their deliberations on April 20th 2022. Of the 30 hearings scheduled, 4 did not come in and 9 were granted a change in assessment by the Board.
- Real Estate – Review and editing of the RFP for the 2023 revaluation. The RFP should be released for bids in the next quarter. New owner transfers and sales ratio reports are being done daily. Our exemption database is updated regularly as properties are sold and new applicants apply for exemptions. Our GIS maps are updated with survey maps, property splits and combinations. We have begun the process of reviewing building permits issued since October 1st 2021 and over the next few months will start the inspection process for the 2022 Grand list.
- Elderly Tax Relief – May 15th ended the application period for the elderly and/or totally disabled program. We have received and processed 160 applications from property owners since February 1st. All of the applicants were mailed their notice of tax credit, which shows the amount to be deducted from their bill, on June 21st.
- Motor Vehicle – Daily questions are fielded regarding motor vehicle values and taxes. Much time is spent accepting and processing proper proofs in order to adjust vehicles that were sold, traded, totaled, junked, etc.
- Daily – Answer phone inquiries, serve the public at the counter and do daily motor vehicle corrections and pro-rates. Processing Veterans DD214 as received by the City Clerk.
- Court Appeals - We have 2 outstanding court appeals relating to the 2018 revaluation, settlement was reached on 3. There have been 3 appeals filed to date on the 2021 grand list.

William M Lee, CCMA, II
Assessor

Cash Codes Summary- Norwich

City Clerk

DATES 04/01/2022 TO 06/30/2022

ALL LOCATIONS

Report Date 07/01/2022 11:11:11 AM

Rev 07/06/2007

RECEIPT	CASH CODE	DESCRIPTION	REFERENCE	COUNT	DETAIL AMT
Total For Cash Code	RECORDING FEES		1	1507	\$37,515.00
Total For Cash Code	EXTRA FEE		4	251	\$502.00
Total For Cash Code	LOCAL TAX		5	245	\$262,872.20
Total For Cash Code	NEW CONV TAX		6	229	\$382,402.52
Total For Cash Code	RECORDING FEES		51	2	\$25.00
Total For Cash Code	COPIES		57	17	\$88.00
Total For Cash Code	CERTIFICATION		58	12	\$24.00
Total For Cash Code	VITAL		59	959	\$28,780.00
Total For Cash Code	CHARGE ACCOUNT PAYMENT		105	26	\$7,257.00
Total For Cash Code	MARRIAGE STATE		800	77	\$2,618.00
Total For Cash Code	MARRIAGE CITY		801	77	\$1,232.00
Total For Cash Code	DOG LICENSE BASE 19		901	130	\$2,470.00
Total For Cash Code	DOG LICENSE BASE 8		902	934	\$7,480.00
Total For Cash Code	DOG RENEWAL LATE FEE		903	22	\$225.00
Total For Cash Code	FISH & GAME		907	102	\$2,776.00
Total For Cash Code	NOTARY		908	84	\$515.00
Total For Cash Code	SURVEY/SITE MAPS		910	3	\$120.00
Total For Cash Code	OPEN VITAL		917	18	\$470.00
Total For Cash Code	MISC		918	24	\$577.00
Total For Cash Code	FEDEX CHARGE		919	25	\$750.00
Total For Cash Code	COPY		921	336	\$2,498.00
Total For Cash Code	CREDIT CARD SURCHARGE		936	109	\$1,090.00
Total For Cash Code	STATE PRESERVATION		937	1129	\$49,676.00
Total For Cash Code	CITY PRESERVATION		938	1129	\$3,387.00
Total For Cash Code	TOWN PRESERVATION		939	1129	\$3,387.00
Total For Cash Code	BUDGET BOOK		947	1	\$16.00
Total For Cash Code	LIQUOR PERMITS		948	17	\$340.00
Total For Cash Code	DOG REPLACEMENT TAG		953	3	\$1.50
Total For Cash Code			960	9	\$360.00
Total For Cash Code			961	3	\$300.00
Total For Cash Code			962	1	\$250.00
Total For Cash Code			964	4	\$1,600.00
Total For Cash Code	STATE TREASURER		1001	82	\$10,414.00

Cash Codes Summary- Norwich

DATES 04/01/2022 TO 06/30/2022

Report Date 07/01/2022 11:11:11 AM

ALL LOCATIONS

Rev 07/06/2007

<i>RECEIPT</i>	<i>CASH CODE</i>	<i>DESCRIPTION</i>	<i>REFERENCE</i>	<i>COUNT</i>	<i>DETAIL AMT</i>
Total For Cash Code TOWN GENERAL FUND			1002	82	\$2,624.00
Total For Cash Code STATE TREASURER			1003	142	\$15,620.00
Total For Cash Code TOWN GENERAL FUND			1004	142	\$5,538.00
Total For Cash Code TOWN CLERK FUND			1005	142	\$1,420.00
Total For Cash Code WEB SUBSCRIPTION - 1 WEEK			1960	54	\$2,160.00
Total For Cash Code WEB SUBSCRIPTION - 1 MONTH			1961	6	\$600.00
Total For Cash Code WEB SUBSCRIPTION - 6 MONTHS			1962	3	\$750.00
Total For Cash Code WEB SUBSCRIPTION - 1 YEAR			1963	5	\$2,000.00
Grand Total					\$842,730.22

Norwich Fire Department Quarterly Report – Q2

April 1, 2022 through June 30, 2022

Operations:

The city continues to experience a variety of types and severity of calls for emergency services. Total incidents for this quarter: **611** with the following breakdown: **29** fires, **433** rescue/emergency medical calls, **29** service calls, **120** misc*. Mutual aid/automatic aid was given **17** times and received **11** times. There were **132** (21.6%) overlapping calls.

Significant incidents:

- 08APR: 29 Quarto Rd. Structure fire. Crews responded to a report of a vehicle fire near a building. While responding, the call was upgraded to a possible structure fire. Upon arrival on scene, crews reported a working structure fire in a single family residence. All occupants were reported out of the building and suppression was conducted. Crews placed two handlines into operation to extinguish the fire, while additional crews conducted search and ventilation operations. Fire was placed under control in approximately 30 minutes. Mutual aid provided on scene by Mohegan Tribal FD, Norwich Volunteer Companies, Preston FD. Also assisting were NPU, NPD, Building Dept, and American Ambulance. Red Cross assisted displaced resident and pet. Fire is under investigation by the Norwich Fire Marshal Office. There were no reported civilian nor firefighter injuries.
- 16APR: 2 Franklin St. MVA – vehicle into a building. Crews responded to a report of a vehicle into a building. Vehicle struck a commercial building after the operator apparently suffered a medical emergency while driving. NPD on scene removed patient and began CPR. Upon arrival NFD crews assumed patient care, while other NFD crews secured the vehicle and checked the building. Assistance provided on scene by NPD, Building Dept and American Ambulance.
- 26MAY: Capehart Mill, foot of 5th St. Structure fire. Crews responded to the vacant Capehart Mill at the foot of Fifth St for a report of building fire. Fire and smoke were visible from Engine-2 quarters. Upon arrival crews found heavy fire in the section of the mill between Fifth and Sixth streets along the railroad tracks and the canal. Mutual aid on scene provided by East Great Plain, Yantic, Taftville, Laurel Hill, and Mohegan Tribal FDs. Hazmat support for air and water monitoring was provided by UCONN, Sub Base, Mashantucket Tribal FDs. Fire was under control in approximately 2 hours, crews remained on scene to wet down hot spots. On scene assistance provided by NPU, NPD, NPW, Red Cross, and American Ambulance. There were no reported civilian nor firefighter injuries. The fire is under investigation by the Norwich Fire Marshal Office. There is a high level of concern over this building due to its size, fire load and apparent use by homeless people.
- 29MAY: 685 N. Main St. Motorcycle accident. Crews responded to a report of a motorcycle accident involving a utility pole with wires down. Upon arrival on scene, crews found a single motorcycle accident with a damaged pole, wires down, and a bystander performing CPR on the operator. Crews closed the road, and took over medical care. Assistance on scene provided by NPU, NPD, and American Ambulance. 1 civilian fatality, no firefighter injuries reported. Accident is being investigated by NPD.

- 04JUN: 378 Central Ave. Structure fire. Crews responded to a report of a structure fire. Upon arrival crews reported a fire to the rear of the building with smoke showing from the attic of a 2.5 story multi-family residence. Primary search for occupants proved negative, and the fire was quickly under control. Crews remained on scene for overhaul and extinguishment of hot spots. Red Cross assisted displaced occupants and pets. Mutual aid on scene provided by Mohegan Tribal, Taftville, Yantic, Occum and East Great Plain FDs, and American Ambulance. Also assisting were NPU, NPD, and Building Dept. Fire is under investigation by the Norwich Fire Marshal Office. No civilian nor firefighter injuries reported.
- 04JUN: 2-4 Broadway Terrace. Structure fire. Crews responded to a report of a structure fire. Upon arrival crews found fire in the attic of a 2.5 story 2-family residence. Initial crews knocked the fire down and checked for extension, while other crews confirmed all occupants were out of the structure. Fire was placed under control in approximately 20 minutes. Assistance provided on scene by Mohegan Tribal FD, American Ambulance, NPD, NPU, and Building Dept. Yantic, EGP, and Laurel Hill were placed in staging. Red Cross assisted displaced residents. Fire is under investigation by the Norwich Fire Marshal Office. There were no reported civilian nor firefighter injuries.
- 05JUN: Mutual Aid – 10 Laura Blvd, EGP. Structure fire. Crews responded to a mutual aid call to the Holiday Inn for a fire in an out building. Crews assisted with extinguishment and overhaul. Fire is under investigation by the Norwich Fire Marshal Office. No civilian nor firefighter injuries reported.
- 16JUN: Mutual Aid – 322 Canterbury Turnpike, Occum. Crews responded on a second alarm for a reported structure fire. Upon arrival crews assisted Occum FD with extinguishment and overhaul of a working fire in a detached 1-story garage. Battalion-1 assisted as part of the Command team. The fire is under investigation by the Norwich Fire Marshal Office. No civilian nor firefighter injuries reported.

Fire Marshal Office:

- Investigated **29** fires: **5** of which were arson investigations. There were **4** vehicle fires, and **25** structure fires.
- Conducted **119** Fire Code Compliance Inspections/re-inspections, **2** Plan Reviews, and **11** consultations.*
- OpenGov, the new inspection software program for City Building Department and Fire Marshal Office which went live on March 1st is in use by all staff. The code clerk continues to work with the OpenGov team to work the bugs out
- An update on the ongoing issues with a local property owner, Ms. Lee and various city properties that have had Building and Fire Marshal interaction: There were missed court dates by the defendant, with more dates scheduled for July.
- The Norwich Fire Department is continuing to process the incidence of fire in collaboration with State and Local Police support. The staff is working hard to address the many inspections that are delinquent. Office is fully staffed at three personnel, but still sorely understaffed for the workload of the City.
- Myself and Car-10 attended a 2-day seminar on Investigating Fuel Fed Fires, as part of an OEDM program. All DFMs completed web-based training for CEUs, and participated in EMT refresher training. All certified personnel are required to have 90 hours of CEUs in a 3 year period to maintain certification.

*A complete breakdown is available upon request

Training Division:

- Fire Officer Development training completed for all 4 platoons.
- 4 members completed Aerial Strategies and Tactics training.
- 3 members completed Man and Machine training.
- Vehicle Extrication and Stabilization training completed for all 4 platoons.
- 1 member completed Aerial Operator course.
- 2 members attended Web EOC course.
- Daily Training for this reporting period included in-house and external courses, assigned Target Solutions programs, and multiple company level trainings totaling 3627 man hours of training.*
- We continue with our district preplanning, attack planning and building review activities.
- Two members graduated the CT Fire Academy Recruit Program. Both have been assigned to shift and are doing well.
- Assisted Mohegan Tribal and East Great Plain FDs with access to the EM building for training facility.

Apparatus / Equipment update:

- The Radio project will have a delay from the original estimated operational timeframe of AUG. There are backorder issues with deliver of some of the components for the apparatus – vehicle extenders and repeaters. Estimated ship date is now OCT. All other hardware and subscriber units are in state with the vendor.
- The PFAS foam issues need to be addressed for the onboard systems. Taftville and Yantic have had systems drained and disabled by Fleet Maintenance. NFD will do the same when scheduling allows. There will also be a need to replace portable equipment that is contaminated with PFAS.

Station update:

- Minor plumbing repairs made at HQ. There has been some difficulties getting estimates and work done due to a variety of challenges on the vendor side. I anticipate that it will continue to be difficult to find workers to complete small repair/maintenance projects.

Emergency Management:

- Delivered COVID self-test kits to St. Vincent De Paul.
- Delivered COVID self-test kits to vulnerable populations and facilities that requested them.
- Calibrated Radiological metering equipment that was previously exchanged with DEMHS Region 4.

Attended, virtually or in person:

- RESP monthly meeting
- Emergency Services Collaboration meetings
- Region 4 ESF-4 meetings
- Planning meetings for NFA commencement
- City Public Safety meetings

- Recruit meetings with CFA
- City Employee Safety Committee meetings
- FEMA GO meeting
- City Council meetings
- Assistance to Firefighters Grant workshop and meetings

Administration:

- Met with City Manager and Fire Chiefs on multiple occasions to discuss ongoing matters relating to operations, communications, and recommendations in the fire study. We addressed Automatic Aid at our most recent meeting.
- There were 3 promotions: Battalion Chief Dziavit, Captain Zaugg, and LT Podzalne were all promoted in MAY. I look forward to working with all of them in their new roles.
- LT Teper retired in late JUN. Along with 2 pending retirements in early JUL, there will be openings for Firefighter as well as promotions in the coming months.

Respectfully submitted by:

Tracy Montoya

Chief of Department

Human Resources Department

April 1, 2022 – June 30, 2022

Human Resources is responsible for recruitment • testing • realistic job previews/interviews • pre-employment backgrounds • benefits administration of medical, dental, and life for employees, retirees and outside agencies including Otis Library, Golf and Housing Authorities • FMLA • worker's compensation • safety coordination including annual OSHA 300 reporting • retirement and pension administration • collective bargaining • grievance, mediation, and arbitration coordination and resolution • labor and employee relations • unemployment • contract and Merit System Rules interpretation and administration • Affordable Care Act compliance • ADA compliance • training • performance evaluations • wage rates and step changes • diversity initiatives • payroll certification • participation of numerous City committees • federal and state mandated reporting • drug/alcohol testing • Police Accountability Act Testing.

Description	Number	Description	Number
Recruitment and Testing		Drug/Alcohol/Mental Health Testing	
Requisitions processed	25	CDL monthly random	3
Position announcements	14	Pre-employment (P, S & T)	62
Applications processed	585	Police Accountability Act	3
Applicants tested	177	Workers Compensation/Safety	
Exams administered	20	Claims reviews	0
Realistic job previews/Interviews	15	Claims processed/FRI	34
Lists extended	2	OSHA 300 Filing & Posting	0
Advertisements	6	Disability Wage Statements	5
Employees		Committees	
New hire background checks (P, S & T)	51	Personnel & Pension Board	3
Orientations	11	Volunteer Firefighters Relief Fund	1
Evaluations	21	Safety Committee	1
Step increases	18	Persons with Disabilities	1
FMLA	15	Mandatory Reporting	
Unemployment processing and hearings	5	State - DOL Employment Statistics Report	3
Full Time Permanent Hires	11	State - DOL Multiple Worksite Report	1
Seasonal hires	32	EEO-4 Report	0
Temporary hires	24	Additional Vacation Report to Payroll	0
CDL Physical Recertification's	5		1
Benefits Administration		Longevity Bonus Reports to Payroll	1
Insurance changes processed	3	Labor Relations	
COBRA elections processed	20	Contract/pension negotiations/MOUs	3
Voluntary Benefits	9	Grievances/mediations/arbitrations/CHRO	5
Insurance billings	12	Training	
Insurance waivers	32	Vector Trainings	11
Open Enrollment	0	Sexual Harassment Prevention Training	11
Pension Administration		Checklists/Procedures	1
Pension processing	61	Record Keeping	
		Organize/Digitize Active Personnel Files	2
		Vaccine Related Issues	1

- Numerous hours spent on • COVID19 related issues including: safety/schedules/ leaves of absences/worker's compensation/government mandates, vaccine testing portal and more • navigating through collective bargaining agreements and Merit System Rules • interpretation • enforcement • collaboration with union representatives to resolve labor matters to avoid grievances • coaching department heads on employee relations matters • prepping for arbitrations, CHRO complaints, unemployment hearings, workplace investigations • resolving insurance issues.

ADULT AND FAMILY SERVICES

	APRIL	MAY	JUNE	TOTALQ4	Year End Totals
WALK-INS SEEN	168	394	600	1162	2649
NEW CASES APPLYING FOR ASSISTANCE	41	68	62	171	1075
TOTAL CASES ASSISTED	157	228	227	612	1933
HOUSEHOLDS RECEIVING ASSISTANCE	157	226	222	605	1915
RENT MORTGAGE ASSISTANCE	15	15	9	39	167
VERSION	0	0	0	0	20
RAPID RE-HOUSING	0	0	0	0	4
FOOD	1	0	0	1	55
EMERGENCY Rx	0	2	1	3	25
JOB RELATED INCIDENTALS	0	4	2	6	12
UTILITY ASSISTANCE	8	31	24	63	171
CHILDREN WISHES	0	0	0	0	3
POS FUND	0	0	0	0	0
ENTERS REBATE APPLICATIONS COMPLETED			496	496	496
SHIP/RESPITE GRANTS RECEIVED		5000.00		5000	31700
NUMBER OF FAMILIES ASSISTED	4	1	3	8	42
HOUSEHOLDS DISPLACED DUE TO CONDEMNATION	0	0	1	1	24
ADULTS	0	0	1	1	34
CHILDREN	0	0	0	0	21
% HOUSED			0%	0	2.9
ARNAM FUND DOLLARS RECEIVED				0	18000
NUMBER OF WIDOWS ASSISTED	2	5	4	11	43
TOTAL GRANT DOLLARS RECEIVED FOR DIVISION					
LOCAL/PRIVATE		\$2,000.00		\$2,000.00	\$107,972.17
STATE				\$0.00	\$0.00
FEDERAL				\$0.00	\$0.00
Inc/Dec. in grants year to year				0	0
				0	0
				0	0

4/1/2022 - 6/30/2022

Youth and Family

# of meetings staff attended with community collaborative partners	6
Task Force meetings average attendance	25
# of Youth Coalition Meetings average attendance	10
# of NPC Coalition meetings average attendance	15
# of Youth Advisory Board meetings average attendance	7
# of Grandparent Support Groups average attendance	2
Media Coverage related to Substance use prevention	0
Media Coverage related to other YFS programming	4
Multimedia Campaigns Related to Substance use prevention/education	3
Multimedia Campaigns Related other topics	3
Miscellaneous Partnerships Activities related to substance use prevention	2
Miscellaneous Partnerships Activities related to other YFS opportunities	6
# of Care Packages provided to youth and/or families/parents	15
# of basic needs support provided to families	9
Number of participants in a community/parent education (defined as an event in which skills are being taught, information is being disseminated by our agency regarding various topics meant to increase awareness & skills)	20,220
Number of participants in a community enrichment event (defined as an event that promotes interaction and engagement with each other and the community – no educational component)	478

New Counseling cases	9
New Case Management cases	3
Out-of-school Youth employment	5
Summer youth employment (plus y-r)	0
# of Leadership Initiatives (defined as specific initiatives where leadership skills are being taught & practiced)	5
# of youth who participated in leadership training or events	66
# of volunteers/interns we had complete work with us	16
RB/FWSN cases	22
Service Inquiries & Referrals	63
# of youth engaged in group programming	228
# of alcohol/drug education/prevention events	4
# of participants in alcohol/drug education/prevention events	20,124
Summer Jam and Learn	n/a
Hours of case management to low income Norwich families	226
Hours of professional counseling to low income Norwich families	177
Number of youth provided with employment assessment	5
Number of youth provided with employment internships	2

Grants Applied for: P, G, D

CYSA JRB \$7,000 (P)

Activities to Remember

Suicide Awareness Event

Coping Skills Fair

352 lbs of Prescription Drugs destroyed

ROSE CITY SENIOR CENTER									

Planning & Neighborhood Services

Quarterly Report: 04-01-22 through 06-30-22

During the period from April 1, 2022 through June 30, 2022, the Planning and Neighborhood Services Department:

- Experienced the departure of employees in the following positions: the Blight Control/Housing Code Enforcement Officer and the Assistant Blight & Zoning Enforcement Officer.
- Advertised and interviewed for the following open positions: Assistant Building Official, Building Code Compliance Tech 1 and the Blight Control/Housing Code Enforcement Officer. Offers of employment were made. The candidate for Assistant Building Official declined an offer of employment. The Dept. then offered the Building Code Compliance Tech 1 two candidates and also filled the Blight Control/Housing Code Enforcement Officer position. It is anticipated that the three new employees will start at midway through July 2022.
- Attended Mayor's State of the City and participated in annual budget hearings and the ARPA public meeting held at the Senior Center.
- Attended the CTDOT presentation and public comment session regarding the proposed Route 82 roundabouts.
- Attended a two day EPA New England Region brownfields conference.
- Received notification that the City did not receive funding from EPA for brownfield remediation of the YMCA site for adaptive reuse and met with representatives of EPA to discuss other funding options including utilizing unspent CRCOG and NVCOG remediation funds. The City will submit applications to both COG's in July 2022.
- Actively participated in Cannabis industry discussions as a panelist for CT Cannabis Chamber of Commerce seminar.
- Received notification of a grant award for purchase of a historic sign marker which was installed at the Bean Hill green.
- Met with SCCOG transportation planner and Public Works Director to clarify the scope of the Chelsea Harbor/Downtown Mobility Study.
- Collaborated with the Community Development Dept., Norwich Housing Authority, Human Services Dept. and SCCOG to prepare the statutorily required Affordable Housing Plan which was unanimously adopted by the City Council.
- Met with NPU representative, other city staff and the City Manager to discuss the recertification process for Sustainable CT.
- Initiated and attended a meeting with SCCOG consultant and City staff responsible for emergency management to kick-off the City's update of the Hazard Mitigation Plan and align it with resiliency planning.
- Attended a site walk of the proposed Business Park North site as part of the IWWCC public hearing process. The BPN IWWCC application was approved with conditions by the Commission in June.
- Continued to work with the historical consultant to finalize the Local Historic Inventory which will be presented to the City Council in FY 2023 to help alleviate some restrictions for a few significant properties which are located within special flood hazard areas.
- Attended meetings and site visits with the Public Works Department and SLR Consultants for design of the Uncas Leap project which is an ARPA funded project
- Participated remotely and in person at the following meetings: Mayor's legislative phone calls; Commission on the City Plan; ZBA; Redevelopment Agency; IWWCC; SCCOG Planner's; CVCC Legislative Meetings; GNACC Leadership Program and Economic Development Committee Meetings; CCAPA program committee meetings, CAFM Board; and NPU development team and storm preparation meetings.

- Investigated building code, wetlands, and zoning complaints and followed through on enforcement actions where violations were determined. Blight complaint investigations were reduced significantly due to staffing issues.
- Met with numerous property owners and developers, both in person and remotely, regarding a multitude of properties and potential projects throughout the city.
- Participated in on-line conferences and hybrid trainings.
- Assisted municipal boards and commissions with processing and reviews of the following 16 Land Use Applications:
 - Inland Wetlands and Watercourses Conservation Commission 9 Applications (4 Regulated Activities, 5 Administrative Upland Review & 0 Non-Jurisdictional Ruling)
 - Commission on the City Plan – 3* Applications (0 Subdivision & 2 Special Permit, 0 Site Development Plan, (and 0 CAM – Associated with other approvals)
* Includes 1 Norwichtown Village District Review
- Zoning Board of Appeals – 4 Applications (4* Variance (0 Approved 0 Denied) & 0 Appeal of the ZEO) *Four not yet to be decided
- Received 68 Complaints relative to the following:
 - Blight – 24
 - Housing/Property Maintenance - 15
 - Work without Permit(s) - 8
 - Wetlands - 2
 - Zoning – 19
- Investigated and/or issued 29 Violations and Closed 7
 - Blight – 0
 - Housing/Property Maintenance - 0
 - Work without Permits(s) – 8
 - Wetlands - 1
 - Zoning – 20
- Responded to 4 Police or Fire Call-Outs
- Citations Issued 0 Value of Citations Issued: \$ 0
- Citation Fees Collected \$847.13
- Issued 507 Building Permits (415 residential, 84 commercial, 0 Industrial and 8 municipal) – Note that industrial may be combined with commercial
- Building Permits per assigned FTE 338 (total number divided by 1.5)
 - 3 Structures
 - 2 Dwelling Units Condemned
 - 2 Buildings Demolished
- 12 Zoning Letters of Compliance Prepared
- 93 Zoning Permit Applications
 - 54* Zoning Permits Issued, which includes 4 New Business/Conversion Permits.
 - 6 Permit Applications rejected

Planning Report for 1st quarter is also included due to previous technical difficulties.

Planning & Neighborhood Services

Quarterly Report: 01-01-22 through 03-31-22

During the period from January 1, 2022 through March 31, 2022, the Planning and Neighborhood Services Department:

- Continued training on use of the new permit software (OpenGov).
- Went live with the OpenGov software.
- Created job descriptions for two new positions – Building Code Compliance Tech 1 & Tech 2 - as the City has been unsuccessful in finding qualified applicants for open Assistant Building Official positions.
- Contracted Building Official services with a consultant for 18 hours per week to supplement staffing.
- Interviewed and then filled the ARPA funded Assistant Blight Enforcement/ZEO Position.
- Continued to collaborate with the City Manager and other department heads on upcoming grant opportunities including the CT Challenge Grant and US Senator Joseph Courtney's solicitation for shovel ready projects.
- Participated in the City Council's Goal Setting meetings.
- Received notification that the City did not receive funding from the State of CT DECD for brownfield remediation of the YMCA site for adaptive reuse.
- Actively participated in Cannabis industry discussions including preparing maps, touring sites with prospective parties, attending forums and events, and gave an interview for the CT Cannabis Chamber of Commerce Newsletter.
- Prepared zoning regulation amendments for the Council relative to define manufacturing uses to allow for cultivation/manufacturing and to acknowledge that retail sales of cannabis would be treated similarly to liquor sales in the City of Norwich.
- Coordinated the City's 2022 United Way Campaign.
- Collaborated with the Community Development Dept., Norwich Housing Authority, Human Services Dept. and SCCOG on a draft Affordable Housing Plan.
- Prepared annual CRS submission to continue participation in program which reduces flood insurance rates for Norwich residents.
- Provided data and participated in the virtual Standard & Poore credit rating presentation.
- Prepared maps and participated in a community conversation relative to the use of SECT Cultural Coalition ARPA funds for public art.
- Collaborated with NCDC and their consultant to review potential revitalization projects including vanilla box build outs.
- Attended meetings and site visits with the Public Works Department and SLR Consultants for design of the Uncas Leap project which is an ARPA funded project
- Participated remotely and in person at the following meetings: Mayor's legislative phone calls; Commission on the City Plan; ZBA; Redevelopment Agency; IWWCC; SCCOG Planner's; CVCC Legislative Meetings; GNACC Leadership Program and Economic Development Committee Meetings; CCAPA program committee meetings, CAFM Board; and NPU development team and storm preparation meetings.
- Investigated blight, building code, wetlands, and zoning complaints and followed through on enforcement actions where violations were determined.
- Met with numerous property owners and developers, both in person and remotely, regarding a multitude of properties and potential projects throughout the city.
- Participated in on-line conferences and hybrid trainings.

- Assisted municipal boards and commissions with processing and reviews of the following 6 Land Use Applications:
 - Inland Wetlands and Watercourses Conservation Commission 3 Applications (3 Regulated Activities, 0 Administrative Upland Review & 0 Non-Jurisdictional Ruling)
 - Commission on the City Plan – 5 Applications (0 Subdivision & 4 Special Permit, 1 Site Development Plan (and 0 CAM – Associated with other approvals)
 - Zoning Board of Appeals – 1 Applications (1 Variance (0 Approved 1 Denied) & 0 Appeal of the ZEO)
- Received 86 Complaints relative to the following:
 - Blight – 41
 - Housing/Property Maintenance - 25
 - Work without Permit(s) - 10
 - Wetlands - 0
 - Zoning – 10
- Investigated and/or issued 85 Violations and Closed 7
 - Blight – 38
 - Housing/Property Maintenance - 32
 - Work without Permits(s) – 5
 - Wetlands - 0
 - Zoning – 10
- Responded to 11 Police or Fire Call-Outs
- Citations Issued 0 Value of Citations Issued: \$ 0
- Citation Fees Collected \$13,340.04
- Issued 382 Building Permits (315 residential, 55 commercial, 1 Industrial and 11 municipal) – Note that industrial is likely combined with commercial
- Building Permits per assigned FTE 152 (total number divided by 2.5) – Includes Consultant Building Official 18 hours per week
 - 1 Structures
 - 2 Dwelling Units Condemned
 - 1 Buildings Demolished
- 19 Zoning Letters of Compliance Prepared
- 55 Zoning Permit Applications
 - 31 Zoning Permits Issued, which includes 4 New Business/Conversion Permits.
 - 6 Permit Applications rejected, 5 Permit Application withdrawn



PATRICK J. DALEY
Chief of Police

CITY OF NORWICH
CONNECTICUT
POLICE DEPARTMENT



70 THAMES STREET
NORWICH, CT 06360
(866) 886-5561

Quarterly Report April 1, 2022 thru June 30, 2022

PATROL DIVISION



Tragically, the Norwich Police Department lost its K9 brother, Ozzy, on Saturday. He suffered a "medical emergency and passed away in the arms of his partner and adoptive father, Officer First Class Ken Wright."

In the period January 1st, 2022 thru March 31st, 2022 the **Norwich Police Department Patrol Division** handled approximately **11,968** calls for service.

Included in these service calls:

- **Arrests Made 233**
- **881 Offense Reports Taken**
- **400 Traffic Accidents Investigated**
- **1,105 Motor Vehicle Stops Initiated**
- **71 Infractions Issued**
- **622 Alarm Responses (Burglary and/or Panic)**
- **3987 Telephone calls into Dispatch**
- **2503 -911 Calls**

INVESTIGATIONS

4/14/2022- Shooting 6:14pm at basketball court on West Thames St. 251 West Thames (Superior East). Victim was shot in the leg through and through. Shell casings recovered from the scene and a plastic fragment of a laser site from a handgun. Video from Superior East revealed suspect leaving the scene in his mother's car. Through Detective Cannata's investigation so far appears to be a "beef" between the parties involved over a physical fight in which victim allegedly hit a female. Victim uncooperative and has no complaint. Detective Cannata's case 22-14201-OF

4/14/2022 - Officers responded to Yantic Street for a report of two (2) males' armed hiding behind a dumpster. Incident investigation revealed it was a robbery over narcotics that occurred just before patrol arrived. Through investigation Detective Cannata has developed enough PC for an arrest warrant for the suspect out of this city. Other male involved identified. Also will be attempting to arrest female that drove the two (2) suspects. 22-14203-OF.

4/15/2022- Home Invasion 12:30am 495 Laurel Hill building #11 apartment #E. Two (2) suspects grabbed a female when she returned to her friend's house where she was staying the night. She stated they both had handguns and she thought she recognized one of the males voice. One of them also sexually assaulted her by touching her breasts and vagina under her clothing. The two (2) suspects eventually make their way into the apartment through a bathroom window and assault the three (3) persons within and steal approximately \$600 in

cash and a couple of phones. Female living at the apartment has a home cash business doing eye brows and fake lashes. Male victim stated one of the suspects had his mask down and recognized him. Investigation on-going. Victim will not give a statement or conduct a photo array for positive identification of alleged suspect. Cannata's Case #22-14223-OF.

4/16/2022- Robbery at 160 Broadway #4 over narcotics. The dealers were arrested. Detectives came in to assist with a search warrant for the residence which was completed by Detectives Calouro and Cannata. More narcotics/paraphernalia/packaging materials discovered during search. 22-144451-AR and A-AR.

4/28/2022- Shooting 111 River Ave 4:41am female shot in left shoulder through and through. Suspect vehicle seen on camera at the scene and was later seized in New London. Search warrants pending for location details of suspect's phone and for the vehicle seized. Domestic related. Cannata's case #22-16060-OF.

APRIL OVERDOSE DEATHS - 1 (pending autopsy confirmation)

8 OD's total 1 fatal. I know there were more than this but they must not be changing the call detail to an OD from a medical or suspicious activity.

JUVENILE SEXUAL ASSAULTS COMPLAINTS: 2

There is as a child abuse case Detective Callender was assigned as well. One of the juvenile sex assault cases involves two (2) juvenile victims. Detective Callender is working on scheduling forensic interviews for the assigned cases. Detective Callender also had three (3) forensic interviews during the month. Also got an admission during an interview from an adult sex assault case he has and will be submitting an arrest warrant.

5/03/2022- Officers were dispatched to the shooting at 7:30am on East Main Street. When patrol units arrived on scene a single female victim was identified. The victim had a gunshot wound through and through her left leg and was treated at Backus Hospital. The suspect had his juvenile child with him at the time of the shooting. The suspect fled the scene prior to police arrival. At approximately 9:30am, with the assistance of Hartford and CT State Police the suspect was apprehended in Hartford. The juvenile was also located safe and unharmed

5/05/2022 - Detectives executed a narcotics search warrant on Shipping Street in which a quantity of fentanyl was seized which matches the unique blue/purple color linked to numerous overdose deaths. The suspect was arrested during a car stop associated with the search warrant. 22-17086-AR

5/12/2022- At approximately 3:30am the Norwich Police Department received numerous phone calls for a body on the side of Bath Street. Upon the Patrol Divisions and medical personnel's arrival they discovered a male on the side of Bath Street lying face down. The male was determined to be deceased.

Detective Division responded and continued the investigation. Investigation revealed he victim suffered from accidental fall from a building rooftop adjacent to the Wauregan Parking Garage (Catholic Charities). No foul play.
22-18115-OF

5/13/2022- 3 month old death 220 Central Ave #2. Nothing suspicious upon investigation, death investigator and autopsy. Mother propped child up with pillow and propped a bottle to baby's mouth and mother fell asleep. Child believed to have suffocated. Still waiting for official autopsy report. 22-18264-OF_

5/23/2022 - 5:07 a.m., the Norwich Police Department received notification from The Backus Hospital Emergency Staff that they had a patient with significant facial trauma from an unknown object. Through investigation a scene was quickly identified in the parking lot of 35 Chestnut Street Norwich (Art Space). The Norwich Detective Division was notified and responded to assist. At this time it is believed several individuals including the victim were drinking in the parking lot and a disturbance ensued. During the disturbance the victim was struck in the face and lacerated with a beer bottle. We are looking to arrest victim and other party involved as the victim assaulted the other person first then got the worst end of the fight with the bottle to the face. The investigation is ongoing.

5/25/2022- Conducted a narcotics search warrant at the storage unit facility located on Central Avenue where dealer was selling out of his unit. Good quantity of cocaine seized from the unit.

5/27/2022 - At 11:06pm Patrol received a call from Backus that there was a 3 week old at the ER with significant head trauma. The parents both 18yrs old transported the child to the hospital. Dad reports he dropped the child on the kitchen floor while trying to get something from the refrigerator. Child was LifeStar ground transported to Children's Hospital in Hartford. House was photographed and searched via consent that night. The next day Detective's interviewed mother and father in Hartford due to SCAN Teams report that the injuries cannot be from what father reports to be a drop from 3-4 feet. Doctor reports incident had to be a high energy event of the child's head hitting an object or an object hitting the child's head. Father still stated he dropped the child in the kitchen and did nothing wrong even when presented with the medical findings. Child is expected to survive but is still not out of the woods. Before the interview could be completed the father requested a lawyer. Mother was not at home at the time of the incident. Still under investigation. 22-20484-OF

MAY OVERDOSE DEATHS - 1 (pending autopsy confirmation)

9 OD's total 1 fatal. 22-19818-OF fatal case #.

JUVENILE SEXUAL ASSAULTS COMPLAINTS:

Detective Callender was assigned 4 juvenile sex assault cases this month. Also investigating NFA case of inappropriate touching. Did interview teacher with his lawyer present. Is going to present what he has to PART A but looks like no

crime as far as a sex assault. Still under investigation. Still needs to interview a potential witness has made several attempts to speak with her.

6/04/2022- Shooting which occurred at State Hospital. Detective Hawrylik investigating doing a GeoFence warrant for any phones in that location during the time of the shooting. 22-21643-OF.

6/28/2022 - At 1600 hours, there was a dead body located behind 120 Norwich Avenue which was called in by the brother of the deceased. It initially looked suspicious and the detectives responded. The deceased was identified as Matthew McDonald, Age 33, and it appears to be a OD at this time.

6/29/2022- Narcotic SW executed at 131 Broadway 2nd Floor. Jeffrey Williams arrested. Fentanyl, Suboxone Strips, Crack Cocaine seized.

JUNE OVERDOSE DEATHS - 1 (pending autopsy confirmation)

14 OD's 3 fatal.

SCHOOL RESOURCE OFFICER

Officer Bob McKinney, Officer Heather Meikle, and Officer Jared Homan finished the school year and are assisting with staffing shortages on patrol for the summer.

NORWICH POLICE TRAINING AND SELECTIONS

Trainees Fair is close to ending his FTO training and is expected to be assigned to the midnight patrol division in mid-July.

Recruits Nute is currently attending the POST Academy and is scheduled to graduate July 28, 2022 and immediately begin her FTO training.

Recruits Jacquelin Tanner and Mason Mobley were sworn-in on May 30, 2022. They began their POST training on June 2nd, 2022.



PROJECTS

The CAD/RMS system upgrade has kicked off and preliminary work and business review plans are underway. Estimated completion March 2023. Unexpected delays in computer hardware and electronics have pushed the completion date to late 2022

The Norwich FD radio upgrade and transition to the CT State Radio System is also underway. Unexpected delays in computer hardware and electronics have pushed the completion date to late 2022.

Mattern Construction has produced plans for the cell-block upgrade and improvements. Supply chain delays are now pushing the projected start to October 2022. Once the project begins we will utilize neighboring jurisdictions to house our overnight prisoners until the project is completed within 6-8 weeks.

BUDGETARY MATTERS

The Norwich Police Department has been actively attempting to control costs, maximize efficiencies and eliminate waste. Some control measures undertaken are:

- No unnecessary spending
- Limiting Special Assignments off the Patrol , Administrative, and Detective Divisions
- No paperwork related overtime expenses except when needed by court
- Reduction in Training classes/expenses

Some of the factors beyond our control have caused expenditures faster than the anticipated rate. They are:

- Several officers/supervisors out on Workers Compensation for work related injuries
- Major crime investigations and staffing.

Public Works



Mission

Protect the safety, property and well-being of all Norwich citizens and businesses through the maintenance and preservation of the city's assets and infrastructure, including roads, bridges, parks, buildings, cemeteries, solid waste facilities and automotive equipment.

Accomplishments from April 1, 2022 to June 30, 2022

- Performed spring City-wide brush pick-up.
- Constructed eight concrete pads and installed new exercise equipment in Mohegan Park. (see picture above)
- Set up and dismantled the bandstand for at least 8 events, including the Vietnam Veterans Day tribute, the Memorial Day parade, the Rose Arts festival, and numerous Cultural Celebrations downtown.
- Prepared the Rose Garden for the season including weeding, edging, pruning, and mulching.
- Removed over 25 trees, which were in decline or posed a risk to the public.
- Repaired and replaced the tops on over 25 catch basins in conjunction with the City paving program.
- Performed seasonal maintenance such as mowing parks and cemeteries.
- Roadside cutting of trees and brush, including support for road paving.
- Curbing repairs and pot-hole patching with the hot box.
- Roadside trash pick-up.
- Guide rail repair and replacement of 940 linear feet due to deterioration and vehicle damage.
- Painted the Gazebo at Howard Brown Park. (see picture above)
- Solicited quotes for the baskets for the expansion of the Disc Golf course from 9 holes to 18 holes.
- Fleet performed over 283 repairs to the City's fleet of vehicles for PW, Police, Fire, Board of Education, and all other City departments. Seized 15 vehicles for the Police Department.
- Developed the specifications for the purchase of two large plow trucks and a 10 wheel dump truck.
- Continued to work on compliance with the Municipal Separate Storm Sewer System (MS4), including cleaning over 500 catch basins with the new Vactor truck, and sweeping all City streets.
- Cleaned and prepared the two Mohegan Park pavilions for over 40 rentals.

2022 Construction Season Projects Status

- Began the 2022 Pavement Project with the paving of Ferry St., City Landing, lower Franklin St., the eastern end of Otrobando Ave, and Wawecus St. from Otrobando Ave. to West Town St.
- Oversaw three separate projects at 23 Union St., which included the roof, basement conference room improvements, and exterior accessibility improvements.
- Oversaw the construction of the new basketball court at Jenkins Park.
- Installed a new controller to the generator at the Police Station, as well as new electrical outlets to accommodate the new radio system.
- Began the construction phase of the Sherman Street Bridges, including closing the bridges to traffic on 6-27-22.
- Oversaw the re-construction of Dunham Street, including a culvert extension and full depth road reconstruction.

LEAD HAZARD CONTROL PROGRAM

	Quarterly Progress	Quarterly Funds Expended	Cumulative
Completed/Cleared	8	-	37
Funds Expended *Including Healthy Homes	\$320,790.00	\$14,500.00	\$335,290.00
Number of Units in Progress or Under Contract	6	-	-

Comments: LBPHCP Quarterly Fiscal Reporting Period 4/1/2022 – 6/30/2022

COMMUNITY DEVELOPMENT BLOCK GRANT

	Quarterly Progress	Quarterly Funds Expended	Cumulative (Actual)
Units Completed/Cleared	8	-	19
Funds Expended	\$138,446.00	\$48,487.00	\$186,933.00
Number of Units in Progress or Under Contract	6	-	-

Comments: Community Development Quarterly Fiscal Reporting Period 4/1/2022 – 6/30/2022



State of the City

Norwich Community
Development Corporation
June 23, 2022



Agenda

- NCDC Mission
- Priorities of Work
- Global City Norwich
- Foundry
- Cannabis
- Business Park North
- American Rescue Plan – Norwich Revitalization Plan



Bottom Line Up Front (BLUF)

- **Global City Festivals are back** – nearly 6,000 attended over May/June
- **Foundry 66 membership up** – 100% occupancy traditional offices, revenue up 12%
- **Cannabis industry active in Norwich** – conservative estimate of \$1 million in public benefit (taxes, utility revenues) in FY2023-24
- **Business Park North is a finalist in the \$1.5 billion Federal Build Back Better Regional Challenge Grant** – conservative estimate \$2 million in public benefit when park fully built out in FY2024-25
- **American Rescue Plan allocation for Norwich Revitalization** - \$1.525 million of first allocation of \$2 million is now obligated
- **Development Pipeline is very active** - \$165 million in active/planned/programmed Economic Development over the next 2 Fiscal Years

NCDC Mission - BREAD

Business Retention, Expansion, Attraction, and Development

Retention: Retaining existing businesses

Expansion: Increasing available space for existing business

Attraction: Bringing new businesses into the city that would locate elsewhere otherwise

Development: Updates/renovations to revitalize under-used, unsafe, or vacant spaces

Global City Norwich Mission

Remove Cultural Barriers to Business and Create an Inclusive Community

Foundry 66 Mission

Create a Physical Environment with Programming to Promote Business

NCDC Priorities of Work – July 2022



- A. American Rescue Plan (NRP)
- B. Business Park North
- C. Cannabis

- D. Solar Seal
- E. Reid & Hughes (Proj Close Jun 24th)
- F. 77-91 Main Closing/Funding (Proj Close Jul 15th)

- G. Parklets/Outdoor Dining
- H. GCN F/S/P (Broadway Project/Festivals)

- I. Mercantile Exchange
- J. Small Business Assistance
- K. Chestnut Street Mill
- L. Marina
- R. Terminal Way/Shipping Street

} CIF July 25

- S. GCN Working Lab (Culture in business)
- T. GCN Vanilla Box (40k Lord Grant; assist ARP)
- U. Foundry Membership (Cubicle reset)
- V. Sunlight Building (2nd floor tenant/ARP)

- R. Ponemah South Grant Admin
- S. Hale Mill
- T. 2 Union
- U. YMCA Building Rehabilitation

Beyond the Horizon

- AA. Plan of Conservation & Development (POCD)
- BB. Building & Sustaining Relationships
- CC. Hunting Pink Elephants
- DD. Selling the City



Legend

= The "ABCs" – Top Pri

Core Mission (BREAD)
Global City Norwich
Foundry 66 Ecosystem

Approximately \$165 million in pipeline development

Global City Norwich

- Working Lab - entrepreneurship workshops; culturally dedicated businesses
 - 6 Weeks/12 Modules – Evening class May 9, 16, 23, June 6, 13, 20
 - Mentorship/educational resources available throughout summer
 - Target of 5 students, served 14 participants
- Faces, Spaces, and Places – Festivals
- ARP assist with translation and breaking down cultural barriers
- MOSAIC - new Foundry member; key asset to mission of GCN/F66/NCDC



Festival Type	Date of Festival	Estimated # of Attendees
Cape Verdean	5/28/2022	1000
Polish	5/29/2022	1200
Puerto Rican	6/11/2022	2800
Juneteenth	6/18/2022	800
TOTAL	4 Festivals	5800



Foundry 66

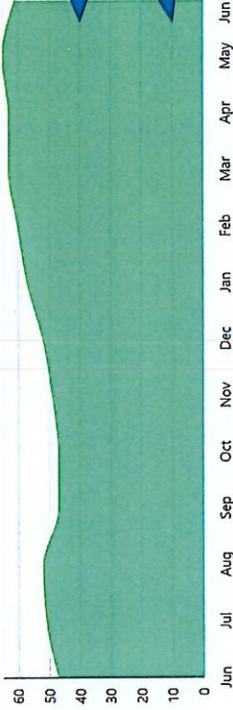
From January to June

- First Floor Offices: 78% occupancy up to 100%;
- First Floor Dedicated Desk: 28% occupancy up to 43%;
- First Floor Flex Members: 42% occupancy up to 50%;
- Second Floor Offices: 88% occupancy Jan-June
- Second Floor Dedicated Desk: 20% occupancy Jan-June
- Address service members : up from 8 to 11
- Sunlight retail spaces: 100% occupancy Jan to June

Changes

- New lobby configuration
- Updated wayfinding signage
- Digital information board
- 2 movies filmed at F66 - "How to Live Your Best Death" and "The Gargoyle"
- Benefits now include leadership coaching/on-site resident banker
- Mosaic Coalition membership; connection to diverse population

Active contracts



12% growth in membership and revenue



Where we're going

- New member - SBDC rep office hours
- Refreshed outdoor space (Parklet & Patio)
- Tech Star Start up weekend
- Grow with Google education
- New cubicles and updated layout for first floor rear hallway
- Sign program for member businesses
- Member surveys
- Expanded communications and programming

Cannabis

- **Lottery**
 - application windows all closed as of June 15, 2022
 - DCP/SEC project lottery winners announced in July
- **Cultivation**
 - 41 license applications statewide
 - 2 active here, potentially 1 more
 - Utility use at ~\$14 per sq ft; potentially 120K sq ft; \$1.6mm utility revenue
or ~\$160k to city
- **Retail**
 - 12 lottery + SEJV/Hybrid = ~24 state wide (?)
 - 2 active here, potentially 1 or 2 more;
 - 3% municipal tax; conservative estimate of \$20mm revenue = ~\$600k to city
- **Other Licenses** – impact as yet unknown, including 2x multiplier
- **Cannabis Accelerator RFP**
 - Released by State – one applicant highlighted Norwich as strategic partner



Potential for
\$750k to \$1.5mm
in revenues to
the City

Business Park North (BPN)

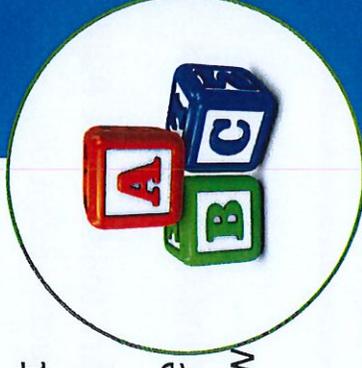
- 184 Developable acres off Exit 18 in Occum
- Joined consortium under seCTer leadership to compete in Build Back Better Regional Challenge Federal Grant competition
 - seCTer application focused on Offshore Wind Industry Cluster (OWIC)
 - 500+ applications across US, 60 finalists chosen including seCTer OWIC
 - Results in September 2022 – BPN request is \$17mm for infrastructure
- Local action - Wetlands permitting complete, Zoning next
- Marketing the parcels
 - Grinergy South Korean Lithium triate battery company
 - Axial Global – precision manufacturer from Texas
 - Integrico – Rail Tie manufacturer, “green tech” composite plastics
 - Broad marketing of the property after BBBRC awards announced in September



FINALIST

American Rescue Plan - NRP

- September: ARPA Allocation of \$2 million made from City to NCDC
- October: 1st Award made to Ventura Barber Shop (pilot)
- November to January: Program procedures, application, criteria refined
- February: Application window opened; RFP for Project management
- March: Project Management Contract to Leading Edge Construction
- April/May: Site Visits, Technical Reports, Application Tech Assistance
- May/June: Application window closed; Business Board met to review & decide – over 150 work hours



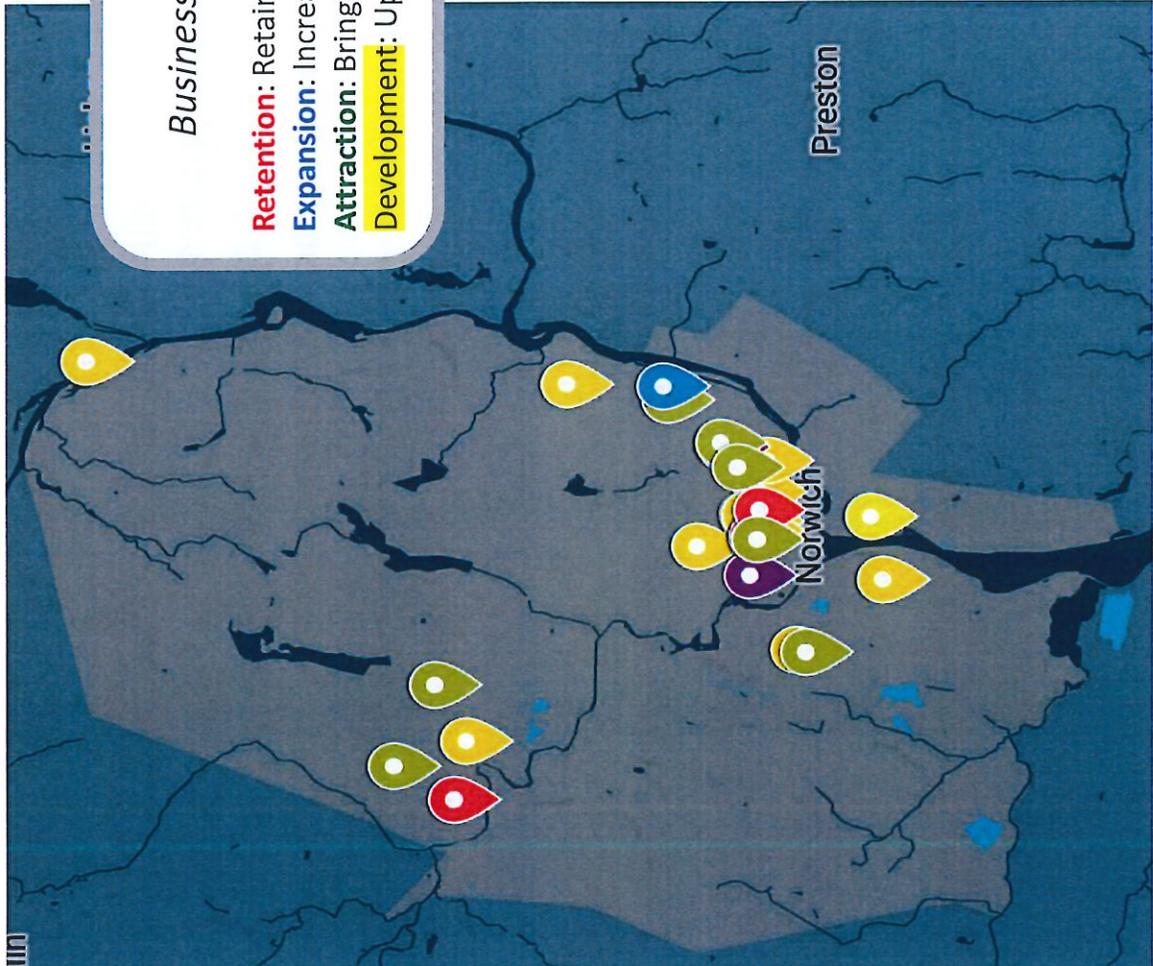
Norwich Revitalization Program Grant Award Totals
Round 1 Vanilla Box & Code Correction

76 jobs and 70,352 sq ft

Private \$4.25 million to ARPA \$1.2 million

3.5:1





The Mission - BREAD

Business Retention, Expansion, Attraction, and Development

Retention: Retaining existing businesses

Expansion: Increasing available space for existing business

Attraction: Bringing new businesses into the city that would locate elsewhere otherwise
Development: Updates/renovations to revitalize under-used, unsafe, or vacant spaces

Additional Funding Opportunities

- Cultural Coalition “kicker” to integrate Public Art into approved NRP projects. \$25,000.
- 14 Projects not yet approved as “ready to build” have received a total of \$125,000 in pre-application design & engineering funding to make those projects “shovel ready” for Round 2 Allocations (\$5k and \$10k awards)



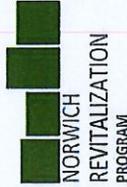
Norwich Revitalization Program Grant Award
Uz-Mah Development Ltd LLC - 54 Broadway
Business Attraction & Development



2 jobs and 1,100 sq ft

Private \$400,000 to ARPA \$32,195

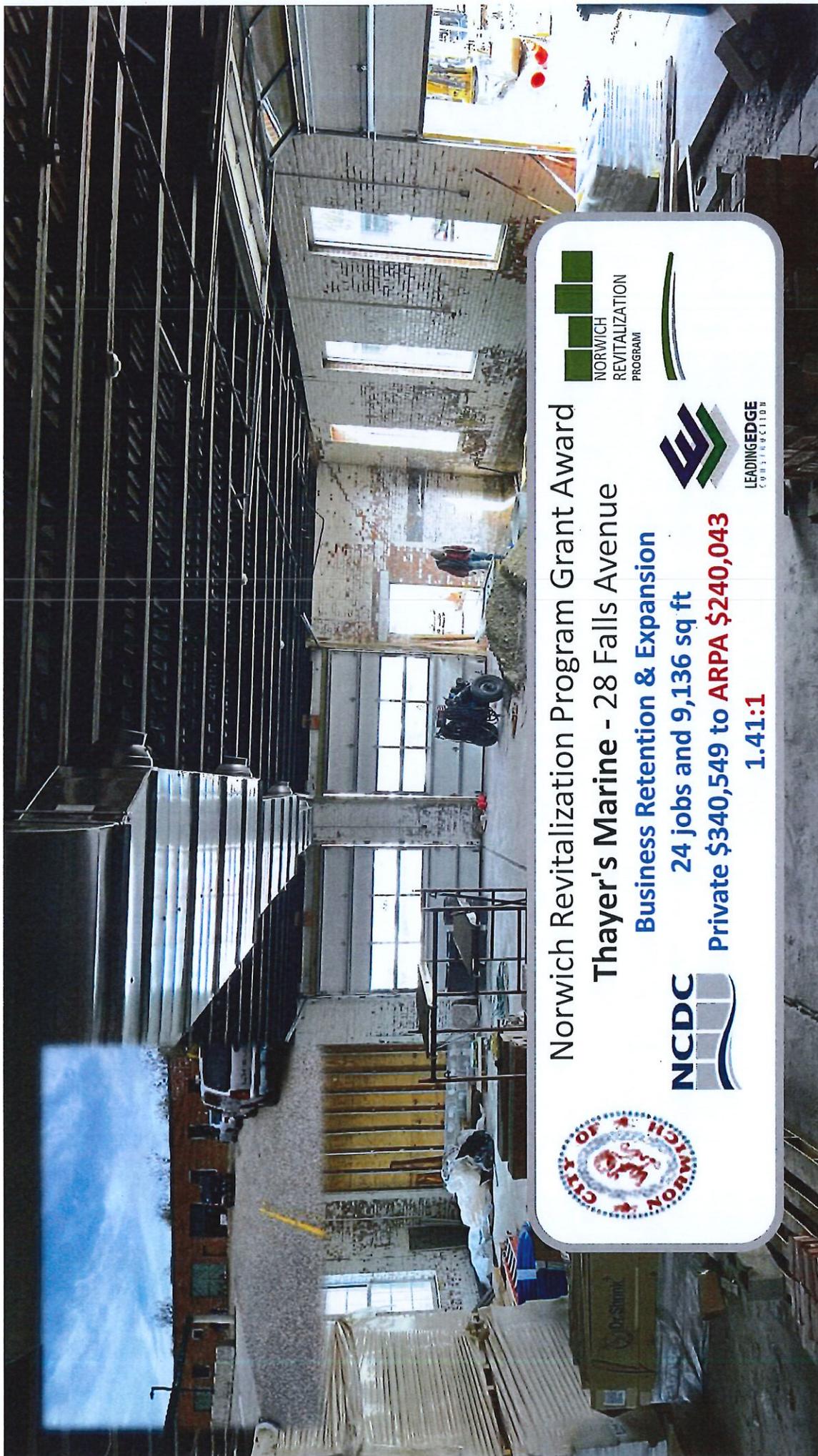
12:1



NORWICH
REVITALIZATION
PROGRAM



LEADINGEDGE
CONSTRUCTION



Norwich Revitalization Program Grant Award

Thayer's Marine - 28 Falls Avenue

Business Retention & Expansion

24 jobs and 9,136 sq ft

Private \$340,549 to ARPA \$240,043

1.41:1



LEADINGEDGE
CONSTRUCTION



Norwich Revitalization Program Grant Award
Stack Stone Group - 51-53 Broadway

Business Attraction & Development

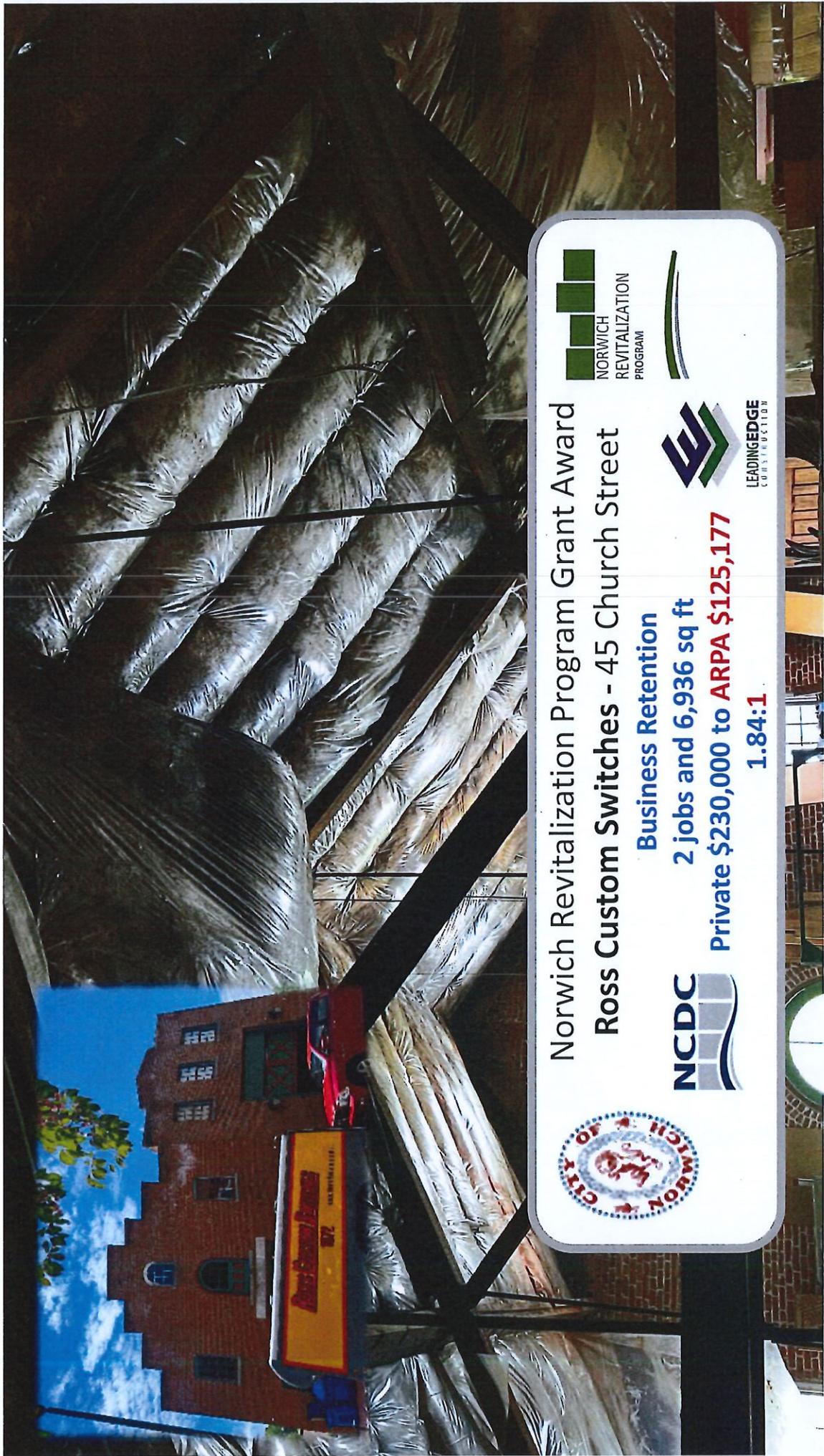
2 jobs and 2,192 sq ft

Private \$511,000 to ARPA \$39,006

13.1:1



LEAD EDGE
CONSTRUCTION



Norwich Revitalization Program Grant Award
Ross Custom Switches - 45 Church Street

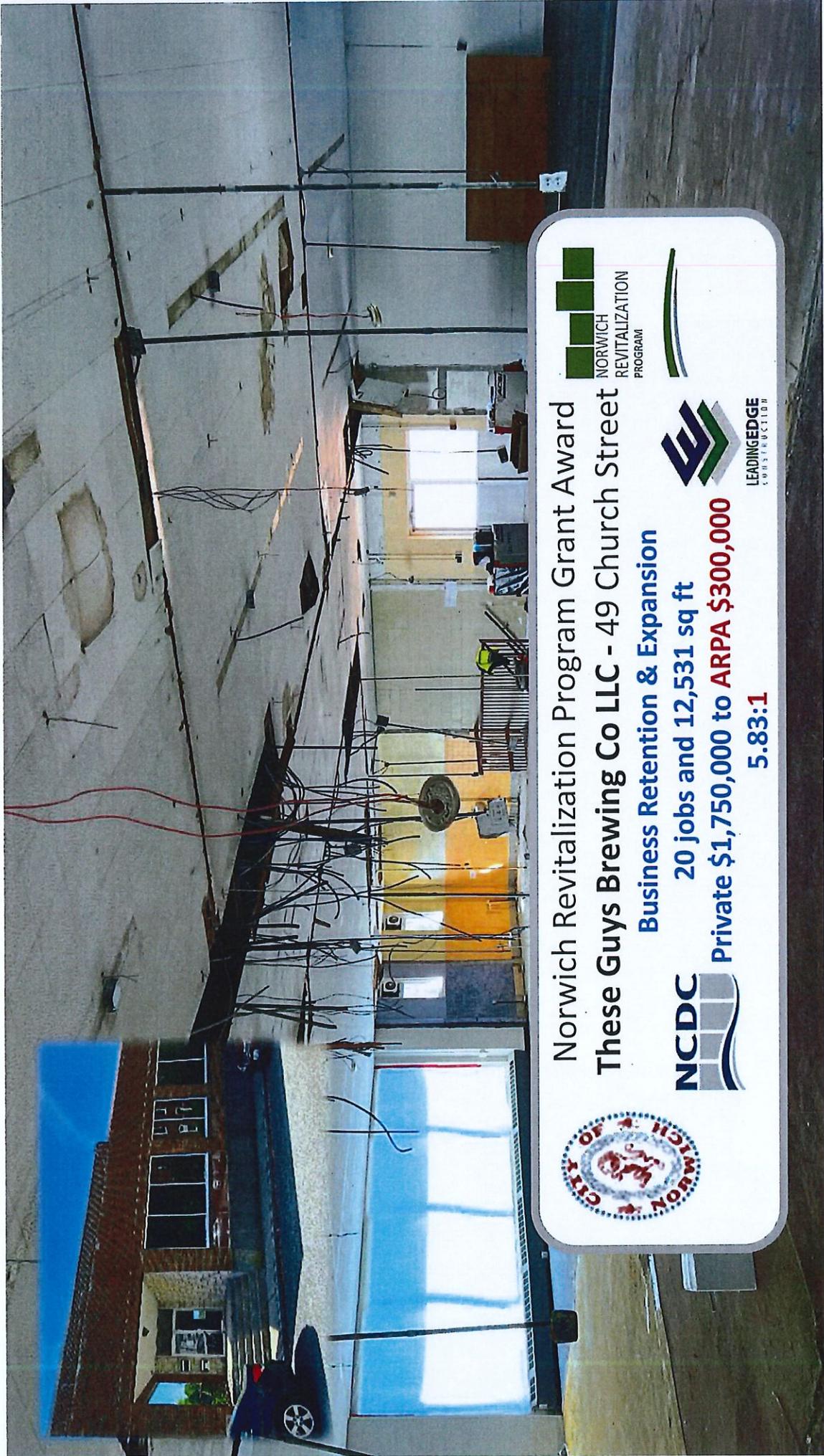
Business Retention

2 jobs and 6,936 sq ft

Private \$230,000 to ARPA \$125,177

1.84:1





Norwich Revitalization Program Grant Award
These Guys Brewing Co LLC - 49 Church Street



Business Retention & Expansion



20 jobs and 12,531 sq ft

Private \$1,750,000 to ARPA \$300,000

5.83:1



**LEADING EDGE
CONSTRUCTION**



Norwich Revitalization Program Grant Award

Ganesha Hospitality LLC - 352 Main Street

Business Attraction & Development

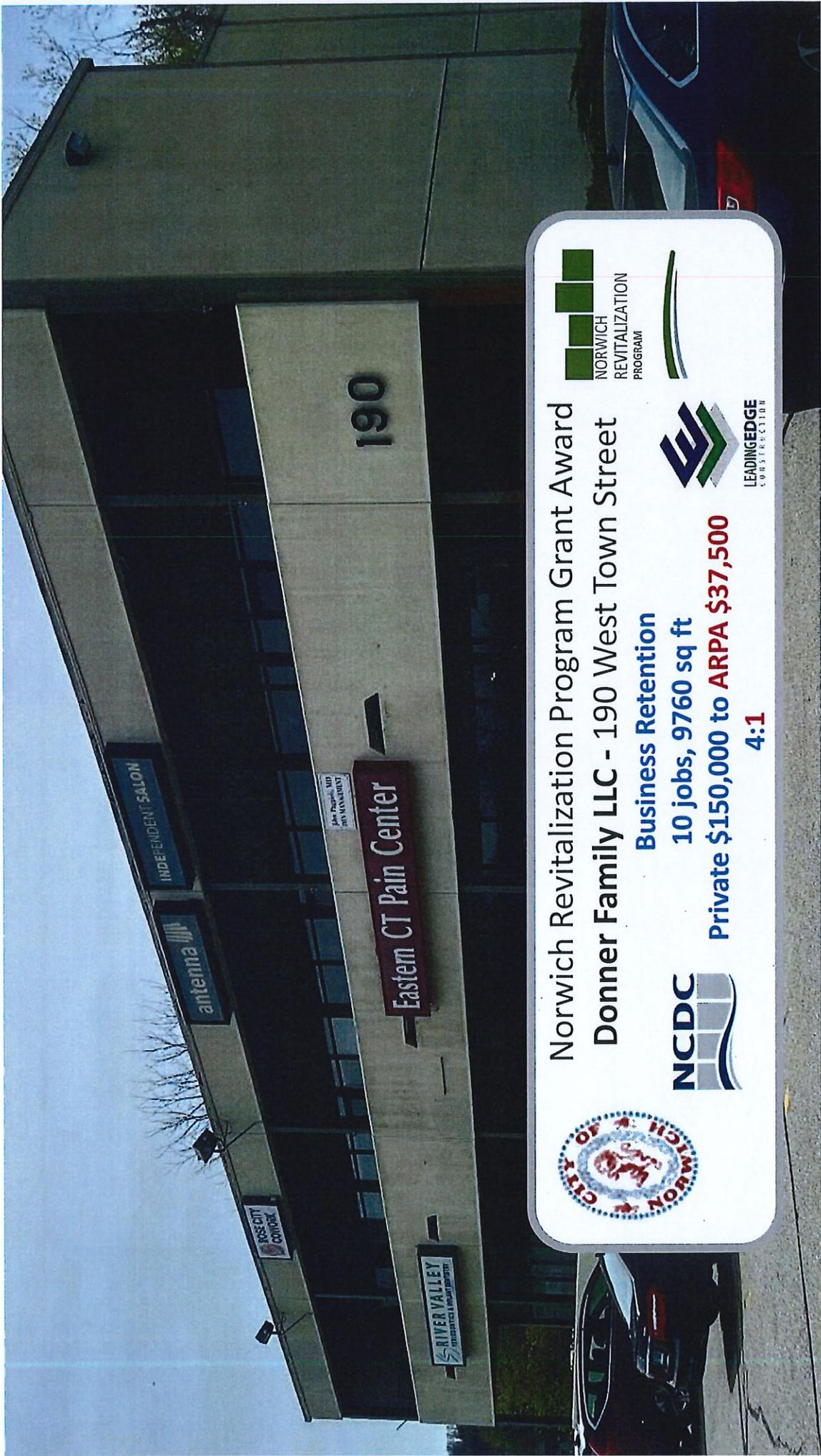
8 jobs and 16,000 sq ft

Private \$225,000 to ARPA \$165,283

1.36:1



LEADINGEDGE
CONSTRUCTION



Norwich Revitalization Program Grant Award

Donner Family LLC - 190 West Town Street

Business Retention

10 jobs, 9760 sq ft

Private \$150,000 to ARPA \$37,500

4:1





Norwich Revitalization Program Grant Award

Street Stuff - 192 North Main Street

Business Retention & Expansion



6 Jobs and 12,697 sq ft

Private \$600,000 to ARPA \$263,000

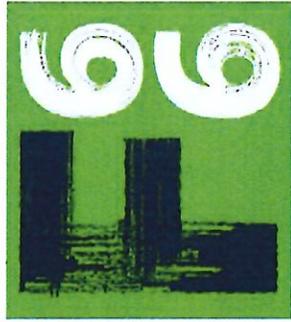
2.28:1



LEADING EDGE
CONSTRUCTION

Bottom Line At Bottom (BLAB)

- Global City Festivals are back – nearly 6,000 attended over May/June
- Foundry 66 membership up – 100% occupancy traditional offices, revenue up 12%
- Cannabis industry active in Norwich – conservative estimate of \$1 million in public benefit (taxes, utility revenues) in FY2023-24
- Business Park North is a finalist in the \$1.5 billion Federal Build Back Better Regional Challenge Grant – conservative estimate \$2 million in public benefit when park fully built out in FY2024-25
- American Rescue Plan allocation for Norwich Revitalization - \$1.525 million of first allocation of \$2 million is now obligated
- Development Pipeline is very active - \$165 million in active/planned/programmed Economic Development over the next 2 Fiscal Years
- What's next ...
 - Follow through on all of the above, plus
 - Community Investment Fund 2030
 - State grants through DECD for \$875 million over the next 5 years – Program Areas: (1) Capital Improvements & (2) Small Business Assistance
 - First application window closes soon – July 25th ; Second window Winter '22-'23; Annual applications 4 following years ('23, '24, '25, '26)
 - Norwich one of 59 communities that can apply



Thank you





Robert D. Farwell

Executive Director

07.08.2022

Fourth Quarter Report 2021-2022

In April Otis was selected for another special collaborative project of state-wide importance. Titled the **Community History Project**, participating institutions will use history and contemporary collecting practices to ensure that the stories and experiences of minority communities affected by the pandemic are not lost to time. Otis is one of only three libraries in the state selected, the others being Hartford and New Haven. Significantly, Otis is the only library situated in eastern Connecticut. The coordinating organization, the Connecticut Historical Society, was awarded \$219,385 through the Museums for America grants by the Institute of Museum and Library Services (IMLS) for funding this new initiative, designed to preserve a diverse community chronicle of the COVID-19 pandemic: A kickoff event is scheduled for May 24 from 5 to 7 in our community room.

For the second consecutive year, Otis was awarded a Spotlight Grant by the Willimantic Elks Club. The \$2,000 grant will be used to provide programs and services that highlight Otis as a center of community activity.

We are pleased to announce that another critical staff position is filled. Nicolette Pavain recently accepted the Marketing and Technology Librarian position. We can now revive our on-site technology instruction for the public and eventually our technology outreach activities. A review of reference inquiries during this fiscal year confirms that technology instruction is one of the most frequently submitted requests by members of the public. Nicolette has an MLIS from Southern Connecticut State University, a Master of Arts in Communications Management from the University of Denver, and a Bachelor of Arts in Business Administration from Stonehill College. Nicolette joined us on May 31.

The AHEPA Foundation again awarded Otis Library a generous grant of \$2,000. While there are no restrictions on the grant we used it to help with the forthcoming June immigration exhibit, also supported by the Friends of Otis Library and other efforts that help us better serve Norwich's diverse community of immigrants and New Americans. The Community History Project, of which we are one of 3 selected libraries conducted a kickoff event on May 24 from 5 to 7 in the community room. Approximately 40 people attended the event, including members of government, community organizations, and members of the public.

The ESOL classes at the Mohegan Commons Apartments continue to attract facility residents. With a good rapport established with its management, we will also provide children's programs in the summer. Looking

Quarterly report

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www.otislibrarynorwich.org

toward the new fiscal year, Mohegan Commons presents an excellent opportunity to conduct in-person focus groups as we renew our patron survey following its pandemic hiatus.

The Community History Project kickoff meeting on May 24 attracted a large crowd including local and state representatives. As described in May's report, the Community History Project uses history and contemporary collecting practices to ensure that the stories and experiences of minority communities affected by the pandemic are not lost to time. Interviews with community residents are being conducted using spaces in Literacy Volunteers' offices. Literacy Volunteers is seeing a healthy increase in the number of patrons registering for ESOL classes. To accommodate this increase, 2 tutoring sessions are being added. The majority of those submitting applications are also attending classes at Norwich Adult Education. By nationality, the largest group of applicants is from Peru.

Having successfully concluded our first live citizenship classes in May, we are preparing to schedule a second series for the fall. We will meet with Norwich Adult Education on June 27 to review the 2021-2022 program and what if any changes need to be made.

The Director's goals and objectives for 2022-2023 will be submitted to the Personnel Committee before the annual meeting for their imprimatur. They will then be shared with the board for discussion.

After a two-year hiatus, the Norwich Public School's summer lunch program will return to Otis in June. During the last on-site program during the summer of 2019, children were served 483 breakfasts between June and August and 1,284 lunches.

Evening with an Author returned as a live event at the Spa at Norwich Inn. Patricia Walsh Chadwick recounted her experiences as a member of Rev. Leonard Feeney's religious community.

Quarterly report

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