

**PLAN OF CONSERVATION AND DEVELOPMENT COMMITTEE**

**WEDNESDAY, July 26, 2023, 6 PM**

**\*\*Hybrid Special Meeting \*\***

**A. CALL TO ORDER BY CCP MEMBER:** Chair Frank Manfredi called at the meeting to order at 6:02 PM.

**B. INTRODUCTIONS OF MEMBERS AND GUEST PARTICIPANTS:**

Present: Committee on the City Plan: Frank Manfredi; Inland Wetlands and Watercourses Conservation Commission: Rich Morell; Historic District Commission: Regan Miner; Redevelopment Agency: Mark Kulos; General Manager NPU: Chris LaRose

Others Present: Former CCP member: Jason Courter; City Planner: Dan Daniska and Director of Planning & Neighborhood Services/Interim Director of Community Development: Deanna Rhodes.

**C. APPROVAL OF MINUTES:** June 14, 2023

A Motion was made by Regan Miner to approve the minutes of 07/12/2023. Rich Morrell seconded. Motion Passed Unanimously. Deanna Rhodes noted that Chris LaRose was at the 06/14 meeting but that it was not reflected on those minutes.

**D. OLD BUSINESS:** None.

**E. NEW BUSINESS:**

- Assign Responsible Entity and Support Entities in the POCD

Dan Daniska displayed the Implementation Table of the POCD and explained that each POCD task had been assigned a responsible entity, support entities and a timeline. The timelines were designated as Ongoing, Short-term (1-3 years), Medium-term (4-7 years) and Long-term (8-10) for completion of tasks. Previous to the meeting, the Planning staff had populated all the entries for discussion. Dan Daniska and Deanna Rhodes then reviewed each page of the table and asked for input including additions to the support entities and changes to the recommended timelines. Dan made the revisions as they were suggested.

- Other POCD Updates

It was decided that the next two meetings: 8/2 (special meeting) and 8/9 (regular meeting) would be cancelled. Planning Staff will send a link to a Dropbox when the final draft version of the POCD is received from SLR. It is expected that this updated version will be presented to the CCP for adoption at the 08/15/2023 meeting. The revised document is expected to include the completed implementation table, text changes to the history of Norwich section, new maps, charts, additional photos and corrections of some wording and typos.

**F. OTHER:**

1. Public Comment: None
2. Miscellaneous: None

**G. AJOURNMENT**

A motion was made by Regan Miner to adjourn at 6:57 p.m. Regan Miner seconded the motion. Motion passed unanimously.

Prepared and submitted by Deanna Rhodes, AICP