

Norwich Poet Laureate Selection Committee

Special Meeting
July 20, 2018, 9:30 AM
Children's Room, Otis Library

Minutes

- Call to Order: The meeting was called to order at 9:30am
- Attendance
Present: Andrea Cleary, Denise Grant, Ellen Gunther, Kathleen Wieland
- The Selection Committee reviewed the Program Guidelines for the Poet Laureate, specifically the selection criteria and obligations.
- The Selection Committee reviewed and discussed the three applications, which had been provided to the committee prior to the meeting. It was agreed that the applications that were submitted were very good, but that one candidate's poetry and experience stood out above the others.
- The Selection Committee discussed the need to request interviews or additional materials from the applicants. It was determined that these were not necessary.
- A vote was taken on a candidate for Poet Laureate. It was a unanimous decision.
- It was determined that a representative from Norwich Creates will notify the Mayor of the selected candidate for review, final approval, and appointment. The representative will also notify applicants.
- Adjournment: On a motion from Kathleen Wieland, seconded by Denise Grant, the Committee unanimously voted to adjourn the meeting at 10:00 AM.

Minutes written by Julie Menders on July 20, 2018.