

The regular meeting of the Council of the City of Norwich was held February 2, 2026 at 7:30 PM in Council Chambers. Present: Mayor Singh, President Pro Tem DeLucia, Ald. Nystrom, Ald. Zuccardy, Ald. Kadambaya, Ald. Hayes and Ald. Nash. Also in attendance were City Manager John Salomone and Corporation Counsel Aimee Siefert. Mayor Singh presided.

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Ald. Nash read the opening prayer, and Ald. Hayes led the pledge of allegiance.

Upon motion by Ald. Hayes, seconded by Ald. Zuccardy, on a roll call vote it was unanimously voted to accept the minutes of January 5, 2026 and January 20, 2026.

Upon motion by Ald. Nystrom, seconded by Ald. Zuccardy, on a roll call vote it was unanimously voted to accept the following Petition & Communication

December 13, 2025

City Clerk  
Roseanne Muscarella

Re: Michael P. Gualtieri – Harbor Commission Member

Dear Roseanne,

After undergoing major surgery and 10 years of service on the Norwich Harbor Commission I have decided to slow down a bit and therefore resign from the Norwich Harbor Commission effective immediately.

I have enjoyed my time on the commission and wish Commissioner Braddock and all best wishes for the future!

Sincerely,

Michael P. Gualtieri



Consultants CliftonLarsonAllen LLP submitted hard copies of the FY 2025 City Audit. Melinda Cruanes presented.

**[LINK TO FY 2025 AUDIT](#)**

**City Manager’s Report**

**To:** Mayor Singh and members of the City Council

**From:** John Salomone, City Manager

**Subject:** City Manager’s Report

**Date:** February 2, 2026

**Meetings and Professional Engagements**

During the reporting period, I represented the City of Norwich at the following meetings and events:

- Southeastern Connecticut Council of Governments (SECOG) meeting
- Emergency Operations potential opening discussion
- Department Head Storm Update Meeting
- City coordination meetings
- Norwich Community Development Corporation (NCDC) Executive Committee and Annual Meeting

In addition, a City Council Goal Setting Session was held on Saturday, January 31, 2026, at Foundry 66. The session included invited department heads and was moderated by Donna Hamzy Carroccia and Michael Muszynski of the Connecticut Conference of Municipalities (CCM). Participants reviewed and discussed short-, mid-, and long-term goals, including those identified in prior years. A final summary report will be posted on the City Manager’s page of the City’s webpage.

**Public Works**

Through Friday, January 30, 2026, Norwich Public Works (NPW) has responded to seven winter weather events this season. The most recent storm, occurring on January 25, deposited approximately 16 inches of snow, bringing the season total to 37 inches.

The January 25 storm required an all-hands-on-deck response. Plowing operations began Sunday morning and continued through Monday afternoon. Fleet Mechanics and Building Maintenance

staff supported operations throughout the duration of the storm. Approximately 400 tons of salt were used during this event and subsequent cleanup efforts, bringing total seasonal salt usage to approximately 1,300 tons—nearly equal to last season’s total usage.

Despite the severity of the storms, there were no accidents or major equipment failures during storm response or cleanup operations.

Post-storm cleanup remains ongoing, with snow removal focused on downtown, Greeneville, and Taftville streets to improve safety for both motorists and pedestrians. Most cleanup work has been completed during regular working hours, with some additional overtime as needed. Between Tuesday and Friday, loaders and two large snow blowers were used to remove approximately 350 truckloads of snow—totaling nearly 3,500 tons—from the downtown and surrounding areas.

The City appreciates the proactive enforcement of parking bans by the Norwich Police Department during both storm events and post-storm cleanup, as well as the assistance provided by Norwich Public Utilities, which supplied four large ten-wheel dump trucks and drivers for snow removal operations.

The total cost of responding to the seven winter storms this season is estimated at approximately \$223,000. Costs are higher than budgeted primarily due to overtime expenditures. Notably, 36 of the 37 inches of snowfall occurred during weekends or holidays, significantly impacting overtime usage.

### *Senior Programming*

During the first half of the fiscal year, the following grant-funded services were provided:

- 165 appointments with Hartford HealthCare Community Nurse Barbara Boiselle
- 571 appointments with Mental Health Counselor Kerri Redner
- 393 appointments at the Senior Center Clinic with Registered Nurse and Dr. Walter, Licensed Podiatrist

### *Youth, Family, and Recreation Department*

The Youth, Family, and Recreation Department partnered with Reynolds Subaru Love Promise to distribute 25 donated winter coats to Norwich youth. The department also received \$8,700 in grant funding through Project Peace to support the Rugby Program and a \$1,500 sponsorship from General Dynamics/Electric Boat to provide t-shirts for youth participating in basketball and rugby programs during the upcoming Spring and Summer seasons.

Field permitting activities are currently underway. Nine youth sports leagues, including Norwich Public Schools (NPS), Integrated Day Charter School (IDCS), and Norwich Free Academy (NFA) as well as three adult sports leagues, have reserved fields for the Spring/Summer season.

*Art Exhibition*

Thank you to Public Works staff for their assistance with the removal of the Ellis Ruley Quilt from its display case. The quilt will be on loan to the Slater Memorial Museum as part of the “*We the People*” exhibition opening on February 7, 2026.

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Mayor Singh called for citizen comments on resolutions.

Patrick Dolan spoke on non-New Business Resolution topic of snow removal and discharge of salt.

Mayor Singh declared citizen comment closed as there were no further speakers.

Upon motion by Ald. Nystrom, seconded by Ald. Zuccardy, on a roll call vote it was unanimously voted to adopt the following resolution introduced by City Manager Solomone.

**WHEREAS**, the City Manager John L. Salomone has reappointed with Council approval as an **alternate member** to the Zoning Board of Appeals for a term to expire on 2/28/28 or until a successor is appointed;

Paul Butcher (D)

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Norwich hereby acknowledges the appointment of the above named to the Zoning Board of Appeals.

Upon motion by Ald. Nash, seconded by Ald. Nystrom, on a roll call vote it was voted 6-1 to adopt the following resolution introduced by City Manager Solomone. Pres Pro Tem DeLucia voted in opposition.

**WHEREAS**, the City Manager John L. Salomone has appointed with Council approval as **regular member** to the Harbor Management Commission for a term to expire on 12/3/27 or until a successor is appointed;

Stacy Gould (R)

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Norwich hereby acknowledges the appointment of the above named to the Harbor Management Commission.

Upon motion by Ald. Nash, seconded by Ald. Hayes, on a roll call vote it was unanimously voted to adopt the following resolution introduced by City Manager Solomone.

Relative to appointing a certified public accounting firm to perform the regular general audit for fiscal year 2025-26.

**WHEREAS**, the Finance Department selected the proposal by the certified public accounting firm of CliftonLarsonAllen LLP with request for proposals number 23-19 to perform the audits for the fiscal years ending June 30, 2023 through June 30, 2027; and

**WHEREAS**, Connecticut General Statutes §§7-391 through 397 require each municipality to file financial statements prepared in accordance with generally accepted accounting principles and audited by an independent public accountant in accordance with generally accepted auditing standards by December 31<sup>st</sup>; unless an extension is granted by the Connecticut Office of Policy & Management; and

**WHEREAS**, the independent auditor must be appointed by the “appointing authority” on or before May 31<sup>st</sup>; and

**WHEREAS**, the Council of the City of Norwich is the appointing authority for the City of Norwich.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH**, that the accounting firm of CliftonLarsonAllen LLP be and hereby is, appointed to perform the regular general audit for the City of Norwich for fiscal year 2025-26.

Upon motion by Ald. Hayes, seconded by Ald. Nash, on a roll call vote it was unanimously voted to adopt the following resolution introduced by Mayor Singh, Pres Pro Tem DeLucia & Ald. Nystrom.

Relative to authorizing the City Manager to sell 17 McKay Street through a realtor.

**WHEREAS**, at its meeting on November 17, 2025, the Council of the City of Norwich authorized and directed the Purchasing Agent to sell by request for proposals (RFP) 21 properties in the Lafayette Street/ Bishop Street area which were merged into on single 16-acre parcel in a Multi-Family zone now known as 17 McKay Street; and

**WHEREAS**, the City received no proposals from RFP 26-34 for the Sale and Development of 17 McKay Street when the RFP closed on January 15, 2026; and

**WHEREAS**, at its January 20, 2026 meeting, the Public Works & Capital Improvements Committee recommended to the Council of the City of Norwich to attempt to dispose of this property through a realtor; and

**WHEREAS**, the City of Norwich selected Executive Real Estate, Inc. to serve as the real estate agent through RFP 26-30.

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH**, that City Manager John Salomone be and hereby is authorized and directed on behalf of the City of Norwich to enter into an individual real estate listing agreement satisfactory to him with Executive Real Estate, Inc. offering to sell the property listed herein at a proposed sale price recommended by Executive Real Estate, Inc.

**BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH**, that City Manager John Salomone be and hereby is authorized and directed to enter into a Purchase and Sales Agreement on behalf of the City of Norwich to sell said property at a price satisfactory to him pursuant to the terms of said Purchase and Sales Agreement and, upon timely tender of the purchase price subject to standard adjustments, to execute and deliver a deed of conveyance to the purchaser or his/her designee for the property and to execute, deliver, and receive such other documents as are necessary to complete the transfer of title in keeping with the terms and conditions of the Purchase and Sales Agreement.

Upon motion by Ald. Nash, seconded by Ald. Hayes, on a roll call vote it was unanimously voted to adopt the following resolution introduced by Mayor Singh, Pres Pro Tem DeLucia & Ald. Nystrom.

Relative to authorizing the City Manager to enter into a real estate listing agreement for a City-owned parcel.

**WHEREAS**, the City of Norwich is the owner of property located at 243 Leffingwell Road, Montville, Connecticut (the "Property"); and

**WHEREAS**, the Property consists of 3.24 acres of vacant land; and

**WHEREAS**, the City of Norwich acquired the Property in 1925 to be used by the City of Norwich, Department of Public Utilities for a water main pipe; and

**WHEREAS**, the City of Norwich, Department of Public Utilities used this property for a water main pipe but has abandoned the pipe in place; and

**WHEREAS**, the City of Norwich, Department of Public Utilities has determined that it does not have a use for the Property; and

**WHEREAS**, the Council of the City of Norwich has determined it to be in the best interest of the City of Norwich to attempt to dispose of this property by a negotiated sale; and

**WHEREAS**, the City of Norwich selected Executive Real Estate, Inc. to serve as the real estate agent through RFP 26-30.

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH**, that City Manager John Salomone be and hereby is authorized and directed on behalf of the City of Norwich to enter into an individual real estate listing agreement

satisfactory to him with Executive Real Estate, Inc. offering to sell the property listed herein at a proposed sale price recommended by Executive Real Estate, Inc.

**BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH,** that City Manager John Salomone be and hereby is authorized and directed to enter into a Purchase and Sales Agreement on behalf of the City of Norwich to sell said property at a price satisfactory to him pursuant to the terms of said Purchase and Sales Agreement and, upon timely tender of the purchase price subject to standard adjustments, to execute and deliver a deed of conveyance to the purchaser or his/her designee for the property and to execute, deliver, and receive such other documents as are necessary to complete the transfer of title in keeping with the terms and conditions of the Purchase and Sales Agreement.

Upon motion by Ald. Hayes, second by Ald. Nash, on a roll call vote, it was unanimously voted to adjourn at 8:32 PM.

Respectfully Submitted,



Tianne Curtis, Asst. City Clerk