

**City of Norwich Health Equity Committee**  
**Monday, January 13, 2025 Hybrid Meeting**  
**Room 319, Norwich City Hall, 100 Broadway, Norwich, CT**

1. **Call to Order.** The Meeting called to order at 2:32 PM by Chairman Joseph Zuzel.
2. **Attendance.** The following committee members were present in person and online: Chairman Joseph Zuzel, Patrick McCormack, Kate Milde, Robert Scalise, Shiela Hayes. Kyle McClaine, Melissa Meyers, Chief Patrick Daley, Dr. Mohammed Qureshi.

The following committee members were absent: John Salomone, Jennifer Granger, Dr. Alexander Mbewe, Cathleen Special, Dr. Ramindra Walia, Laura Dietrich.

3. **Citizens' Comments.** None.
4. **Minutes of the November 18, 2024 Regular Meeting.** Kate Milde made a motion to approve the Minutes of the November 18, 2024 Regular Meeting. Melissa Meyers seconded the motion. The motion passed unanimously.

5. **Updates**

- a. Chair Updates.

Chairman Zuzel informed the Committee he had received an email regarding a Syrian family that was being sponsored by a Norwich group and asked if the Committee was involved in any way. Ms. Hayes explained that the Jewish Federation is the sponsoring the family and acting as fiduciary and that the family just arrived and will be staying for two or three months. Chairman Zuzel will follow up on leads and provide contact information as necessary to the Committee members.

Chairman Zuzel asked the Committee members if anyone had been contacted by Mark Abraham from Data Haven regarding sharing data from a well-being survey. Mr. McCormack responded he had been sent district and Norwich specific data from Data Haven but the data was up-to-date. Mr. Scalise and Ms. Milde responded that Norwich Human Resources and Norwich Human Services had no knowledge of Data Haven. A discussion ensued regarding the benefit of adding this data and other data collected by City departments to the Committee's report. Chairman Zuzel will gather data from the Board of Ed and Data Haven and forward to the Committee. At the next meeting, the Committee will need to form a consensus of what data can be included in the report.

6. **Guest Speaker.** None.
7. **Subcommittee Reports.**

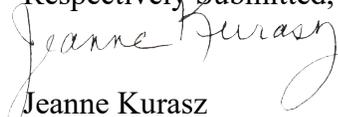
Chairman Zuzel stated that instead of subcommittee reports, he wants to discuss any issues, comments, or suggestions the Committee has regarding completing the survey, and added that his group is in the process of completing it. Discussion followed.

Ms. Milde offered to help Committee members who wanted to respond directly into the electronic survey.

Chairman Zuzel reminded the Committee that responses are due by the 24th, after which a sub-committee will compile the data for the final report.

8. **Other Business.** No other business was discussed.
9. **Adjournment.** Kate Milde made a motion, seconded by Melissa Meyers, to adjourn the meeting at 3:00 PM. Unanimously approved.

Respectively Submitted,

A handwritten signature in cursive script that reads "Jeanne Kurasz". The signature is written in black ink and is positioned to the left of the typed name.

Jeanne Kurasz

Recording Secretary